

TOWN OF LISBON, NEW HAMPSHIRE
SELECTMEN'S MEETING MINUTES
8/22/2016

SELECTMEN PRESENT: Thomas Demers (T. Demers), Peter Nightingale (P. Nightingale), Matthew Yeramian (M. Yeramian).
Town Administrator: Dan Merhalski (D. Merhalski).

MEETING OPENED: T. Demers opened the meeting at 5:30 pm.

The Board reviewed the Minutes of August 8th, 2016 and a motion to approve the minutes as amended was made by P. Nightingale, 2nd by T. Demers. Motion passed 3-0.

The Board reviewed the minutes of August 15th, 2016 and a motion to approve the minutes as written was made by P. Nightingale, 2nd by T. Demers. Motion passed 3-0.

The Board opened the meeting to public comment.

Prudy Piechota addressed the Board and spoke about the danger of cars travelling over the speed limit along Riverside Avenue. She said that there was only one sign indicating "Children at Play" and it needed to be replaced. Mr. Piechota also told the Board that there was a dispute about the ownership of the roadway and the right of way between the Town and the property owners, though the Town had maintained the road in winter. P. Nightingale asked P. Piechota what she would like the Board to do about the issue as the speed limit was 30 mph on all streets unless otherwise indicated? P. Piechota asked the Board to lower the speed limit to 20 mph and install two "Children at Play" signs, one to replace the rusting one and one at the head of the street as it meets Bath Road. She also asked the Board to look into the ownership of the road. T. Demers asked if the Board could change the speed limit? D. Merhalski said that he would look into the process, if it required a change to the ordinance that establishes the 30 mph for all undesignated streets, or if the Board can simply set a new limit and post signage for it. A motion to install two "Children at Play" signs was made by P. Nightingale, 2nd, by T. Demers, motion passed 3-0. The Board also asked D. Merhalski to investigate the ownership of the right of way.

The Board asked for the reports to sign for the meeting. D. Merhalski realized that he had left the forms at Town Hall on his way out and asked for a recess to allow him to retrieve them. A motion for a 10-minute recess was made by T. Demers, 2nd by P. Nightingale. Motion passed. The meeting was recessed at 5:57 pm.

The meeting resumed at 6:04 pm.

The Board signed the reports and AP checks and reviewed correspondence. They asked for a copy of the original tri-town transfer station agreement. D. Merhalski agreed to provide them copies for the next meeting.

Discussion of Sewer Ordinance Update and Permitting Process – NHDES Guest Speaker Alexis Rastorguyeff: Alexis Rastorgoyeff of NHDES was present to review the requirements and process of a Sewer Use Ordinance update. He explained that the Town's current Sewer Use Ordinance was out of date and did not meet the requirements of DES and needed to be updated through the Town Meeting process. Currently, there is only one permit issued, to New England Wire Technologies (NEWT), and that permit will expire in 2017. He recommended that the Town include sampling twice a year for the new ordinance and reviewed the history of the permit with NEWT. The Board asked D. Merhalski if the Town's water contractor, Utility Partners, could be asked to conduct the water testing? D. Merhalski said he would ask them if they could do this. Mr. Rastorgoyeff said that the permit was granted by the Board of Selectmen, but that the ordinance needed to go through Town Meeting for adoption. The Board agreed to begin working on the ordinance revision.

Town Clerk/Tax Collector Items: The Board reviewed the items that Jennifer Trelfa, Town Clerk/Tax Collector brought before them. A motion to start the deeding process for the mobile home at 920 River Road was made by P. Nightingale, 2nd by T. Demers. Motion passed 3-0.

Discussion of Town-owned Properties: D. Merhalski said that he had not heard from Presby about the possible land swap but that he had asked them for an answer by the end of August, as the Board had instructed. The item was tabled to the September meeting.

Administrator's Report: D. Merhalski asked J. Trelfa before she left to review the situation with the elections on the 13th and the need to have a moderator appointed. J. Trelfa said that there was no one in the Moderator position, and the Selectmen could appoint one of themselves to that role, but that the other two Selectmen would need to be present all day for the election to make the quorum required for the election. She said that the Board, if not able to attend, could appoint a proxy for the day to stand in for them as an election official, if they could find someone willing to do so. P. Nightingale agreed to serve as Moderator, with T. Demers and M. Yeramian serving as the two Selectmen officials. J. Trelfa will bring the appointment documents to the next meeting.

