



**TOWN OF LISBON, NEW HAMPSHIRE
INCORPORATED 1763**

**Board of Selectmen's Meeting
Monday May 18, 2020
6:30pm
Town Hall via Zoom**

PRESENT: Scott Champagne, Selectman; Arthur Boutin, Selectman;
Brian Higgins, Selectman; Krystle Dow, Administrative Assistant

PUBLIC: None

Approval of minutes from May 11th BOS meeting: Brian Higgins made a motion to approve the May 11th BOS meeting minutes and Arthur Boutin seconded the motion. All were in favor of the motion.

Approval of non-public minutes from May 11th BOS meeting: Brian Higgins made a motion to approve the May 11th BOS non-public meeting minutes and Arthur Boutin seconded the motion. All were in favor of the motion.

Final Read: There is a final read for 75 Armstrong Avenue in the amount of \$117.33. The breakdown is as follows-water in the amount of \$53.33 and sewer in the amount of \$64.00. Scott Champagne made a motion to approve and Brian Higgins seconded the motion. All were in favor of the motion.

Pit Owner Letter: Letters have been done up and sent out to all pit owners requesting up to date maps of each individual pit, there was one pit

owner that was missed. All board members signed the letter and the Administrative Assistant will mail out the letter tomorrow.

Letter to owner of 920 River Road: A letter has been typed up to the landowner of 920 River Road. The letter is requesting that the landowner provide the town with some sort of documentation stating that it is indeed ok for the trailer that was purchased from the Town of Lisbon to remain located at 920 River Road. Scott Champagne made a motion to sign and approve the letter and Brian Higgins seconded the motion. All were in favor of the motion.

Town Pool: Scott Champagne stated that at a recent Lions Club meeting it was discussed that the town pool be open only for swimming lessons as of right now. They had talked about social distancing meaning they could spread out the lessons over several hours and break up classes if need be due to the number of children. All board members discussed the issue and agree that swimming lessons may take place. Scott Champagne stated he would let Tom White know.

Spare Key: The Police Department is requesting that a spare key for the front door of the town hall. The reason being is there is a key, but it is kept in the chief's cruiser and if he is not around then nobody has access to the front door. Scott Champagne stated that they do have a big key ring with so many keys on them. The board was not against letting the PD (Police Department) have a spare key to hang downstairs.

Letter from Resident: There was a letter provided to the Board of Selectmen from a local resident regarding a recent septic issue. Schofield Septic had discovered that this resident had never been tied into the new sewer main when the new line was installed. The homeowner stated in the letter that a decision was made to install a new 4-inch PVC pipe. The homeowner also stated they understood that the Town of Lisbon would return later and dig up the street then exposing the sewer main where the connection would be made at no cost to the homeowner. The board discussed this issue and were in agreeance. Scott Champagne stated that Schofield Septic does a lot of work for the town and felt it was necessary to go with Schofield's recommendations. Scott Champagne stated that he did call the homeowner and have a conversation about this matter. The board would like Charlie Hampson (Highway Supervisor) to reach out to the homeowner.

FYI: The Woodsville Area Fourth of July Committee sent the Town of Lisbon a letter that the committee has made the determination that they will not host a 4th of July celebration in 2020. There will be no parade, no field activities, and no fireworks.

Tax Bills have been mailed out and are due July 1, 2020.

The repairs were done to the Bath Road Pump Station and all went well but yes, they ran into a few issues one of them being the muffin monster and one of the links not turning so the electrician was called. Scott Champagne stated that they were complete by 1-1:30 am

Krystle Dow stated that Monday May 25, 2020 is a Holiday so not only will the town offices be closed but the department heads were made aware that payroll will not be processed until Tuesday.

6:59 PM Arthur Boutin made a motion to adjourn and Brian Higgins seconded the motion. All were in favor of the motion.

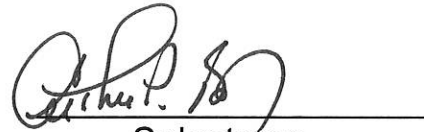
NEXT BOS MEETING: June 1, 2020 @ 6:30 pm at the Lisbon Railroad Station located at 25 Central Street.

Respectfully submitted by Krystle Dow

Board of Selectmen:



Chairman
Scott Champagne



Selectmen
Arthur Boutin



Selectmen
Brian Higgins

Approved / Not Approved on
06/01/2020