



ANNUAL REPORT
TOWN OF LISBON, NEW HAMPSHIRE
YEAR ENDING DECEMBER 31, 2020

Dedication

This year's annual report is dedicated to the Town of Lisbon Residents. The Board of Selectman would like to notice the Lisbon Residents for all their support and understanding getting through 2020. With the uncertain times involved with a worldwide pandemic, changing guidelines from the State and Federal government the residents of Lisbon, NH have done a good job to minimize the spread within the Town. Please keep up the vigilance so we can keep our school and local businesses open. We have had minor changes at the Town Hall and our Town Buildings, but we were still able to remain open. We are one of the few places that remained open while most around us went to appointments only.

Sincerely,

Lisbon Board of Selectman

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Selectman's Report 2020

The year 2020 was a very different and enduring year for all. After getting through the Town Meeting in March the World had some major changes. Due to the pandemic the Town's First Responders, Emergency Management and Fire Department Volunteers had numerous new protocols. These protocols continued to be updated and changed all year long. For the first time Town Boards needed to conduct virtual meetings. There was a learning curve involved but we believe the Town is better prepared for almost anything. We would like to sincerely thank, town employees and the residents of Lisbon, NH who helped and endured this wild ride. Lisbon residences should be proud of how they have prevailed through this COVID pandemic as of this writing.

This past year we were able to obtain the following grants:

| | | |
|--------------|-----------|---|
| April 2020 | \$100,000 | Drinking Water Well exploration |
| July 2020 | \$24,735 | First Responders Stipends Covid-19 |
| August 2020 | \$19,659 | Clean Diesel Grant/Replace Generator Bath Rd. |
| October 2020 | \$39,874 | State of NH GOFERR Grant- Covid-19 expenses |
| Total | \$184,268 | |

Hopefully 2021 will see future economic growth in Lisbon, NH. During 2020 a few homes were built, and others sold. We have new residences from other areas that have moved into our little town. Please welcome them and help them get acquainted with our area.

Sincerely,

Scott Champagne

Arthur Boutin

Brian Higgins

TOWN OFFICERS

Board of Selectmen

| | |
|-----------------|---------------------|
| Scott Champagne | (Term Expires 2023) |
| Arthur Boutin | (Term Expires 2021) |
| Brian Higgins | (Term Expires 2022) |

Town Clerk/Tax Collector

Audrey Champagne (2021)

Treasurer

Katie Choate (2022)

Overseer of Public Welfare

Scott McKinley

Fire Chief

Greg Hartwell

Chief of Police

Benjamin Bailey

Moderator

Dave Trahan (2021)

Trustee of Trust Funds

| | |
|----------------|--------|
| Donald H Clark | (2023) |
| Mark Winter | (2021) |
| Dawn Nyberg | (2022) |

Supervisors of the Checklist

| | |
|---------------|--------|
| Lisa Heathe | (2020) |
| Jessica Morin | (2024) |
| Keri Lyndes | (2021) |

Library Trustees

| | |
|-------------------|---------------------|
| Amber Wright | (Term Expires 2023) |
| Alana Lessard | (Term Expires 2022) |
| Beth Johnson | (Term Expires 2022) |
| Sandra Roberts | (Term Expires 2023) |
| Erica Kwiatkowski | (Term Expires 2021) |

Health Officer

Christopher Hodge

Dog Officer

Police Department

TOWN OF LISBON, NEW HAMPSHIRE

2020

TOWN MEETING WARRANT

**To the inhabitants of the Town of Lisbon in the
County of Grafton in the State of New Hampshire
Qualified to vote in town affairs.**

**You are hereby notified and warned to meet at
Lisbon Regional School in said Town of Lisbon,
New Hampshire on Tuesday the Tenth day of
March 2020 at ten o' clock in the forenoon at which
time the polls shall open and not close earlier than
seven o' clock in the evening to act upon the
following subjects. All Articles except Article 1 and 3
are to be considered at seven o' clock in the
evening at the Annual Town Meeting.**

Date: March 10, 2020

Time: 10 AM POLLS OPEN; 7:00 PM TOWN MEETING

Location: LISBON REGIONAL SCHOOL

Article 01 Elect

To choose all necessary Town Officers for the ensuing year.

**Scott Champagne – Selectman (Three Year)
Town Clerk – Audrey Champagne (One Year)
Tax Collector – Audrey Champagne (One Year)
Lindsey Champagne – Supervisor of Checklist (Six Year)
Katie Choate – Treasurer (Two Year)
Donald H. Clark – Trustee of Trust Funds (Three Year)
Sandra Roberts – Library Trustee (Three Year)
Juliet Born – Library Trustee (Three Year)
Erika Kwiatkowski – Library Trustee (One year)**

Article 02 Hear Reports

To hear reports of agents and special committees heretofore chosen and pass any vote related thereto.

The Moderator notified the public that the meeting is being recorded. He explained that all reports are in the Town report and asked if anybody had any questions.

Article 03

Zoning

To see if the Town will vote to adopt Amendment No. 1 as proposed by the Planning Board for the town zoning ordinance as follows:

Amendment No. 1 would provide for uniformity of lot sizes within Districts A, B, C and D by taking the minimum lot size, frontage and setback currently applied to residential uses and applying the same requirements to all uses (Table 5.8). In the Industrial District, the minimum lot size for residential uses would be 80,000.00 sq. ft; all other uses in the Industrial District would remain 200,000.00 sq. ft.

To see if the Town will vote to adopt Amendment No. 2 as proposed by the Planning Board for the town zoning ordinance as follows:

Amendment No. 2 would add a definition for “Animal Husbandry” to Article I and provide stricter controls on commercial animal husbandry. Commercial animal husbandry would be prohibited in the village center (Districts B & C) and would require a Special Exception from the ZBA in the remainder of town (Districts A, D, and I) (Article V). Special Exception criteria for animal husbandry would be added to Section 8.3.

To see if the Town will vote to adopt Amendment No. 3 as proposed by the Planning Board for the town zoning ordinance as follows:

Amendment No. 3 would create a Shoreland Protection Overlay District to protect a 25-foot vegetated buffer along all perennial streams. In this 25-foot buffer only water-dependent structures; roads, driveways and utilities; and limited removal of vegetation would be allowed. New sections would be added to Section 3.2 Overlay Districts and to Article IV Overlay District Regulations; and several new definitions would be added to Article I.

To see if the Town will vote to adopt Amendment No. 4 as proposed by the Planning Board for the town zoning ordinance as follows:

Amendment No. 4 would create a Wetlands Conservation Overlay District to protect wetlands contiguous to perennial streams and a 25-foot buffer. In these wetlands and their buffers uses consistent with wetland protection would be allowed, some activities would be prohibited, and certain specific uses would be allowed with a Conditional Use Permit from the Planning Board. New sections would be added to Section 3.2 and Article IV; and several new definitions would be added to Article I.

To see if the Town will vote to adopt Amendment No. 5 as proposed by the Planning Board for the town zoning ordinance as follows:

Amendment No. 5 would strengthen the existing Flood Hazard Area Overlay District and incorporate mapped Erosion Hazard Areas. Land use would be managed to protect the functions of the floodplain and to protect public safety, property, and water quality. Section 3.2.2 would be expanded; Section 4.1 would be reworded to include only the Pearl Lake Conservation District; and Section 4.2 would be replaced in its entirety.

To see if the Town will vote to adopt Amendment No. 6 as proposed by the Planning Board for the town zoning ordinance as follows:

Amendment No. 6 would provide the option of housing clustered on a single lot in the for of an Open Space Planned Residential Development (OSPRD) to expand housing choices and protect open space. OSPRD would be added to the Table of District Uses as new section 5.2.6, a Conditional Use in Districts A, B, C, and D requiring Planning Board approval. A new section would be added to Article VII; Article VII would be renamed accordingly.

To see if the Town will vote to adopt Amendment No. 7 as proposed by the Planning Board for the town zoning ordinance as follows:

Amendment No. 7 would make several changes to the Table of District Uses in Article V. In District A, Contractor Yard would be added as a Permitted use. In District C, Restaurants and Indoor Commercial Recreation Facilities would be added as Special Exceptions. In District D, Public and Private camping areas, Open storage of lumber, building materials and timber and Planing Mills, Sawmills, and Lumber Treatment would be changed from Special Exceptions to Permitted, Contractor Yards would be added as a use allowed by Special Exception; and Manufacturing, Research and Testing Labs would be prohibited. In District I, Indoor Commercial Recreation Facilities would be added as a Permitted use; and Restaurants, Personal Service Establishments, Service Stations, and Above Ground Fuel Storage would be allowed as Special Exceptions.

The Moderator read the Article and explained that this was on the ballot.

Yes 89 NO 46 Article Passed

Article 04

Retaining Wall

To see if the town will vote to raise and appropriate the sum of \$95,000 (gross budget) for the purpose of resurfacing/capping the retaining wall located off Water Street in front of the Town Hall, and to authorize the issuance of not more that \$95,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and to further raise and appropriate the sum of \$23,000 for the first years payment of principal and interest on said bond or note. The Board of Selectmen recommends this Article. (2/3 ballot vote required)

Moved by Scott Champagne, seconded by Arthur Boutin. Scott champagne explained that the Dam operators will be capping the Dam within the next year. He advised that this would be an ideal time to resurface the retaining wall at the same time. The wall is structurally good, but cracking. They have received two estimates, \$130,000.00 and \$90,000.00. The tax impact if this article were to pass would be .20

John Northrop Jr. asked if the Dam company will take care of the Dam costs? S. Champagne advised yes.

Barry Lucas- The town is not responsible for the Dam, just the retaining wall? S. Champagne, yes. Would the Town use a local contractor? S. Champagne, yes.

Tom White-There is a lot of history surrounding the town and the Dam. He believes that there is a requirement that water always needs to be running over the Dam. Has the Selectboard looked at this? Are they aware of this? **S. Champagne**, the Selectboard will investigate this.

