

TOWN OF LISBON, NEW HAMPSHIRE
SELECTMEN'S MEETING MINUTES
October 24th, 2016

SELECTMEN PRESENT: Thomas Demers (T. Demers), Peter Nightingale (P. Nightingale), Matthew Yeramian (M. Yeramian)(Arrived 6:42 pm).
Town Administrator: Dan Merhalski (D. Merhalski).

MEETING OPENED: T. Demers opened the meeting at 5:31 pm.

The Board reviewed the minutes of October 10th, 2016. Motion to approve the minutes as amended was made by P. Nightingale, 2nd by T. Demers. Motion carried.

The Board reviewed the minutes of October 17th, 2016 Special Meeting. Motion to approve the minutes as amended was made by P. Nightingale, 2nd by T. Demers. Motion carried.

T. Demers brought up a letter that he had been given from a resident offering supplemental insurance for a water/sewer line and asked D. Merhalski to look into it with the Police Chief to see if it was a scam. D. Merhalski agreed to relay it to the Chief and find out if it was a scam or not.

The Board reviewed and signed the payroll manifests and requests for use of the Rail Road Station building.

A motion to go into Executive Session according to RSA 91-A:3, II (a) and (c) to discuss personnel and legal issues was made by P. Nightingale, 2nd by T. Demers. Roll Call vote: T. Demers – yea, P. Nightingale – yea.

The Board went into Executive Session at 5:54 pm.

The Board returned to Public Session at 6:22 pm.

A motion to seal the Executive Session Minutes was made by P. Nightingale, 2nd by T. Demers. Motion passed 2-0.

A motion to contact Lyman and Landaff and set up a tri-town committee meeting to discuss the transfer station agreement and the proposal to allow Haverhill to use the transfer station for recycling was made by P. Nightingale, 2nd by T. Demers. Motion carried 2-0.

A motion to hire Michelle Pare as the part-time Bookkeeper/Administrative Assistant was made by P. Nightingale, 2nd by T. Demers. Motion carried 2-0.

P. nightingale asked about the correspondence item from the Town of Landaff indicating a Lisbon-owned parcel in Landaff with a valuation of \$400? D. Merhalski said that it

looked like it was a notification of a change in assessed value for the parcel, but there was no prior value indicated and there was no on-line source to look up the info. The Board asked D. Merhalski to check into the valuation of the parcel prior to and after the change and report back to the Board.

Discussion of Library Proposed Budget – D. Merhalski said that Karla Houston, Librarian, had been asked to attend the meeting tonight but that he had noticed that earlier today there had been a posting placed on the Town’s bulletin board indicating a Library Trustees meeting for 6:00 tonight. Karla was not present to review the budget, so the Board asked D. Merhalski to ask for Karla to attend the next Board meeting on the 14th of November.

Discussion of Draft Sewer Use Ordinance – D. Merhalski said that he had provided copies of the NHDES template of the Sewer Use Ordinance to the Board and Laura Milliken at NEWT for their review. He had received an e-mail from L. Milliken indicating that NEWT had no comments at this time. Greg Jesseman of NEWT was present and said that they had no comments as it was a draft but that they would like to review the proposed ordinance when the Board has made changes to the template. The Board reviewed the ordinance with D. Merhalski and asked to have input via a joint meeting with Alexis Rastorguyev of NHDES and the major sewer use businesses in Town including NEWT, White Mountain Shoe, DCI, and Schoefield’s Septic. G. Jesseman asked if the permit to be issued would be for each individual site, or for the entity? D. Merhalski said the template did not address that, but the ordinance is a Lisbon-specific one and would not be applicable to sites that a business ran outside of Lisbon, but he would ask Mr. Rastorguyev at NHDES if this applied to multiple addresses within Lisbon, or just the company as a whole for its operations in town.

Discussion of Town-Owned Properties – D. Merhalski said that he had gotten in touch with Trevor Presby and that they were in favor of a land swap for their property off Butson Road, but would like to see more information about the two parcels being proposed to be swapped. The Board also reviewed the request of the Lisbon Rail Road Committee to have the property adjacent to the Rail Road Station be donated or sold to them, or the Historic Society for a building to be constructed for their uses that would be similar in appearance to the depot building that had once existed there. P. Nightingale asked D. Merhalski to contact the businesses that currently use the site for parking if they would be in favor of the Town donating the land. The Board was generally in favor of a donation, but would want the closing costs to be borne by the group that takes possession of the site.

Administrator’s Report – D. Merhalski reviewed the Board’s requested letter of invitation for volunteers on the Advisory Budget Committee (ABC). He also reviewed with the Board the e-mail letter of interest from Derek Rosebush for the ABC. The Board approved sending out the letters and asked D. Merhalski to invite Mr. Rosebush to come to a Board meeting to talk with the Board about the ABC and his interest in it. D. Merhalski reviewed the letter from Primex regarding the broken capital on the column at Town Hall. Primex was denying the claim based on the damage being from what they

called normal wear and tear on the 100+ year old building. The Board asked D. Merhalski to contact contractors for possible repair of the column and to get quotes. Ina Lippard suggested contacting the NH Preservation Alliance for a list of contractors that did historic preservation work. G. Jesseman asked D. Merhalski to send him the photos that he had taken of the columns for him to review and see if he could find someone to do the repair work as well.

D. Merhalski reviewed the request by Buzzie Nightingale for an easement to have a well drilled for his property off Bishop Road that would be close to the Town Right of Way. P. Nightingale recused himself from the discussion as a Selectmen and said that as a resident, and the son of the person making the request, he was well-aware of the plans and that they wanted to review the actual location and come back to the Board at a future meeting, if necessary, as it may not be close enough to the road to encroach on the ROW as first thought.

The Board allowed Susan Moore to address the audience since she was running as a Democrat for the NH State House Dist. 2 seat. S. Moore gave her background and took a few questions from the audience. She then thanked the Board for allowing her to talk to them.

A motion to adjourn the meeting was made by P. Nightingale, 2nd by T. Demers. Motion carried.

The meeting was adjourned at 7:54 pm.

Respectfully submitted,
Dan Merhalski, Town Administrator