



TOWN OF LISBON, NEW HAMPSHIRE
INCORPORATED 1763

Board of Selectmen's Meeting
Monday November 23, 2020
6:30pm
Lisbon Fire Station -ZOOM

PRESENT: Scott Champagne, Selectman; Arthur Boutin, Selectman; Brian Higgins, Selectman; Krystle Dow, Administrative Assistant

PUBLIC: Jennifer Locke, Selectman (Landaff); Harry McGovern, Selectman (Landaff); Denise Cartwright, Selectman (Landaff); James Trudell, Selectman (Lyman); Bruce Beane, Selectman (Lyman); Justin Bradshaw; Tim Egan; Audrey Champagne, Town Clerk/Tax Collector; Matthew Champagne

Approval of minutes from November 9th BOS meeting: Brian Higgins made a motion to approve the November 26th BOS meeting minutes and Arthur Boutin seconded the motion. All were in favor of the motion.

Tim Egan-State Representative: Tim Egan (Grafton District #2) Representative came before all boards via zoom to discuss a communications district bill which is a bill to cost effectively build broadband. He stated he met with the towns of Franconia, Easton, Sugar Hill, Littleton, and Bethlehem on this as well and all other towns seem to be on board. The hope is to get cable and Wi-Fi to rural places at a lower cost. He went on to discuss that the towns could present as a warrant article. He stated the warrant article could be to participate in a communication

district. Tim stated that the more towns that are involved, the more people they will be able to serve.

Tri-Town Transfer Station: The three towns Lyman, Landaff, and Lisbon all met and reviewed the Transfer Station Budget. Scott Champagne (Chair of Lisbon) went through the budget line item by line item and explained the reason being if something increased. All boards agreed on the changes. The next item all towns discussed was Ecology drive. All boards agreed that something needs to be done with that road as it is horrible. Scott Champagne told the boards that they have a quote from Blacktop and the total to fix Ecology Drive is roughly \$31,436.00 total. Scott let the other boards know that he did talk to Charlie Hampson (Highway Supervisor) and drainage needs to be done on that road which will need 2manholes/grates. Jim Trudell (Selectman Lyman) asked about using gravel instead of pavement and Scott Champagne stated that everyone he and Charlie have talked to does not recommend gravel of any sort. The reason being is the pitch/grade of the road and the drainage. Scott stated the town would spend more time grading that road and it would be a waste. Jim stated that he would like to see a few more proposals. The last item that was discussed was a roadside mower. The boards all discussed pitching in together and purchasing a mower. The reason being is all the towns currently rent a mower for two weeks each year. Scott stated there is a grant available through the USDA that he will look at. He stated that Charlie Hampson they could get a used one he thought, for around \$45,000.00. Jim Trudell (Lyamn Selectboard) stated he thought that figure was a little low and that it would be around \$60-70 for a mower. Harry McGovern asked anyone if they knew Willie Minot out of Bath. He stated he could be in contact with him as he is very knowledgeable when it comes to equipment. Scott Champagne stated that would be great and he wanted everyone to keep this discussion pieces in mind as budgets are coming up and some may need to make these items warrant articles.

Sealed Bids: The town put the Fire Subdivisions old 1985 Chevy (Diesel) Forestry Truck out to bid with a minimum bid of \$250.00. There were 10 sealed bids. The first in the amount of \$1,052.00; second in the amount of \$288.32; the third in the amount of \$300.00; the fourth in the amount of \$800.00; the fifth in the amount of \$1,278.42; the sixth in the amount of \$569.77; the seventh in the amount of \$300.00; the eighth in the amount of \$853.50; the ninth in the amount of \$1,501.01 and the final tenth bid amount is \$300.00. The winning bid goes to \$1,501.01 which is Justin

Bradshaw. Justin was on the zoom call and was informed that he had 7 days to pay buy either cash or cashiers' check. Justin left his number with the administrative assistant and he stated he would be in contact with her.

Request for Use Town Hall: There is a request for use of the Town Hall. This is for Saturday January 9, 2021 for a baby shower. Scott Champagne made a motion to approve and charge a \$25.00 fee and Arthur Boutin seconded the motion. All were in favor of the motion.