Greg Jesseman – Suggests that the Selectboard speak to NH Fish and Game as well as DES to see how a lack of water going over the Dam may affect the river. Will there be an engineering study? **S. Champagne** and the Dam company have discussed engineering. The Dam company has engineers on staff.

John Northrop made a motion to move the question, seconded by **Nina Brown**

YES 42 NO 23 Article failed

Article 05 One-ton pickup truck

To see if the town will vote to raise and appropriate the sum of \$79,000 (gross budget) for the purpose of a one-ton pickup truck with stainless, steel body, sander and plow for the Highway Department, and to authorize the issuance of not more than \$79,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and to further raise and appropriate \$30,000 for the first years payment of principal and interest on said bonds or notes. The Board of Selectmen recommends this Article. (2/3 ballot vote required)

Moved by Scott Champagne, seconded by Arthur Boutin S. Champagne advised that there would be a .26 tax impact if this Article were to pass and then introduced **Charlie Hampson** to explain the Article. This truck would replace a 2012 one-ton Ford. The 2012 Ford has a tender frame. The new truck would be used for side roads.

Barry Lucas- What color? **C. Hampson**, white.

YES 55 NO 9 Article Passed

Article 06 Forestry Truck

To see if the town will vote to raise and appropriate the sum of \$37,000 (gross budget) for the purpose of purchasing a Fire Department “forestry truck”, and to authorize the issuance of not more than \$37,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and further to raise and appropriate \$14,000 for the first years payment of principal and interest on said bond or note. The Board of Selectmen recommends this Article. (2/3 ballot vote required)

Moved by Arthur Boutin, seconded by Scott Champagne

S. Champagne advised that this vehicle would be financed for three years and would impact the tax rate by .12. He then introduced **Fire Chief, Greg Hartwell** to explain the Article. **Chief Hartwell** explained that this truck would replace a 1981

Forestry Diesel Truck. The current Forestry truck is using more Anti-Freeze than Diesel. The equipment from the old truck would be transferred from the old truck to the new. The truck would be used as a Forestry truck and a Utility truck.

YES 50 NO 11 Article Passed

Article 07 Operating Budget

To see if the town will vote to raise and appropriate the sum of \$2,162,443 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. The Board of Selectmen recommend this Article. (Majority vote required)

| | |
|--|--------------|
| General Administration | \$91,923.00 |
| TAX COLLECTION, ELECTION, REG & VITALS | \$87,975.00 |
| FINANCIAL ADMINISTRATION | \$68,740.00 |
| REVALUATION OF PROPERTY | \$53,500.00 |
| LEGAL EXPENSE | \$10,000.00 |
| PLANNING & ZONING | \$6,180.00 |
| GENERAL GOVERNMENT BUILDINGS | \$60,200.00 |
| CEMETRIES | \$17,650.00 |
| INSURANCE OTHERWISE NOT ALLOCATED | \$58,500.00 |
| ADVERTISING & REGIONAL ASSOCIATIONS | \$3,300.00 |
| POLICE DEPARTMENT | \$346,240.00 |
| FIRE DEPARTMENT | \$93,485.00 |
| LIFE SQUAD | \$51,480.00 |
| BUILDING INSPECTION/CODE ENFORCEMENT | \$17,000.00 |
| EMERGENCY MANAGEMENT | \$5,000.00 |
| PUBLIC SERVICE-DISPATCH & COMM | \$46,400.00 |
| HIGHWAY & STREETS | \$542,140.00 |
| STREET LIGHTING | \$14,000.00 |
| SOLID WASTE DISPOSAL | \$232,090.00 |
| WELFARE | \$17,400.00 |
| PARKS & RECREATION | \$17,000.00 |
| PUBLIC LIBRARY | \$60,722.00 |
| PATROTIC PURPOSES | \$1,000.00 |
| ECONOMIC DEVELOPMENT | \$10,000.00 |
| LONG TERM BONDS & NOTES | \$109,668.00 |
| INTEREST ON LONG TERM NOTES | \$35,250.00 |
| INTEREST ON TAX ANTICIPATION NOTE | \$5,000.00 |
| ROAD IMPROVEMENTS | \$100,000.00 |
| HEALTH ADMIN | \$600.00 |
| TOTAL OF \$2,162,443.00 | |

The Moderator explained that he would go through the Budget by line items.

Tom Demers – Why has the General Administration line item increased? S. Champagne advised that the Selectboard have budgeted \$750.00 per month for a working Selectman. This individual will work on grants and be the contact for the day to day town issues that may arise. The town has recently received a Grant to assist with the costs of finding a new water source for the town. The other increase is due to The Town Administrative Assistant receiving a pay increase. She will be taking on more responsibilities having to do with Water/Sewer.

Tommy Demers – If the Grant for a new water source goes through than when would a new source be found. S. Champagne explained the process and stated that the town is working with Horizons.

Tom White – What is the difference between the Road Improvement line item and the Highway and Streets line item. S. Champagne stated that the Road Improvement line covers paving and the Highway and Streets line item covers general care. What streets are being considered for paving this summer? C. Hampson states, Bath Road, Depot Street, Witcher and Armstrong.

John Northrop Jr. – Do you expect that it will take a whole lot of hours to administer the Grant? S. Champagne, yes and the time required of the Selectman has increased over the past couple of years because the town does not have a Town Administrator.

John Northrop Jr. - Fair salary for work done correct? S. Champagne, yes.

Juliete Born – I am new to the town. What is the venue for citizens to see detailed budget? S. Champagne advised that the detailed budget is always available at the Budget Hearings. There were two this year. One in January and one in February.

Barry Lucas – Solid Waste disposal. Does the cost of the trash bags cover the cost of disposal? S. Champagne, no, it does not. The cost increase in this line item is due to the increased trucking cost.

Tom Demers – What paving companies does the town use? C. Hampson, Black Top and Pike.

Ayes have it, Article passed

Article 08

Wastewater Budget

To see if the town will vote to raise and appropriate the sum of \$237,070 for the operation and maintenance of the Lisbon Wastewater Department operations. Funds to be raised from user fees and no amount to come from taxation. The Board of Selectmen recommends this Article. (Majority vote required)

Moved by Scott Champagne, seconded by Arthur Boutin

Ayes have it, Article passed

Article 09

Water Department Budget

To see if the town will vote to raise and appropriate the sum of \$195,750 for the operation of the Lisbon Water Department. Funds are to be raised from user fees, no funds from taxation. The Board of Selectmen recommends this Article. (Majority vote required)

**Moved by Scott Champagne, seconded by Arthur Boutin
Barry Lucas – How many users? S. Champagne 320**

Ayes have it, Article passed

Article 10 Fund Capital Reserve Accounts

To see if the town will vote to raise and appropriate the sum of \$52,000 to be added to the following Capital Reserve Funds previously established:

| | |
|-------------------------------------|----------|
| Highway Equipment | \$10,000 |
| Fire Equipment and Building | \$5,000 |
| Police Equipment | \$5,000 |
| Life Squad | \$5,000 |
| Transfer Station Equipment | \$5,000 |
| Master Plan Update | \$7,000 |
| Town Bridge Maintenance/Replacement | \$15,000 |

**Moved by Scott Champagne, seconded by Arthur Boutin
S. Champagne – money to put into Capital Reserve Funds for future equipment purchases.**

Tom Simpson: Are there balances in these accounts? S. Champagne, yes, the balances are listed in the book.

Tom Demers – Any other red listed bridges besides Plains Road? S. Champagne, no new ones have been listed.

Ayes have it, Article passed

Article 11 Spatial Recompilation

To see if the town will vote to raise and appropriate the sum of \$22,700 for the purpose of spatial recompilation of parcels in the Town of Lisbon. Work to be completed by Cartographic Associates Inc. dba CAI Technologies. The Board of Selectmen recommends this Article. (Majority vote required)

**Moved by Scott Champagne, seconded by Arthur Boutin
S. Champagne, the money raised by this article will be used to match up our printed tax maps with what show online. If this article passes there will be a tax increase of .19**

Ayes have it, Article passed

Article 12 Community Service Agencies

To see if the town will vote to raise and appropriate the sum of \$13,600 for the purpose of funding for the following Community Service Agencies. The Board of Selectmen recommends this Article.

| | |
|------------------------------------|-----------------|
| North Country Home Health/ Hospice | \$2,000 |
| Burch House | \$500 |
| Tri County Community Action/Energy | \$3,000 |
| Grafton County Seniors | \$2,000 |
| Lisbon Main Street Program | \$3,000 |
| Tri-County Transit | \$500 |
| Waypoint | \$300 |
| CASA | \$300 |
| Homeless Intervention Prevention | \$500 |
| Ammonoosuc Community Health | \$1,000 |
| Bridges-Vet Home | \$500 |
| TOTAL | \$13,600 |

Arthur Boutin

Rosalind Paige – What is Way Point, CASA? Way Point and CASA work with the Courts on behalf of children and families.

Donna Northrop – Does the Bridges Vet Home assist Veterans in our town? S. Champagne, yes

Ayes have it, Article passed

Article 13 Roller

To see if the town will vote to raise and appropriate the sum of \$20,000 for the purpose of purchasing a used roller for use by the Highway Department for Town, Water and Sewer projects and authorize the withdrawal of \$2,000 from the Highway Department Expendable Trust Fund created for that purpose. The balance of \$18,000 is to come from the water department (\$10,000) and wastewater department (\$8,000) funds. The Board of Selectmen recommends this Article. (Majority vote required)

Moved by Scott Champagne, seconded by Arthur Boutin

S. Champagne – our Highway Dept. does all the maintenance on the Water/Sewer lines. This item would be used for the maintenance of the Water/Sewer lines as well as the roads. Tom White – Would the roller be used 90% of the time for Water/Sewer and 10% on roads?

S. McKinley – This piece of equipment would be important for the in-town roads as well as the out of town roads.

Barry Lucas – over the years the Town Highway has done a lot of Water/Sewer work without compensations? C. Hampson, yes.

