

DRAFT MINUTES
LISBON ZONING BOARD OF ADJUSTMENT WORKSHOP
November 30, 2016 held at the Railroad Station

Present: Scott Champagne (SC), Tucker Clark (TC), Stanley Sudol (SD), Steve Toutant (ST) and Jan Marshall (JM) Absent: Skyler Boutin (SB)

The meeting was called to order by JM at 1:05 PM.

The board welcomed new alternate member Steve Toutant.

Changes between 2015 and 2016 in the State of NH Handbook for ZBAs were reviewed and discussed. Of particular note was discussion in the handbook regarding voting procedures. Consideration will be given to not only discussing each criteria but voting on the proposal overall rather than just voting on each criteria. It is possible otherwise to pass a proposal which none of the ZBA members actually believes meets all the criteria.

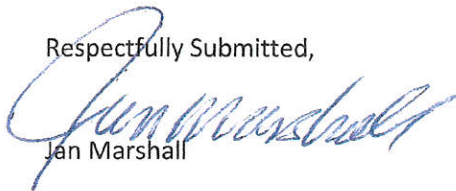
In continuing work on updating the town's applications, Bethlehem's application was reviewed. It was noted that they too charge an application fee. There was discussion on proposing a sliding application fee based on anticipated project cost. JM will look into the legality of that and if it is being used by other towns – how they have structured it. Bethlehem's extensive list of requirements for their applications was noted. It was concluded that something like that would be useful as a guideline to provide to applicants, but that for Lisbon we would just encourage applicants to provide adequate information to understand and make a decision on a proposal, with the burden on the applicant to supply enough information.

JM agreed to re-draft a variance application based on the discussions of the past several meetings to present at the next workshop meeting.

The next workshop meeting was scheduled for Wednesday, January 11, 2017 at 1 PM at the Railroad Station.

SC made a motion to adjourn which was seconded by TC. The meeting was adjourned at 2:15 PM.

Respectfully Submitted,


Jan Marshall

Approved July 12, 2017