Request for Use: There is a request for use of the Town Hall. This is for AA meetings on Tuesday/Wednesday at 12 noon. The amount of people will vary and will between 4-12. The board discussed the issue and feels as though given the current pandemic we are in it is not a good idea to allow these meetings to take place especially during work hours. Arthur Boutin made a motion to deny this request and Brian Higgins seconded the motion all were in favor of the motion. Scott Champagne (Chair) stated that he was going to call Mr. Black and maybe try to offer some other suggestions.

Request for Purchase Form- Charlie Hampson (Highway Supervisor) submitted a request for purchase form to replace a sander. The sander they want to purchase is from Ash Supply and costs \$5,600.00. Scott Champagne stated to the board that the highway department does have the monies available for this. Brian Higgins made a motion to approve and Arthur Boutin seconded the motion. All were in favor of the motion.

Veterans Credit Application – There is a Veterans Credit Application for Map and Lot R16 L11. After review of the application Arthur Boutin made a motion to approve and Brian Higgins seconded the motion. All were in favor of the motion.

Horizons Engineering- Another bill from Horizons Engineering for review for payment. The board reviewed the bill and Scott Champagne made a motion to pay \$8,598.26 to Horizons Engineering and Brian Higgins seconded the motion.

Mowing Contract: Michael and Laurie Woolson have submitted the mowing contract for the 2021-year town mowing. The contract amount is \$17,000.00. Scott Champagne also asked them to send a proposal of what it would cost for them to keep the 120 School Street location mowed as well considering the town owns that property. The submitted a proposal of

\$400.00. Scott Champagne made the motion to approve the mowing contract and Brian Higgins seconded the motion. All were in favor of the motion.

Town Clerk/Tax Collector- The Town Clerk/Tax Collector (Audrey Champagne) stated that the town has had some default meter reads. She stated sometimes it will show up as device error. She asked the board how they want to handle these types of situation. She stated that she has reached out to Avitar because the people this is happening too are only being charged a base rate. Audrey stated that Avitar gave a suggestion taking an average of the last six months of bills and just explain to the homeowner how you came up with the amount you did. The board discussed this issue and Scott Champagne made a motion to charge default meter reads, an average of 1 years' time worth of reads. Brian Higgins seconded the motion. All were in favor of the motion. Scott Champagne stated that there needs to be a note in with the bills explaining why they are getting this bill and how they got the amount they did.

The other discussion the Town Clerk/ Tax Collector wanted to have was about Barrett Street. Audrey Champagne stated it is confusing for the life squad when they get a call and must respond to Barrett Street. She stated that you have the actual street which is Barrett Street but then you have a side street off that which is also considered Barrett Street. She stated really, they are two separate roads and she and Charlie Hampson (Highway Supervisor) have also noticed that there are two houses on that side street that are even numbers and two that are odd numbers. This road really needs to be renamed. The board of selectmen have the authority to change the name of a road. Scott stated one other option the board has is to check with homeowners individually and see if they are willing to agree on a name for the road. The other option is they can hold a public hearing on this and then decide. A name that was brought forward by the town clerk was Lilac Lane. She stated we have a Lilac Festival and Lilacs but NO Lilac Lane anywhere. Scott Champagne stated that he would contact the homeowners and let them this know is being discussed.

8:32 PM Scott Champagne made a motion to go into non-public to discuss a Buffington Fund Application and Arthur Boutin seconded the motion. All were in favor of the motion.

8:36 PM The board came out of non-public and Scott Champagne stated that the board had denied the Buffington Fund Application as there was a

lot of missing information. Scott Champagne stated that he would reach out to the applicant to let them know that information is missing. He will let them know that once the information is provided then the board will look at all the information/application together.

8:38 PM Arthur Boutin made a motion to adjourn and Brian Higgins seconded the motion. All were in favor of the motion.

NEXT BOS MEETING: December 7, 2020 @ 6:30 pm Via Zoom. The board will meet at the Fire Station to allow social distancing for Zoom.

Respectfully submitted by Krystle Dow

Board of Selectmen:



Chairman
Scott Champagne



Selectmen
Arthur Boutin



Selectmen
Brian Higgins

Approved / Not Approved on
12/08/2020