Ayes have it, Article passed

Article 14 Discontinue SRF

To see if the town will vote to discontinue the 2012 Lisbon Life Squad Revolving Equipment Account 25/75, said funds, with accumulated interest to date of withdrawal, to be transferred to the town's General Fund. Passing of this article is contingent upon the passage of article #15 and article #16. The Board of Selectmen recommends this Article. (Majority vote required)

Moved by Scott Champagne, seconded by Arthur Boutin

S. Champagne advised that this article and the next two are all connected.

Ayes have it, Article passed

Article 15 Discontinue SRF

To see if the town will vote to discontinue the 2014 Lisbon Life Squad Revolving Transfers Account 50/50, said funds, with accumulated interest to date of withdrawal, to be transferred to the town's General Fund. Passing of this article is contingent upon the passage of article #14 and article #16. The Board of Selectmen recommends this Article. (Majority vote required)

Moved by Scott Champagne, seconded by Arthur Boutin

Ayes have it, Article passed

Article 16 Establish

To see if the town will vote to establish a revolving fund pursuant to RSA 31:95-h for the purpose of funding the operation and maintenance of the Lisbon EMS formally known as the Lisbon Life Squad and to henceforth deposit 50% of the revenues generated from charges for ambulance service into said fund and to raise and appropriate the sum of (\$32,050) from the General Fund unreserved fund balance to be placed in this fund. The money in this fund shall be allowed to accumulate from year to year and shall not be considered part of the town's General Fund unreserved fund balance. The Selectmen shall be authorized as agents to expend and accept monies from this and to this fund. Furthermore, the town treasurer shall have custody of all monies in the fund and shall pay out the same only upon order of the governing body and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created. Passage of this article is contingent upon the passage of article #14 and article #15. The Board of Selectmen recommends this Article. (Majority vote required)

Moved by Scott Champagne, seconded by Arthur Boutin

EMS Chief Dave Combs gave the details on the amounts of revenue that Lisbon EMS has brought in over the past 5 years. He explained that by putting more of the revenue back into EMS that the department should not have to come back to the town to help cover the full costs of a new truck, new monitor or new stretcher. The three most expensive pieces of equipment that the department has.

John Northrop Jr. – Who is the Governing Body? S. Champagne, the Selectboard. The Departments are required to come to the Selectboard if they would like to make any purchase over \$5000.00.

Don Butson – Is the Lisbon EMS trying to become self-sufficient? Dave Combs, no. Will the Capital Reserve accounts continue if this account is approved? S. Champagne, the Selectboard will evaluate each year.

Ayes have it, Article passed

Article 17 Combine Positions

To see if the town will vote to approve the adoption of RSA 41:45-a to create the combined office of Town Clerk-Tax Collector. If approved, the effective date of this office shall be town meeting 2021, at which time the position would be filled by election to a three (3) year term.

Moved by Arthur Boutin, seconded by Scott Champagne

Jennifer Trelfa upon her retirement realized that the town had never combined the Town Clerk/Tax Collector position. Although it has always been voted on as two separate offices it operates as one. There is only one budget. Jennifer Trelfa submitted a letter requesting that these two offices be combined and voted on as one office.

Barry Lucas- Would there be any changes in qualifications for the individual in the office if put together? S. Champagne, no.

Ayes have it, Article passed

Article 18 Non-binding inquiry of use of Town Hall

To see if the voters of Lisbon prefer to rehab and make handicap accessible the current Town Building, or explore moving Town Offices, Administrative Assistant and Town Clerk/Tax Collector to the Old Ross Funeral Home at 151 S. Main Street.

Moved by Scott Champagne, seconded by Arthur Boutin

S. Champagne explained the pros and cons to staying in the current building or moving to the Ross Funeral Home Property. The Selectboard is looking for input from the public. The Selectboard would like to have a proposal ready for next year.

John Northrop – When he was on the Selectboard they completed some studies on the current building. They determined that there is no available land for a proper ramp. An elevator may be possible from the garage, but it would be very expensive. The bathrooms are not handicap accessible.

Heather Walker – Does the Ross building belong to the town? S. Champagne, yes

Greg Jesseman – Money will either need to go to the Ross Funeral Home or stay at the Town Hall? I believe the Historical Society should be contacted to see what money might be available to pay for renovations to the Town Hall. It is the heart of the town and it would be a shame for it to no longer be used.

Steve Walker – What happens to the town building and does the Town Hall have to be handicapped accessible for the biddy programs?

Nina Brown – Should investigate both options, but the stairs are not safe.

Tom Demers – Feasibility study for both projects?

John Northrop Jr. – Create committee to look at both options? S. Champagne, we would love to see a committee formed, but it is very difficult to get volunteers.

Ayes have it, Article passed.

Article 19 Transact other business

To transact any other business that may legally come before this meeting.

J. Northrop – Like to thank the Board for all their work.

S. Champagne – Thanks to Dave Trahan for acting as our Moderator.

Ayes have it. Meeting closed at 9:09 pm.

**A True Copy, Attest
Town Clerk
Audrey Champagne**

TOWN CLERK'S REPORT

Two Thousand Twenty was a busy and challenging year. I would like to thank the Board of Selectmen, and the many dedicated town employees for their continued support. Most importantly, I would like to thank the residents of Lisbon for their support and patience as I have been learning about all the duties required of the Town Clerk/Tax Collector.

The Town Clerk/Tax Collectors office is responsible for all property, water/sewer billings and payments, the liening and deeding of property, motor vehicle and boat transactions, dog licenses, issuing marriage licenses, certified vital records (marriage, birth, death, divorce), voter registrations/absentee ballots, assisting the Town Moderator with all elections, and mainly I am here to help and serve the residents with any questions that they may have.

All dogs are required to be licensed between January 1st and April 30th. A current Rabies Certificate is needed for each dog. If you no longer have your dog, please notify the office so I can update the files. To avoid receiving a \$25.00 Civil Forfeiture Notice, dogs must be licensed by April 30, 2021.

The property tax year is April 1 to March 31. Taxes are billed twice yearly and are typically due July 1 and December 1. The July bill is an estimate, based on 50% of the previous year's tax rate. The State sets our tax rate each fall based on town, school and county approved budgets and projected State revenues. The December bill reflects the increase/decrease necessary to collect the full amount set by the State. Liens on unpaid tax amounts are generally secured in June through a statutory process. Tax liens accrue interest at 14%. If tax liens are not redeemed within 2 years, the Tax Collector must deed the property to the Town. Anyone who uses the town water/sewer system will be billed three times a year, approximately every 16 weeks.

For your convenience, I can register vehicles, license your dogs, and receive property tax/sewer payments on-line (www.lisbonnh.org). The Town does not incur/receive any fees for this service (fees apply, charged by the payment provider). Credit/Debit cards, checks and cash are accepted forms of payment at the counter.

Please feel free to contact me by phone, email, or in person with any comments, questions, or concerns.

Respectfully Submitted,
Audrey Champagne
Town Clerk/Tax Collector
townclerk@lisbonnh.org
603-838-2862

TOWN CLERK'S FINANCIAL REPORT

I herewith submit the financial transactions for the year 2020.

The sum of total receipts collected by the Town Clerk/Tax Collector was turned over to the Town Treasurer.

| ACCOUNTS | 2020 | 2019 |
|-------------------------------|--------------|--------------|
| | | |
| BOAT REGISTRATIONS | \$1,180.60 | \$319.96 |
| BOUNCED CHECK FEE | \$15.00 | 0 |
| DOG LICENSES | \$3,882.50 | \$2165.00 |
| MARRIAGE LICENSES | \$650.00 | \$550.00 |
| MISCELLANEOUS | \$266.50 | \$131.20 |
| MOTOR VEHICLE | \$330,417.48 | \$330,306.00 |
| MOTOR VEHICLE – STATE | \$123,156.02 | \$110,761.38 |
| SIDEWALK FEE | \$ 9,640.00 | \$9470.00 |
| UCC FILINGS & CERTIFICATES | \$ 975.00 | \$540.00 |
| VITAL STATISTICS | \$1,430.00 | \$1320.00 |
| | | |
| TOTAL RECEIPTS | \$471,613.10 | \$455,563.54 |



2020
\$33.92

Tax Rate Breakdown Lisbon

| Municipal Tax Rate Calculation | | | |
|--------------------------------|--------------------|---------------|----------------|
| Jurisdiction | Tax Effort | Valuation | Tax Rate |
| Municipal | \$1,216,132 | \$119,753,896 | \$10.15 |
| County | \$198,890 | \$119,753,896 | \$1.66 |
| Local Education | \$2,398,270 | \$119,753,896 | \$20.03 |
| State Education | \$238,225 | \$114,688,896 | \$2.08 |
| Total | \$4,051,517 | | \$33.92 |

| Village Tax Rate Calculation | | | |
|------------------------------|------------|-----------|---------------|
| Jurisdiction | Tax Effort | Valuation | Tax Rate |
| Total | \$0 | | \$0.00 |

| Tax Commitment Calculation | |
|-------------------------------|-------------|
| Total Municipal Tax Effort | \$4,051,517 |
| War Service Credits | (\$15,200) |
| Village District Tax Effort | \$0 |
| Total Property Tax Commitment | \$4,036,317 |

11/23/2020

James P. Gerry
Director of Municipal and Property Division
New Hampshire Department of Revenue Administration



Tax Collector's Report

For the period beginning Jan 1, 2020 and ending Dec 31, 2020

This form is due **March 1st (Calendar Year)** or **September 1st (Fiscal Year)**

Instructions

Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality: LISBON

County: GRAFTON

Report Year: 2020

PREPARER'S INFORMATION

First Name

Audrey

Last Name

Champagne

Street No.

