



**TOWN OF LISBON, NEW HAMPSHIRE  
INCORPORATED 1763**

**Board of Selectmen's Meeting  
Monday December 8, 2020  
6:00pm  
Lisbon Fire Station -ZOOM**

**PRESENT:** Scott Champagne, Selectman; Arthur Boutin, Selectman; Brian Higgins, Selectman; Krystle Dow, Administrative Assistant

**PUBLIC:** None

**Approval of minutes from November 23rd BOS meeting:** Brian Higgins made a motion to approve the November 23rd BOS meeting minutes and Arthur Boutin seconded the motion. All were in favor of the motion.

Brian Higgins made a motion to approve the November 23<sup>rd</sup> Non-Public BOS meeting minutes as written and Arthur Boutin seconded the motion. All were in favor of the motion.

**Charity Request:** Pathways Pregnancy Care Center submitted a request to the Town of Lisbon for funding. The sent a letter stating how many clients they assist from the Town of Lisbon and Surrounding towns. The board discussed this, and Brian Higgins made a motion to approve funding in the amount of \$250.00 and Arthur Boutin seconded the motion. All were in favor of the motion.

**Parking Sign:** Scott Champagne stated that there is a sign in the municipal parking lot that states a permit is required from the Selectmen's

office for all vehicles parking longer than two hours in the municipal lot. It states all violators will be towed at the owner's expense. The board discussed the sign and stated since they have all been here, they have never seen parking permits. They discussed making it so people that park overnight need to get a sticker and Scott Champagne suggested charging \$30 a year for the stickers and stated that may be able to help purchase security cameras for that lot. After some discussion, the board decided that a \$30 charge for a sticker was not needed. They did say to obtain a sticker your vehicle must be registered. Scott Champagne stated that the Chief of Police has gone around and put tags on vehicles that have been sitting for several months and do not have plates. The Chief gave the owners of the vehicles two weeks to take care of the vehicles or they would be towed. Scott Champagne made a motion to change the sign to say that No Overnight Parking is allowed unless you have a sticker. He also made a motion to charge one dollar for the stickers and they must have proof that their vehicle is registered. Brian Higgins seconded the motion. All were in favor of the motion.

**Discussion on Rats:** Scott Champagne (Chair) stated that there has been talk around town that the town is paying for rat control for other people. Scott Champagne stated that is untrue. He stated that the town had Chris Hodge (Building/ Health Inspector) was asked by the town to set out some bait before tearing down 120 School Street. He stated that a resident on West Street was complaining of a rat problem. Scott Champagne stated that he would call the resident on West Street.

**Zoom Room:** The board discussed a Zoom Room licensing for the Fire Station and for the board as well. The total for the Zoom Room for three years and the three-year licensing is \$1,946.70. The board discussed that if they changed their meetings which fall on the first Monday of each month to Tuesday's then really the board could save money and save the \$500.00 for the one-year license. Brian Higgins asked how many people can be on using the Fire Departments Zoom Room and Scott stated that he believed that it was 500. They discussed that this option would work for Budget Hearings and possibly the Town Meeting in March. Scott Champagne stated that NH Municipal should be coming out with the protocols by next week for Town Meetings and once they do Scott stated they would discuss at a meeting.

**Ordinances:** Chief Bailey put together Ordinances for the board to review. Scott Champagne stated that times of the ordinances and dollar

amount of ordinances have changed. The ones that have changed are Parking Regulations, State Statues and Closed and One-Way Streets. Scott stated that the times have extended from November-April being from 10 pm- 7 am no parking on Main Street. The fines also have changed as well. The fines that were \$10 are now \$20; fines that were \$15 are now \$30; fines that were \$50 are now \$100 and so on. Water Street from the brick pump house to the intersection of school street will be a 20 MPH zone. Scott Champagne made a motion to adopt all changes to the Ordinances but after they are retyped and reviewed by the board again. Arthur Boutin seconded the motion. All were in favor of the motion.

**Railroad Station-** Scott Champagne stated that the lock on the Railroad Station door needs to be replaced and he stated that Brian Higgins was going to be replacing the lock. Scott Champagne stated that he believed there was enough monies in the Railroad station budget. Krystle Dow (Admin

**Mower Discussion-** The three boards at the last meeting discussed the purchase of a roadside mower and Scott Champagne let the other board members and towns know that Sugar Hill is willing to take part in the purchase as well. Scott Champagne stated that he has pictures of a used mower that Charlie Hampson (Highway Supervisor) and Doug Glover (Sugar Hill Highway) went and looked at a used 2016 John Deere 6105E Tractor with a Tiger Boom and Flail Mower. The boards have all the information including photos on this mower/tractor. This is from HP Fairfield. The price for this mower/tractor is \$60,000.00. Charlie Hampson had HP Fairfield provide a price for a new mower/tractor which is around \$146,522.00. Scott Champagne stated that he applied for a USDA grant regarding the purchase of a mower. Scott Champagne made a motion to move forward with the purchase of the 2016 John Deere 6105E Tractor with Tiger Boom and Flail Mower and Brian Higgins seconded the motion. All were in favor of the motion.