Dave Combs and Audrey Champagne of the Life Squad asked the Board about getting records and updates about the three Life Squad accounts as the prior Treasurer's had not followed through on the Board's directive from a few years ago to provide quarterly statements to the life Squad for the Life Squad Revenue Fund, the Equipment Fund and the Capital Reserve Fund? There was a long process that had to be gone through to get the information, but the Board asked D. Merhalski to research the matter and look for account balances and try to begin providing the information until a new Treasurer could be found. Dave also asked what they would like to be done with A-1 as they had only been able to receive one quote for welding from E-Z Steel? T. Demers said that he wanted to get the ambulance fixed and back into service. A motion to have E-Z Steel fix the ambulance was made by T. Demers, 2nd by P. Nightingale. Motion passed 3-0. A discussion began of the status of the Buffington Fund amendment and the time the Town's legal counsel said it would take to do that work? The Board was in agreement to

budget the \$2,500 that was estimated by Mitchell Municipal to go to probate court and attempt to have the Fund amended to include only the ambulance services for Lisbon residents that the Trustees of the Trust Funds had supported.

D. Merhalski said that he had the paperwork necessary to add M. Yeramian and himself to the Woodsville Guaranty Savings Bank's accounts to allow them to be signers on the account and allow him to get bank statements. A motion to approve Matthew Yeramian and Daniel Merhalski as signers on the Town's accounts at Woodsville Guaranty Savings Bank was made by P. Nightingale, 2nd by T. Demers, passed 2-0-1, M. Yeramian abstaining.

D. Merhalski reviewed the proposal by Primex to allow the Town to have its annual increases for Worker's Compensation and Property and Liability Insurance capped at 10% and 9%, respectively, with the caveat that the Town would have to agree to use Primex as its insurer for the next two policy years after the current one, until June of 2019. P. Nightingale asked what the Town's insurance rate history had been for increases? D. Merhalski said that there was no way to compare Primex coverage for property and liability as they had used PLT prior, but that Primex Worker's Comp insurance had been all over in the past 6 years and had included increases of up to 141% and decreases of 66%. A motion to approve the resolution and allow the Town to utilize the CAP agreement for Primex for Worker's Comp was made by T. Demers, 2nd by P. Nightingale. Motion passed 3-0. A motion to approve the resolution and allow the Town to utilize the CAP agreement for Primex for Property and Liability coverage was made by T. Demers, 2nd by P. Nightingale. Motion passed 3-0.

The Board again opened the meeting to public comment.

Dorothy Blodgett asked why T. Demers had gone to road training and the Town paid for it? T. Demers attempted to answer her question but was interrupted by D. Blodgett numerous times asking why Kevin Clement, DPW Director, had not gone instead. T. Demers was able to say that he had gone to the training for his own company, on his time and that he had paid for it. K.Clement had been made aware of the training and chose not to attend it. D. Blodgett also asked about the amount in the Town's budget for annual testing of the DPW staff and why it was only \$300? D. Merhalski said that the tests were not of every employee in the DPW and were only done quarterly. She also asked about grants and her request for a paper that included what grants the Town Administrator had applied for. P. Nightingale said that the information she wanted was listed on the Town's website. Jan Carver gave D. Blodgett a copy of the response with the information in it. Deborah DeSantos asked a question about the amount of the grants applied for was asked. D. Merhalski explained that the grant for the Drinking Water Revolving Fund was a mixture of grant and low interest loan in the event that the Town needs to use that funding for the well repair, which we do not know the results of yet.

A motion to go into Executive Session according to RSA 91-A:3, II (a) and (c) to discuss personnel and legal issues was made by T. Demers 2nd by M. Yeramian. Roll Call vote: T. Demers – yea, P. Nightingale – yea, M. Yeramian – yea.

The Board went into Executive Session at 7:59 pm.

The Board returned to Public Session at 8:39 pm.

A motion to seal the Executive Session Minutes was made by P. Nightingale, 2nd by M. Yeramian. Motion passed 3-0.

P. Nightingale made a motion to adjourn, seconded by T. Demers. Motion passed unanimously.

The meeting was adjourned at 8:40 pm.

Respectfully submitted,
Dan Merhalski, Town Administrator