46

Street Name

School Street

Phone Number

(603) 838-2862

Email (optional)

townclerk@lisbonnh.org



New Hampshire
Department of
Revenue Administration

MS-61

Debits

| Uncollected Taxes Beginning of Year | Account | Levy for Year of this Report | Prior Levies (Please Specify Years) | | |
|-------------------------------------|---------|---------------------------------|-------------------------------------|-------------|------------|
| | | | Year: 2019 | Year: 2018 | Year: 2017 |
| Property Taxes | 3110 | | \$1,891,023.61 | | |
| Resident Taxes | 3180 | | | | |
| Land Use Change Taxes | 3120 | | \$8,980.00 | \$49,300.00 | |
| Yield Taxes | 3185 | | | | \$543.36 |
| Excavation Tax | 3187 | | | \$1,044.25 | \$1,019.73 |
| Other Taxes | 3189 | | \$120,370.86 | | |
| Property Tax Credit Balance | | (\$3,809.65) | | | |
| Other Tax or Charges Credit Balance | | | | | |

| Taxes Committed This Year | Account | Levy for Year of this Report | Prior Levies | |
|---------------------------|---------|---------------------------------|--------------|--|
| | | | 2019 | |
| Property Taxes | 3110 | \$4,058,487.19 | | |
| Resident Taxes | 3180 | | | |
| Land Use Change Taxes | 3120 | \$25,020.00 | | |
| Yield Taxes | 3185 | \$2,109.12 | | |
| Excavation Tax | 3187 | \$2,097.19 | | |
| Other Taxes | 3189 | \$374,423.94 | \$146,695.77 | |
| | | | | |

| Overpayment Refunds | Account | Levy for Year of this Report | Prior Levies | | |
|--|---------|---------------------------------|-----------------------|--------------------|-------------------|
| | | | 2019 | 2018 | 2017 |
| Property Taxes | 3110 | \$26,789.27 | | | |
| Resident Taxes | 3180 | | | | |
| Land Use Change Taxes | 3120 | | | | |
| Yield Taxes | 3185 | | | | |
| Excavation Tax | 3187 | | | | |
| | | | | | |
| Interest and Penalties on Delinquent Taxes | 3190 | \$3,038.93 | \$32,009.77 | \$1,465.53 | \$643.34 |
| Interest and Penalties on Resident Taxes | 3190 | | | | |
| Total Debits | | \$4,488,155.99 | \$2,199,080.01 | \$51,809.78 | \$2,206.43 |



Credits

| Remitted to Treasurer | Levy for Year of this Report | Prior Levies | | |
|-------------------------------------|---------------------------------|----------------|-------------|------------|
| | | 2019 | 2018 | 2017 |
| Property Taxes | \$3,572,584.17 | \$1,702,098.60 | | |
| Resident Taxes | | | | |
| Land Use Change Taxes | \$21,270.00 | \$8,980.00 | \$23,492.08 | |
| Yield Taxes | \$2,109.12 | | | \$543.36 |
| Interest (Include Lien Conversion) | \$3,003.93 | \$27,598.27 | \$1,440.53 | \$643.34 |
| Penalties | \$35.00 | \$4,411.50 | \$25.00 | |
| Excavation Tax | \$2,097.19 | | \$1,044.25 | \$1,019.73 |
| Other Taxes | \$298,029.83 | \$158,501.42 | | |
| Conversion to Lien (Principal Only) | | \$258,843.80 | | |
| | | | | |
| Discounts Allowed | | | | |

| Abatements Made | Levy for Year of this Report | Prior Levies | | |
|-----------------------|---------------------------------|--------------|-------------|------|
| | | 2019 | 2018 | 2017 |
| Property Taxes | \$23,966.30 | \$1,719.98 | | |
| Resident Taxes | | | | |
| Land Use Change Taxes | | | \$11,207.92 | |
| Yield Taxes | | | | |
| Excavation Tax | | | | |
| Other Taxes | \$6,440.13 | \$36,926.44 | | |
| | | | | |
| Current Levy Deeded | \$1,201.70 | | | |



New Hampshire
Department of
Revenue Administration

MS-61

| Uncollected Taxes - End of Year # 1080 | Levy for Year of this Report | Prior Levies | | |
|--|---------------------------------|----------------|----------------|-------------|
| | | 2019 | 2018 | 2017 |
| Property Taxes | \$486,502.68 | | | |
| Resident Taxes | | | | |
| Land Use Change Taxes | \$3,750.00 | | \$14,600.00 | |
| Yield Taxes | | | | |
| Excavation Tax | | | | |
| Other Taxes | \$69,425.27 | | | |
| Property Tax Credit Balance | (\$2,259.33) | | | |
| Other Tax or Charges Credit Balance | | | | |
| Total Credits | | \$4,488,155.99 | \$2,199,080.01 | \$51,809.78 |
| | | | | \$2,206.43 |

| For DRA Use Only | |
|---|--------------|
| Total Uncollected Taxes (Account #1080 - All Years) | \$572,018.62 |
| Total Unredeemed Liens (Account #1110 - All Years) | \$384,417.00 |



New Hampshire
Department of
Revenue Administration

MS-61

Lien Summary

Summary of Debits

| | Last Year's Levy | Prior Levies (Please Specify Years) | | |
|---|------------------|-------------------------------------|---------------------|---------------------|
| | | Year: 2019 | Year: 2018 | Year: 2017 |
| Unredeemed Liens Balance - Beginning of Year | | | \$274,320.06 | \$227,476.50 |
| Liens Executed During Fiscal Year | | \$280,852.98 | | |
| Interest & Costs Collected (After Lien Execution) | | \$4,458.59 | \$29,159.11 | \$69,785.54 |
| | | | | |
| Total Debits | \$0.00 | \$285,311.57 | \$303,479.17 | \$297,262.04 |

Summary of Credits

| | Last Year's Levy | Prior Levies | | |
|---|------------------|---------------------|---------------------|---------------------|
| | | 2019 | 2018 | 2017 |
| Redemptions | | \$95,982.03 | \$71,097.22 | \$177,122.29 |
| | | | | |
| Interest & Costs Collected (After Lien Execution) #3190 | | \$4,458.59 | \$29,159.11 | \$69,785.54 |
| | | | | |
| Abatements of Unredeemed Liens | | | \$38,559.51 | \$3,653.60 |
| Liens Deeded to Municipality | | \$2,514.91 | \$2,683.71 | \$6,619.27 |
| Unredeemed Liens Balance - End of Year #1110 | | \$182,356.04 | \$161,979.62 | \$40,081.34 |
| Total Credits | \$0.00 | \$285,311.57 | \$303,479.17 | \$297,262.04 |

For DRA Use Only

| | |
|---|---------------------|
| Total Uncollected Taxes (Account #1080 - All Years) | \$572,018.62 |
| Total Unredeemed Liens (Account #1110 -All Years) | \$384,417.00 |



LISBON (261)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's Signature and Title

| 2020 TREASURER'S REPORT | | |
|---|-------------------------------|--|
| Account Name | Balance 12/31/2019 | Balance 12/31/2020 |
| General Operating Fund | \$204,840.33 | \$1,434,130.78 |
| 2012 LLS Equipment Acct | \$27,887.71 | *Closed 8/26/2020 with balance transferred to 2020 EMS |
| 2014 LLS Trransfer Acct | \$889.45 | *Closed 8/26/2020 with balance transferred to 2020 EMS |
| 2016 LLS Revenue Acct | \$5,487.53 | \$5,020.35 |
| Conservation Fund | \$8,864.72 | \$8,872.84 |
| Town Clerk/Tax Collector EFT | \$59,177.81 | \$30,645.25 |
| Lisbon Cemetery Operating Acct | \$7,444.56 | \$17,384.51 |
| Police Detail Revolving Fund | \$12,150.15 | \$12,425.78 |

| | | |
|--|---------------------|-------------|
| Salmon Hole Cemetery | \$1,705.17 | \$1,985.41 |
| 2020 Lisbon EMS Revolving Operating/Maintenance Account 50/50 | **New for 2020** | \$49,956.28 |
| 2018 Local Land Use Board Acct | \$9,787.13 | \$637.53 |
| Grand Totals - All Funds | \$338,234.56 | |

All the above accounts are held with Woodsville Guaranty Savings Bank

Town Loans

WOODSVILLE GUARANTY BANK

Loan – 2018 DUMP TRUCK

Origination: 9/2018 \$168,000.00
Maturity Date: 9/2023
Interest Paid 2020: \$4,919.04
Interest Rate: 3.65%
Principle Balance 12/31/2020: \$100,800.00
2021 Anticipated Payment: \$37,279.20

Loan – FIRE/EMS/EOC STATION

Origination: 4/2018 \$986,600.00
Maturity Date: 12/2037
Interest Paid 2020: \$28,937.11
Interest Rate: 3.25%
Principle Balance 12/31/2020: \$838,610.00
2021 Anticipated Payment: \$76,584.82

Loan – POLICE CRUSIER

Origination: 3/25/2019 \$36,880.40
Maturity Date: 3/25/2022
Interest Paid 2020: \$1,525.48
Interest Rate: 4.125%
Principle Balance 12/31/2020: \$24,422.42

Loan – HIGHWAY TRUCK

Origination: 4/2020 \$79,000.00
Maturity Date: 4/2023
Interest Paid 2020: \$0.00
Interest Rate: 2.60%
Principle Balance 12/31/2020: \$0.00
2021 Anticipated Payment: \$28,611.67

Loan – FORESTRY TRUCK

Origination: 4/2020 \$37,000.00
Maturity Date: 4/2023
Interest Paid 2020: \$0.00
Interest Rate: 2.60%
Principle Balance 12/31/2020: \$37,000.00
2021 Anticipated Payment: \$13,400.40

Passumpsic Bank

Loan – FRONT END LOADER

Origination: 8/2014 \$80,267.24

Maturity Date: 7/2020

Interest Paid 2020: \$

Interest Rate: 1.74%

Principle Balance 12/31/2020: \$0.00

New Hampshire Municipal Bond Bank

New Hampshire Municipal Bond Bank

Loan – WATER/SEWER NEW LAGOONS

Origination: 02/2015 \$742,000.00

Maturity Date: 8/2032

Interest Paid 2019: \$19,260.00

Interest Rate: 4.00%

Principle Balance 12/31/2019: \$397,000.00

2020 Anticipated Payment: \$71,660.00

TOWN OF LISBON, NEW HAMPSHIRE

2021

TOWN MEETING WARRANT

**To the inhabitants of the Town of Lisbon in the
County of Grafton in the State of New Hampshire
Qualified to vote in town affairs.**

**You are hereby notified and warned to meet at
Lisbon Regional School in said Town of Lisbon,
New Hampshire on Tuesday the Nineth day of
March 2021 at twelve o' clock noon at which
time the polls shall open and not close earlier than
seven o' clock in the evening to act upon the
following subjects. All Articles except Article 1
are to be considered at seven o' clock in the
evening at the Annual Town Meeting.**

Date: March 9, 2021

Time: 12 PM POLLS OPEN; 7:00 PM TOWN MEETING

Location: LISBON REGIONAL SCHOOL

Article 01 Elect

To choose all necessary Town Officers for the ensuing year.