**Town Clerk/Tax Collector-** Audrey Champagne submitted several abatement requests. The reason for the requests was there was a change in assessed value and the owners are due refunds. The first is for Map and Lot R18 L09 in the amount of \$98.11. Scott Champagne made a motion to approve the abatement in the amount of \$98.11 and Brian Higgins seconded the motion. All were in favor of the motion. The next is Map and Lot R01 L03 in the amount of \$24.53. Scott Champagne made a motion to

approve the abatement in the amount of \$24.53 and Brian Higgins seconded the motion. All were in favor of the motion. The next abatement is for Public Service Co. of NH in the amount of \$21,038.06. Scott Champagne made a motion to approve the abatement in the amount of \$21,038.06 and Arthur Boutin seconded the motion. All were in favor of the motion. The next is for Map and Lot R07 L01 in the amount of \$406.31. Scott Champagne made a motion to approve the abatement in the amount of \$406.31 and Brian Higgins seconded the motion. All were in favor of the motion. The next is an abatement in the amount of \$64.00 for Map and Lot U06 L18. This was for an error in the water/sewer billing. This resident received a bill, but they do not have town sewer. Scott Champagne made a motion to approve the abatement in the amount of \$64.00 and Brian Higgins seconded the motion. All were in favor of the motion. The last abatement is for Map and Lot U04 L48 in the amount of \$1,694.45. This is regards to a house that the town now owns due to tax deed. Scott Champagne made a motion to abate \$1,694.45 and Arthur Boutin seconded the motion. All were in favor of the motion.

Audrey Champagne (Town Clerk/Tax Collector) told the board that most people know that she is also a volunteer EMS provider for the Town of Lisbon, she stated that sometimes the calls require a higher-level provider (which she is) and she wanted to know if it was ok for her to respond to those calls. She stated she would leave a note on her door stating that she has gone on a medical call and will be back within two hours. Arthur Boutin made a motion to allow Audrey Champagne to go on emergency calls where a higher-level provider is needed, and Brian Higgins seconded the motion. All were in favor of the motion. Scott Champagne recused himself.

**Town Property (Sale):** Scott Champagne (Chair) stated that the town owns property on Nihan Road (Map and Lot R14 L05). He stated the property was taken back in 2016. Krystle Dow (Administrative Assistant) provided a copy of the tax card for the property. There are 4.740 acres and Scott Champagne stated he would like to sell this piece of property and get it back on the tax roll. Scott asked the other board members their thoughts on what they would like to do. The other members agreed to sell as it is strictly property and they would like a minimum bid of \$10,000.00. Bids will be due by January 29<sup>th</sup> by the close of business and will be opened at the following board meeting.

**Other-** Fred (Transfer Station Supervisor) provided Krystle Dow (Administrative Assistant) a bill from Casella Waste Management for the containers due to the demolishing of 120 School Street. Fred was unsure of where the monies were to come from. The board discussed and Scott Champagne stated that the monies could come from the Economic Development line as technically it is considered economic development.

The board discussed when to hold the first budget hearing for the Town Budget. They have decided that January 18<sup>th</sup> at 5:30 pm via Zoom will be the first budget hearing for the town.

**8:15 PM Scott Champagne made a motion to go into non-public to discuss a personnel matter and Arthur Boutin seconded the motion. All were in favor of the motion.**

**8:32 PM The board came out of non-public where a personnel matter was discussed.**

**8:33 PM Arthur Boutin made a motion to adjourn and Brian Higgins seconded the motion. All were in favor of the motion.**

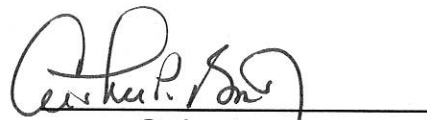
**NEXT BOS MEETING: December 21, 2020 @ 6pm Via Zoom. The board will meet at the Fire Station.**

*Respectfully submitted by Krystle Dow*

Board of Selectmen:



Chairman  
Scott Champagne



Selectmen  
Arthur Boutin



Selectmen  
Brian Higgins

Approved / Not Approved on  
12/21/2020