Article 02 Hear Reports

To hear reports of agents and special committees heretofore chosen and pass any vote related thereto.

Article 03 Retaining Wall

To see if the town will vote to raise and appropriate the sum of \$95,000 (gross budget) for the purpose of resurfacing/capping the retaining wall located off Water Street in front of the Town Hall, and to authorize the issuance of not more that \$95,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and to further raise and appropriate the sum of \$23,000 for the first years payment of principal and interest on said bond or note. The Board of Selectmen recommends this Article. (3/5 ballot vote required)

Article 04 Water System Improvements

To see if the town will vote to raise and appropriate the sum of \$3,500,000 (gross budget) for the purpose of making improvements to the municipal water system, and to authorize the issuance of not more than \$2,800,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; the balance of \$700,000 to come from available grants identified for this purpose. All future principal and interest payments will be made from the Municipal Water Fund operating budget for the life of the loan. The Board of Selectmen recommends this Article. (3/5 ballot vote required)

Article 05 Operating Budget

To see if the town will vote to raise and appropriate the sum of \$2,254,294 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. The Board of Selectmen recommend this Article. (Majority vote required)

| | |
|--|--------------|
| General Administration | \$97,736.00 |
| TAX COLLECTION, ELECTION, REG & VITALS | \$88,000.00 |
| FINANCIAL ADMINISTRATION | \$72,200.00 |
| REVALUATION OF PROPERTY | \$47,500.00 |
| LEGAL EXPENSE | \$15,000.00 |
| PLANNING & ZONING | \$6,180.00 |
| GENERAL GOVERNMENT BUILDINGS | \$61,300.00 |
| CEMETRIES | \$19,000.00 |
| INSURANCE OTHERWISE NOT ALLOCATED | \$60,355.00 |
| ADVERTISING & REGIONAL ASSOCIATIONS | \$3,300.00 |
| POLICE DEPARTMENT | \$376,565.00 |
| FIRE DEPARTMENT | \$119,760.00 |
| LIFE SQUAD | \$53,480.00 |
| BUILDING INSPECTION/CODE ENFORCEMENT | \$25,000.00 |

| | |
|-----------------------------------|--------------|
| EMERGENCY MANAGEMENT | \$5,000.00 |
| PUBLIC SERVICE-DISPATCH & COMM | \$34,450.00 |
| HIGHWAY & STREETS | \$537,600.00 |
| STREET LIGHTING | \$14,000.00 |
| SOLID WASTE DISPOSAL | \$234,860.00 |
| WELFARE | \$17,400.00 |
| PARKS & RECREATION | \$17,000.00 |
| PUBLIC LIBRARY | \$59,258.00 |
| PATROTIC PURPOSES | \$1,000.00 |
| ECONOMIC DEVELOPMENT | \$10,000.00 |
| LONG TERM BONDS & NOTES | \$138,000.00 |
| INTEREST ON LONG TERM NOTES | \$34,750.00 |
| INTEREST ON TAX ANTICIPATION NOTE | \$5,000.00 |
| ROAD IMPROVEMENTS | \$100,000.00 |
| HEALTH ADMIN | \$600.00 |
| TOTAL OF \$2,254,294.00 | |

Article 06 Wastewater Budget

To see if the town will vote to raise and appropriate the sum of \$263,429 for the operation and maintenance of the Lisbon Wastewater Department operations. Funds to be raised from user fees and no amount to come from taxation. The Board of Selectmen recommends this Article. (Majority vote required)

Article 07 Water Department Budget

To see if the town will vote to raise and appropriate the sum of \$195,838 for the operation of the Lisbon Water Department. Funds are to be raised from user fees, no funds from taxation. The Board of Selectmen recommends this Article. (Majority vote required)

Article 08 Full-Time Police Officer

To see if the town will vote to raise and appropriate the sum of \$74,700 for the purpose of a fourth Full-Time Police Officer. This will fund the position for 9 months of 2021. This position, if approved, would then be included in the annual budget year to year until rescinded by the vote of Town Meeting. The amount is determined as follows:

Salary - \$39,000

Insurance - \$24,000

Retirement - \$11,700

The Board of Selectmen recommends this Article. (Majority vote required)

Article 09 New Breathing Apparatus

To see if the town will vote to raise and appropriate the sum of \$60,000 for the purpose of purchasing new breathing apparatus (face masks). The Board of Selectmen recommends this article. (Majority vote required)

Article 10 Fund Capital Reserve Accounts

To see if the town will vote to raise and appropriate the sum of \$62,000 to be added to the following Capital Reserve Funds previously established:

| | |
|-------------------------------------|----------|
| Highway Equipment | \$15,000 |
| Fire Equipment and Building | \$10,000 |
| Police Equipment | \$5,000 |
| Life Squad | \$5,000 |
| Transfer Station Equipment | \$5,000 |
| Master Plan Update | \$7,000 |
| Town Bridge Maintenance/Replacement | \$15,000 |

The Board of Selectmen recommends this Article. (Majority vote required)

Article 11 Community Service Agencies

To see if the town will vote to raise and appropriate the sum of \$8,500 for the purpose of funding for the following Community Service Agencies. The Board of Selectmen recommends this Article. (Majority vote required)

| | |
|------------------------------------|----------------|
| North Country Home Health/ Hospice | \$2,000 |
| Tri County Community Action | \$500 |
| Grafton County Seniors | \$2,000 |
| Lisbon Main Street Program | \$3,000 |
| Ammonoosuc Community Health | \$500 |
| Good Shepherd Food Pantry | \$500 |
| TOTAL | \$8,500 |

Article 12 Paving Ecology Drive

To see if the town will vote to raise and appropriate the sum of \$21,105 for the purpose of paving Ecology Drive. This represents Lisbon's portion of paving and patching at the Transfer Station, between Lisbon, Lyman and Landaff. The Board of Selectmen recommends this Article. (Majority vote required)

Article 13 Contract Base Fees to CRF

To see if the town will vote to raise and appropriate the sum of \$15,000 to be added to the Fire Department Equipment and Building Capital Reserve Fund previously established. The Board of Selectmen recommends this article. (Majority vote required)

This money is the amount that is paid by the Town of Lyman, NH for fire protection as part of the Contract base fee.

Article 14 Establish/Transfer to EFT for Building Clean-up

To see if the town will vote to establish a Building Clean-Up Expendable Trust Fund per RSA 31:19-a, for the purpose of cleaning up Town owned properties and buildings and to raise and appropriate \$15,000 to put in the fund, with this amount to come from taxation; further to name the Selectboard as agents to expend from said fund. The Board of Selectmen recommends this article. (Majority vote required)

Article 15 Appoint Town Treasurer

To see if the town will vote to authorize the Board of Selectmen to appoint a town treasurer in accordance with RSA 41:26-e, rather than electing a treasurer. The Board of Selectmen recommends this Article. (Majority vote required)

Article 16 Regional Communications District Planning Committee

To see whether the Town wants the Selectboard to participate in a regional, communications district planning committee. That planning committee would explore working with a supplier to provide fiber optic internet service to residents and businesses. Such high-speed service is seen as important to the Town's growth. The committee would include at least two members from each participating Town. The planning committee would include at least two members from each participating Town. The planning committee would not have the authority to enter into any agreement with a supplier. The Board of Selectmen recommends this Article. (Majority vote required)

Article 17 Fire Department Organizational Structure

Shall the Town affirm/adopt the present organization structure of the Fire Department pursuant to RSA 154:1. The Board of Selectmen recommends this Article.

Residents of Lisbon

Lisbon Board of Selectmen

Lisbon Fire Department

Fire Chief

EMS Chief

Assistant Fire Chief

Assistant EMS Chief

Captain

Training Officer

Lieutenants

EMS Providers

Firefighters

Article 18 Transact other business

To transact any other business that may legally come before this meeting.

Trustees of the Trust Funds 2020 Annual Report

As many of you are aware, our Jennie Eastman Brown Fund provides scholarship funds to Lisbon Regional High School graduates who attend college and maintain a minimum Grade Point Average. The Board applauds those students who have received scholarships for their academic achievement.

We remain concerned that there were very few requests this past year for assistance from the Buffington Fund. As a brief review, this fund was established to provide medical assistance to needy residents who qualify for assistance and was last modified by the court in 2001 as follows:

1. Care of Town's residents who are deserving patients at any other general care hospital, wherever located, who have been transferred from Woodsville Cottage Hospital
2. Care of Town's residents who are deserving patients at any other general care hospital wherever located
3. For other medical/dental care of deserving Town residents including care by physicians, dentists, and nurses and medical and/or dental prescriptions
4. For the care of the Town's deserving needy for needs other than medical expenses including housing, food, etc. commonly paid for by Town Welfare or for purposes such as eye care, examinations and glasses.

If a needy resident qualifies for assistance all that is necessary is to file an application with the select-board, if approved the board will send a request to the trustees for payment and we will pay the medical facility directly – the **recipient/beneficiary's names are kept strictly confidential.**

The Common Investment Fund provides money that is distributed annually to the town, library and cemeteries and the Grove Hill Cemetery Perpetual Care Trust provides funds for the repair of memorial stones and other maintenance.

The board keeps a very close watch for fluctuations in the market and, along with the advice of the Passumpsic Advisors, make changes when necessary to ensure that funds entrusted to our care produce the greatest return with the lowest downside risk.

Capital Reserves

| FUND | STARTING | DEPOSIT | WITHDRAWAL | INTEREST | ENDING |
|--------------------------------------|-----------------|----------------|-------------------|-----------------|---------------|
| Bridge Replacement CAP Res | \$16,741.06 | \$15,000.00 | \$1,237.71 | \$13.78 | \$30,517.13 |
| CAP Res Fund E Health | \$2,608.35 | | | \$3.83 | \$2,612.18 |
| CAP Res Lisbon Life Squad Equip Fund | \$15,041.02 | \$5,000.00 | | \$28.00 | \$20,069.02 |
| CAP Res LRS Special Education | \$106,302.51 | | \$75,000.00 | \$105.49 | \$31,408.00 |
| CAP Res LRS Technology Fund | \$55.68 | | | | \$55.68 |
| Exp Waste Water Dept Maint Fund | \$80,366.23 | | \$8,691.69 | \$113.59 | \$71,788.13 |
| Exp Water Dept Maint Fund | \$61,702.29 | | | \$92.63 | \$61,794.92 |
| Fire Dep Equip Expend Trust F | \$3,702.68 | \$575.00 | | \$5.95 | \$4,283.63 |
| Fire Dept & Equip Bldg Fund | \$38,322.64 | \$5,000.00 | \$3,000.00 | \$61.60 | \$40,384.24 |
| Highway Equip Fund | \$50,830.44 | \$10,000.00 | | \$87.53 | \$60,917.97 |
| Library Bldg Improvement | \$60,277.11 | | | \$90.49 | \$60,367.60 |
| Master Pln Update CAP Res Fund | \$5,930.12 | \$7,000.00 | \$10,170.00 | \$3.36 | \$2,763.48 |
| Police Dept Equip Fund | \$18,362.50 | \$5,000.00 | \$3,264.25 | \$29.26 | \$20,127.51 |
| Sch Bldg Main Exp Trust Fund | \$91,133.98 | | | \$136.94 | \$91,270.92 |
| Sidewalk Improvement Fund | \$59,016.08 | \$595.00 | \$17,482.16 | \$83.70 | \$42,212.62 |
| Transfer Station Equip Fund | \$5,293.73 | \$5,000.00 | | \$13.43 | \$10,307.16 |
| | \$615,686.42 | | | | \$550,880.19 |

The following is a year-end balance summary of the trust funds and capital reserves that are in our care:

| | |
|--|----------------------------|
| Buffington Fund: | \$4,438,323.89 |
| Brown Fund: | \$1,684,557.03 |
| Common Investment Fund: | \$41,686.05 |
| Grove Hill Cemetery Perpetual Care Trust: | \$154,730.86 |
| Ruth B Marzec Scholarship Fund: | \$163,447.28 |
| Capital Reserves: | <u>\$550,880.19</u> |
| TOTAL: | \$7,033,625.30 |

Respectfully submitted:

Lisbon Trustees of the Trust Funds
Dawn Nyberg, Chair/Treasurer
Mark Winter, Secretary
Donald Clark, Member

Librarian's Report 2020

Circulation of Resources

| | |
|-----------------------------|-------|
| Adult materials loaned | 3473 |
| Children's materials loaned | 372 |
| | <hr/> |
| | 3845 |

Memorial Gifts

In Memory of Earl and Barbara White
Donation to the Handicapped Accessible Entrance Fund
Presented by Tom & Karen White

In Memory of Natalie Bean
Donation to the Library
Presented by Joanne Meachen

Donors of Non-memorial Cash Gifts

Lloyd & Joanne Donnellan

Genevieve Wetherbee

Sally Crowell

Friends in Council

New England Wire Technologies

Little City Thrift Store donated children's books of our choosing from Little Village Toy & Book Shop each month.

Over the holidays, the library helped Santa and the Lisbon Lions Club give books to over 100 area children.

In response to the Covid 19 Pandemic, the library had to make some adjustments in 2020. Between curbside pickup and in person protocols, we have done our best to meet our library patron's needs.

Respectfully Submitted,
Karla Houston
Librarian

Lisbon Planning Board Commission
Annual Report 2020

- **In 2020** the Planning Board had a total of 6 members as follows:
Robert Adams
Amanda Bailey, Alternate and Recording Secretary
Travis Bailey
Sandra Butson, Vice Chair
Scott Champagne, Select Board Rep.
Rosalind Page, Chair.
- **Applications:** The Board reviewed and approved applications for two cell towers to be constructed, two subdivisions, a lot line revision and several voluntary Lot mergers.
- **Design Review:** We worked with an applicant on a design review of a proposed subdivision.
- **Zoning Amendments:** The Board finished its work on seven zoning amendments which were brought to Town Meeting in March 2020 and approved by the voters.
- **Road design revision:** As a result of the design review the board researched other local towns` road design criteria and after a public hearing voted to revise the permissible maximum grade to 10%.
- **Master Plan Project:** Our major focus in-between other applications was the final work on updating our Master Plan, which we are proud to say was completed in December. This will guide development in the town for the next 10-15 years. The Board put much time and effort into researching the existing town conditions and future needs, with help and support from our Consultant, town resident surveys, the Conservation Commission, the Lisbon School students and the Historical Society. Many thanks to all. We encourage the town residents to take a look at this document which is posted on the town website.
- **Fees:** Remained unchanged this year.
- **Other Business.** A member of the Board is serving as a representative for the Town at the North Country Council Regional Planning Committee quarterly meetings.

- A member of the Board is serving as representative for the Town on the North Country Council Transportation Committee.
- **Support.** A sincere thank you to all members of the Planning Board, town staff (Audrey Champagne and Krystle Dow), and Tara Bamford, Consultant Planner for all the time and energy that they have expended on these projects.

Respectfully submitted,

Rosalind Page, Chair.



LISBON POLICE DEPARTMENT
46 SCHOOL STREET
LISBON, NH 03585



Benjamin R. Bailey
Chief of Police

Business Telephone: 603-838-6712
Emergency Telephone: 911
Fax: 603-838-5502

To the residents of Lisbon:

I would like to thank everyone for your continued support in keeping Lisbon a safe and healthy environment for all. I think that we can all agree that 2020 was a hard year and we can look forward to finding some semblance of normalcy in 2021.

This year the Lisbon Police Department experienced a lot of change! Officer Tieghler Carney resigned in February 2020 to look for employment elsewhere and former Chief Scott Pinson retired on March 31st 2020. On April 1st 2020, I took the reins of the Lisbon Police Department and have been gaining valuable experience. Officer Derek Sullivan was hired at the end of April 2020 to fill the full time vacancy at the Lisbon Police Department. He has been a great asset and team member.

The Lisbon Police Department was issued audits this year for our network, policies and criminal justice information security. It has been an ongoing challenge and unforeseen expense. I would like to thank our local businesses for helping us through these audits (Varney Smith, DCI, and Home Depot), have all contributed to the upgrades that we continue to make due to these audits.

The Lisbon Police Department continues to provide patrol coverage to the Town of Landaff at 5 hours a week and provided this service throughout the Pandemic. The roughly \$16,000/year, is money earned by the Police Department which is paid to the Town of Lisbon General Fund to pay down our tax rate! We have also continued to prosecute all of our own misdemeanor cases including attending all pre-trial conferences, case status hearings, arraignments, Trials, pre trial management conferences, and Grand Jury Presentations. By providing this service to the Town we save an estimated \$15,000 to \$20,000 a year, as our case volume has increased substantially over the past two years.



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We continue to apply for and receive State and Federal grants. This year we were awarded a NH Department of Justice Coronavirus Emergency Supplemental Funding Grant which helped pay for overtime incurred throughout the pandemic, cleaning supplies to battle the Coronavirus, and a new complaint window so that direct contact was not necessary to make a complaint when at the Police Department. We also applied for and received an additional Grant through the Patrick Leahy Bulletproof Vest Partnership program which will help us continue to provide ballistic vests to our Officers.

I look forward to meeting more of you as I continue my career!

If anyone should have any questions or concerns, please feel free to stop by the police department or email me at chiefofpolice@lisbonnh.org

Respectfully,
Chief Benjamin Bailey

Thank you to the people of Lisbon, Lyman, and Landaff for your support of the transfer station and your efforts to recycle as much as possible. Please keep up your recycling efforts and for those who do not recycle please try and do some recycling. Recycling keeps our landfills low, reuses waste materials, and **most importantly keeps our cost down.**

We at the Transfer Station would also like to thank all the residents who use the transfer station for patiently complying with the COVID-19 changes on purchasing bags and paying for items disposed of.

Below are some of the items that have impacted the cost of running the Transfer Station.

Mixed paper is an item that is very costly to recycle. However, the market seems to be turning and as soon as we can make a profit, we will again begin to recycle mixed paper and sell it at a profit.

The burn pit is now permanently closed, and we can no longer accept brush to burn. However, any other kind of wood such as pallets or scraps of lumber can be disposed of as C&D at the regular charge per pound.

Now the good news!

The Bethlehem Land Fill is not closing and will remain open until it fills to a new capacity in the coming years which means our transportation costs for the MSW and C & D Containers will not increase dramatically.

On the financial side we recovered 82.25% of the transfer station operating costs from the sale of trash bags, and income generated from construction/demolition material weighed on our scale. The actual cost to run the transfer station for Lisbon is \$138,521.00, Landaff is \$35,180.00 and Lyman \$46,174.00

The 2020 income for the transfer station is shown in the table below.

| ITEMS SOLD | INCOME |
|-----------------------------------|---------------------|
| TRASH BAGS | \$100634.50 |
| C & D INCOME WEIGHED ON THE SCALE | \$73,771.00 |
| OCC (cardboard) | \$4,112.00 |
| STEEL AND ALUMINUM CANS | \$2,294.00 |
| LEAD BATTERIES | \$182.00 |
| TOTAL 2020 INCOME | \$179,889.50 |

2020's major expenses (other than salaries, utilities, and supplies) needed to operate and maintain the transfer station buildings and grounds are.

| ITEMS EXPENSED | COST |
|---|-------------|
| Tipping Fees (cost to remove waste from our facility to the landfill) | \$85,730.00 |
| Plow, Dump Hopper, Transfer Station Lighting, Furnace, Porta Potty | \$12,722.00 |
| Tire Disposal | \$1,060.00 |
| Electronics Disposal | \$2,700.00 |
| Scale Licensing and Maintenance | \$2,279.00 |
| Fuel for Heat and Skidsteer | \$2,107.00 |
| Can Crusher | \$7,555.00 |
| Pemi-Baker Solid Waste District Dues | \$2,645.00 |
| Equipment Maintenance/Groundwater Sampling (Glass Crusher parts, Backhoe Repair, Baler Repairs, ETC.). | \$8,595.00 |

Thank you again to all our residents who use the transfer station for helping us to maintain a safe place for all our employee's and visitors, thank you for your recycling efforts, and thank you for helping protect our environment for us and future generations.

PEMI-BAKER SOLID WASTE DISTRICT

Brian Patnoe, Chairman
Jessie Jennings, Vice-Chairman
Erik Rasmussen Treasurer
Derrick Carruthers, Secretary

c/o 161 Main Street
Littleton, NH 03561
(603) 444-6303 ext. 2025
dcarruthers@nccouncil.org

2020 Annual Report

In 2020, Pemi-Baker Solid Waste District continued its cooperative efforts to promote waste reduction, increase recycling, and to provide residents with a means of properly disposing of their household hazardous waste (HHW).

The District held two (2) one-day HHW collections, one in Littleton on Sunday, August 2nd and the other in Plymouth on Saturday, September 26th. A total of 253 households participated in the program and over 5,665 gallons of material was collected. The total expenses for 2020 HHW programming, which includes disposal costs, advertising, & insurance, totaled at \$20,121. The District has submitted a grant to the State of New Hampshire for \$5,072, received a \$5,000 donation from Casella Waste Management, and received over \$1,850 in cash from businesses for disposal. The expected net expenditures for the program are \$8,199.00 (a cost of \$0.29 per resident.)

The district also coordinated two (2) fluorescent light bulb collections in the spring and fall, where all member towns were able to dispose of their bulbs and ballast. This year, fluorescent light bulb collections resulted in over 27,891 linear feet of fluorescent tubes being properly disposed of; as well as 842 bulbs; 2,327 units of ballasts and batteries. The total cost for this effort was \$3,020.69 covered by district dues.

When selling your recyclables, be sure to call multiple brokers to ensure you receive the best price. Brokers also can offer a wide array of collection options (single-stream, co-mingled, split loads, etc) to best suit your recycling facility. What works for one town may not work for another, but no matter the circumstances, there are many possibilities for members to decrease waste and increase recycling efforts. We are very fortunate to have some of the best municipal recycling programs in the State as well as a knowledgeable and innovative group of facility operators. If your town has questions, issues, or concerns you would like to address, please use the resources you have available. New Hampshire the Beautiful offers grants to NH communities to help with the purchase of recycling equipment. Grants may total up to one-half of the purchase price of such things as balers, roll-off containers, collections bins, or other equipment that will assist a town in achieving a higher diversion rate. More information on the grant program is available at www.nhthebeautiful.org.

As always, citizens interested in participating in the development of the District's programs are welcome to attend the District's meetings. Information regarding the place and time of the meetings is available at all municipal offices and recycling centers. If at any time an individual community needs assistance regarding their solid waste/recycling program, please contact the District by email at dcarruthers@nccouncil.org.

Respectively Submitted,
Derrick Carruthers, Secretary



Northeast Resource Recovery Association

"Partnering to make recycling strong through economic and environmentally sound solutions"

Lisbon, NH

Congratulations for being such active recyclers!

Below please find information on the positive impact your recycling has had on our environment.

The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

| Recyclable Material | Amount Recycled In 2020 | Environmental Impact! Here is <u>only one</u> benefit of recycling materials rather than manufacturing products from virgin resources |
|---------------------|-------------------------|--|
| Aluminum Cans | 11,220 lbs. | Conserved enough energy to run a television for 1,142,196 hours! |
| Electronics | 10,673 lbs. | Conserved enough energy to power 1.4 houses for one year! |
| Paper | 45 tons | Saved 774 trees! |
| Steel Cans | 2.2 gross tons | Conserved enough energy to run a 60 watt light bulb for 126360 hours! |
| Tires | 6.3 tons | Conserved 4.2 barrels of oil! |

Avoided Emissions:

Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

*By recycling the materials above, you have avoided about **223 tons** of carbon dioxide emissions
This is the equivalent of removing **47 passenger cars** from the road for an entire year.*

TOWN OF LISBON
DEPARTMENT OF PUBLIC WORKS
420 BATH ROAD, LISBON, NH 03585
603-838-2254



The Highway Department had a busy year. This past year included some in town paving along with ditching prior to paving. Some of the paving projects included finishing Bath Road, Depot Street (an old sidewalk was removed and replaced with a new one) and Witcher Street Loop was paved. A fire hydrant was removed from Depot Street and new one was installed but set back more. A new sidewalk was built on and paved on School Street. Lincoln Ave loop was paved along with another stretch of Bishop Road.

There were several sewer line repairs which include School Street, West Street, Highland Ave and Hodge Hill. We also changed culverts on Lower Gilman Hill Road, Georgeville Road, and Nihan Road.

Other tasks we completed included spreading gravel on Northy Hill Road, Pearl Lake Road and Ash Hill. A new hot box for preheating cold patch was built. A big project we had was tearing down a house that the town owned on School Street and filled in the foundation. A repair was made to a water main on Brummer Road.

The Highway Department performed Fire Truck repairs and services along with cruisers, school vehicles, and recycle center equipment. Repairs were made to the Elliott Farm Road Bridge. Cemetery work was done which consists of grave digging and backfilling.

We keep busy with grading, raking, and rolling of gravel roads. We put up winter sand and mowed grass at the treatment plant and water towers. We also did roadside mowing. Water meter readings and repairs are done through the course of the year. There are also several other smaller chores that we do as well.

The Highway Department would like to thank the taxpayers for all the continued support especially in trying times due to COVID-19. We thank you for supporting the purchase of the new one-ton plow truck as well as the continued support that is provide for all other efforts. Please be safe.

Respectfully yours,
Charlie Hampson and Crew

LISBON FIRE DEPARTMENT

2020 was another busy year for our department. Even though our calls were down from 2019 (153), we responded to 124 calls. We responded to many different types of calls that include power lines downs, motor vehicle accidents, ambulance assists, water problems, illegal burning, smoke alarm activations, CO activations, and structure fires. Included in our call numbers are the 19 calls that we had in Lyman which we are contracted with to provide Fire and EMS coverage to.

In our call numbers for 2020 we had many larger and longer fires. Our department was involved in 13 structure fires this past year. We had 4 structure fires in Lisbon, 2 in Landaff, 2 in Lyman, 1 In Bath, and 4 in Littleton. We also had a 2-day forest fire in our town. For the structure fires and the forest fire, we relied heavily on our Mutual aid system. We had multiple towns respond to help us for all 4 of the Lisbon structure fires and the 2 Lyman fires. We also had 12 of our neighboring town help us with the forest fire. This is a huge cost savings to our Community, as we only pay our dues to be a Member of The Twin State Mutual Aid Fire Association.

The department greatly appreciates the support that our Community supplies us with. Without it we could not provide the many services we do.

I also want to thank the Members of the Department for their time and dedication to our Community. Without them and the support of our families we would not have a department.

Our Members:

| | | |
|---------------------------------|-------------------------|--------------------------------|
| Chief Greg Hartwell | Lt. Tom Hartwell | Mike Woods FF |
| Asst. Chief Geep Houston | Lt. Jeremy Dodge | Claude Lapete FF |
| Captain Jeff Dodge | Kevin Defosse FF | Matt Shannon FF |
| Lt. Dave Combs | Matt Hubbard FF | Scott Aldrich-Holmes FF |
| Lt. Matt Champagne | Coty Hubbard FF | Kyle Lyndes FF |

Respectfully Submitted,

Chief Greg Hartwell

Lisbon Life Squad

I would like to say thank you once again to all the towns people of Lisbon for all the support that they have continued to give us over the years.

Also, a special thank you for all of those that have given us donations through out the year in memory of lost loved ones.

I would like to give a special shout out to our EMS crew. Especially with the onset of the Covid-19 virus this year. They stepped up with the extra precautions and the extra time need in the preparation for the call. Along these lines I would also like to thank the Lisbon Fire dept crew, for the many times we needed to call them for assistance also.

We have had one of our busiest years with 351 calls. Ranging from Motor vehicle accidents, Structure fire standbys, a variety of medical calls along with mutual aid to other towns around us. A breakdown of calls is as follows; 273 calls for Lisbon, 34 calls for Lyman, 30 calls for Landaff, 10 calls to Littleton, 6 calls to Bath, 5 calls to Haverhill, 1 to East Ryegate, 1 to Monroe and 1 to Wells River. We also assisted with standbys at the Snow machine races in Lisbon, Dodge Pond day in Lyman.

I would also like to say Thank you to Mark Taylor for I am not sure if I can count high enough for his years (25+) of service and wish him well in his new challenges.

I would also like to welcome a new member to the team from the Landaff area Mike ball.

| | | |
|-----------------------|------------------------|----------------------|
| Dave Combs EMT | Tom Hartwell AEMT | Kyle Lyndes EMT |
| Audrey Champagne AEMT | Kristyna Sullivan AEMT | Kevin Van Norden EMT |
| Matthew Champagne EMT | Jeremy Dodge MEDIC | Calsea Bryer EMT |
| Jeff Dodge EMT | Ed Daniels MEDIC | |
| Cindy Taylor AEMT | Gary Gagnon MEDIC | |
| Mike Ball EMT | Scott Champagne EMR | |

Respectfully submitted,

Dave Combs Director of the Lisbon Life Squad.



2020 Lisbon Wastewater & Water Treatment Facilities

To: Scott Champagne, Chairman Lisbon Board of Selectmen

From: BJ Hurlbert, Utility Partners Plant Manager

Wastewater Department:

- Replaced the boiler vent pipe from the back of the boiler all the way through the roof and capped off the top.
- Covered the grates on the effluent outfall with rubber mats for flow meter and winter protection.

Wastewater Pump Stations:

- Hydro Pump Station - repairs to the generator and a new heater installed.
- Bath Road Pump Station - suction and check valve for number two pump installed and Muffin Monster motor replaced.
- Landaff Pump Station – new pump installed and old one repaired for backup.

Water Department:

- Replaced the old chlorine pump with a new more efficient pump.
- Altitude valve for the Water tanks maintained and checked to verify levels along with insulating the hatches.
- The antenna at the well building failed and electrician installed a new one.
- Rebuilt soda ash pump and new one installed for backup.

THE CONSERVATION COMMISSION ANNUAL REPORT - 2020

The Conservation Commission Members include:

Katrine Barclay
Robert Cook
Rosalind Page
Mark Roberts
Betsy Stead

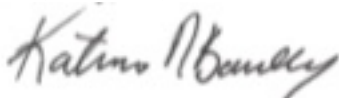
The Conservation Commission accomplished quite a bit this year despite the prohibitions caused by COVID-19. I would like to thank all of the members of the Commission for their hard work, time, and effort to attend meetings in challenging circumstances; members of the public who helped forward Conservation initiatives, and the Planning Board including consultant Tara Bamford for their considerable work on the Master Plan.

Our accomplishments include:

- Created and installed a sign along Perch Pond prohibiting littering and declaring Perch Pond a “Designated Environmentally Protected Area”. Discussed and ordered a second sign to be installed in 2021.
- Increased annual town clean up from a single weekend in May to a month long initiative; providing free “blue bags” for clean-up. Thank you to all who participated.
- Completed the Natural Resources Chapter and applicable portion of the Action Plan as part of updating of the Master Plan.
 - With guidance by consultant Tara Bamford and other town’s Natural Resource Chapters we assessed applicable information to include in our plan.
 - Compiled information consistent with our Mission Statement: “The Lisbon Conservation Commission stewards and protects the town’s natural resources through planning, promoting and educating to assist other town boards and the public in conservation matters. We encourage informed decision making to keep Lisbon a livable place for today and for generations to come.”
 - Identified critical resources from an environmental, historical, scenic and recreational perspective.

- Brainstormed initiatives for the future.
- Solidified slate of Initiatives to be accomplished in 2021.
- Created time line to institute initiatives to be accomplished in 2021.
- Formulated a Marketing/Communications Plan to advise townspeople of Conservation Commission initiatives and educational opportunities for 2021.
- Created long term initiatives for the Conservation Commission including a Town Forest/Lake.
- Continued our relationship with New Hampshire Association of Conservation Commissions.
- Provided a place for residents to discuss how our natural resources can be utilized in the future.
- Reviewed NH DES response and Lisbon Conservation Commission stance on wetland applications submitted in our regional community.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Katrine Barclay". The signature is fluid and cursive, with the first name "Katrine" being more prominent than the last name "Barclay".

Katrine Barclay,
Conservation Commission Chair

Lisbon Lions Club

The Lisbon Lions Club is now 83 years old. We have members from Lisbon, Lyman, Landaff and Bath, NH. Volunteer clubs around the country seem to be disappearing. The Lisbon Lions Club is holding our own in numbers when others have disappeared. The Club would like to Thank all the supporters of the Club as they have helped us endure both good and bad times. This past year has been a bad year. Fundraisers had to be cancelled, our biddy soccer, basketball and baseball were all in house only. The one bright spot was we were able to get the summer swim lessons completed this past year. COVID and the governor's emergency orders have dictated what could be accomplished this past year. Hopefully 2021 will see improvements.

In 2020 the club began replacing our old cook shack. Upon the same footprint we have almost completed a two-story building. This new refreshment stand will be a much-needed improvement to our old cook shack. The second story will enable us to keep storage and a small meeting room. With limited games this past year on the field it was a good year to replace our old building. This building would not have been possible without the generous donation by Durwood and Lillian Finley.

We would like to thank again the Towns of Lisbon, Lyman and Landaff for their continued support.

Respectfully submitted,

Scott M. Champagne

President- Lisbon Lions Club

Town Specific Annual Report 2020 - Lisbon

North Country Home Health & Hospice Agency provides quality services that include home health, hospice, nursing, rehabilitation, social services, homemaking and long-term care in 48 towns, covering all of Coos County and northern Grafton County. **In 2020, for the Town of Lisbon, we provided 1,272 visits with services to 35 clients.** We are committed to our community in that we provide community health clinics and screenings such as blood pressure checks, health education programs, and a bereavement support group.

Hospice Care focuses on quality of life and provides support to the patient and their caregivers in achieving their goals and wishes. Our compassionate team, made up of physicians, nurses, social workers, home health aides, spiritual counselors, therapists and volunteers, work with the patient to achieve their goal. Services provided to the patient and their caregivers include: management of pain and symptoms, assisting patients with the emotional, spiritual and psychosocial aspects of dying, and provides needed medications, medical equipment and medical supplies. Also included is family/caregiver education on the provision of care and short-term inpatient treatment for management of symptoms that cannot be managed in the home environment or is needed for caregiver respite. Bereavement counseling for surviving family members and friends is also provided. An individual electing hospice care is not giving up on living, rather, making the decision to focus on quality of life. Hospice care provides a high level of quality medical care with a different focus from the traditional medical model.

Home Health Care is critical to serving the growing health care needs of this community. Our skilled clinical team can monitor health problems and provide disease management within the comfort of the home setting, which helps prevent more costly health care such as hospitalization and long term institutional care.

North Country Home Health & Hospice Agency and our Board of Directors are extremely grateful to the Town of Lisbon for its support of our agency. This allows us to fulfill our mission to provide services to all individuals regardless of their ability to pay. North Country Home Health & Hospice Agency is committed to providing services in Lisbon to support clients and their families to remain in the comfort of their homes, in a safe and supportive environment, and to improve overall health outcomes in the community.

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2020-12/31/2020

--LISBON--

| Child's Name | Birth Date | Birth Place | Father's/Partner's Name | Mother's Name |
|---------------------------|------------|---------------|-------------------------|---------------------|
| BERRY, GRACE RHIANNON | 03/11/2020 | LITTLETON, NH | BERRY, DAVID | VODVARKA, RAEVIN |
| LETOURNEAU, HUNTER DAVID | 05/15/2020 | LITTLETON, NH | LETOURNEAU, ISAAC | MCGUIRE, KIARA |
| MCLACHLIN, JONAH KATHLEEN | 09/26/2020 | LITTLETON, NH | MCLACHLIN, MATTHEW | MCLACHLIN, BRITTANY |
| HEBERT, HENRY BENJAMIN | 12/03/2020 | LITTLETON, NH | HEBERT, JOSEPH | GEORGE, OLIVIA |

Total number of records 4

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT MARRIAGE REPORT

01/01/2020 - 12/31/2020

-- LISBON --

| Person A's Name and Residence | Person B's Name and Residence | Town of Issuance | Place of Marriage | Date of Marriage |
|-----------------------------------|----------------------------------|------------------|-------------------|------------------|
| WENG, LILI LISBON, NH | STORELLA, JOEL R LISBON, NH | LISBON | LISBON | 03/23/2020 |
| TARDIFF, DAVILA P LISBON, NH | FISHER, IRENE M LISBON, NH | LISBON | LISBON | 05/07/2020 |
| FOX, TYLER D LISBON, NH | TKALCIC, MADELYN K LISBON, NH | LISBON | SUGAR HILL | 06/21/2020 |
| KNAPP II, RICHARD P LISBON, NH | LALEME, TAMMY L LISBON, NH | LISBON | CARROLL | 07/03/2020 |
| FLANAGAN, ALYSSA LISBON, NH | KEYSER, KYLE A LISBON, NH | LISBON | MEREDITH | 10/10/2020 |
| REHM, TIFFANY M LISBON, NH | HOYT, DANTA M LISBON, NH | LISBON | LISBON | 10/12/2020 |
| LABONTE, BRODIE J LISBON, NH | CHASE, KELSEA L LISBON, NH | LISBON | LISBON | 10/14/2020 |

Total number of records 7



**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT DEATH REPORT

01/01/2020 - 12/31/2020

--LISBON, NH --

| Decedent's Name | Death Date | Death Place | Father's/Parent's Name | Mother's/Parent's Name Prior to First Marriage/Civil Union | Military |
|-------------------------|-------------------|--------------------|-------------------------------|---|-----------------|
| RAIA, JAMES E | 01/12/2020 | LISBON | UNKNOWN, UNKNOWN | WHITE, JUDITH | N |
| KNAPP, BERTHA | 02/13/2020 | NORTH HAVERHILL | SPOONER, CARL | BROWN, MILLIE | N |
| ANDERSON, RALPH | 04/03/2020 | LISBON | ANDERSON, RALPH | JENSEN, JOHANNA | Y |
| SCHNEIDER, KURT ROY | 04/27/2020 | LISBON | SCHNEIDER, EUGENE | ULMER, ANNELIESE | N |
| FERREIRA, ANIBAL LOPES | 05/30/2020 | LISBON | FERREIRA, ANIBAL | LOPES, DEOLINDA | N |
| LIPPARD, GEORGE WAYNE | 06/04/2020 | LISBON | LIPPARD, GEORGE | LENTZ, REBECCA | Y |
| ROTHNEY, JOANNE BARBARA | 08/31/2020 | LISBON | COREY, HARRY | DION, GEORGIANNA | N |
| RANNO, RENE N | 09/22/2020 | LISBON | RANNO, GEORGE | BILODEAU, HUGUETTE | N |
| DOYLE, WILLIAM FRANCIS | 10/29/2020 | LITTLETON | DOYLE, FRANCIS | BATCHELDER, CECILIA | N |
| BEAN, NATALIE | 12/15/2020 | FRANCONIA | FINDLEY, AUSTIN | MESSIER, THELMA | N |

Total number of records 10

