



**TOWN OF LISBON, NEW HAMPSHIRE
INCORPORATED 1763**

**Board of Selectmen's Meeting
Monday March 30, 2020
6:30pm
Lisbon Railroad Station**

PRESENT: Scott Champagne, Selectman; Arthur Boutin, Selectman;
Brian Higgins, Selectman

PUBLIC: None

Approval of minutes from March 23rd BOS meeting: Brian Higgins made a motion to approve the March 16th BOS meeting minutes as written and Arthur Boutin seconded the motion. All were in favor of the motion.

Approval of non-public minutes from March 23rd BOS meeting: Scott Champagne made a motion to approve the March 23rd nonpublic meeting minutes as written and Arthur Boutin seconded the motion. All were in favor of the motion.

Delegation of Deposit Authority: There are three forms for the board to sign. Because the town has a new treasurer, she had to authorize the Town Clerk/Tax Collector and the Administrative Assistant to be able to make bank deposits. There is also a form that will allow the Town Clerk/Tax Collector the authority to be able to access the Town of Lisbon checking account; credit card payments through the eCorp service for the purpose of viewing the account and initiating ACH transfers only. The third is a form allowing the Administrative Assistant to be able to make bank deposits.

Brian Higgins made a motion to approve and Arthur Boutin seconded the motion. All were in favor of the motion.

LUCT (Land Use Change Tax) There is a land use change tax (LUCT) The town had Mary Pinkham-Langer assist in the assessments of these pits last year as she is very familiar with the surroundings here in Lisbon. Scott Champagne stated that this LUCT was filed back in January and stuck in a folder and was missed, he stated that he reached out to Mary this morning and sent her the paperwork on the LUCT and wanted her opinion on it. Scott stated that Mary just got back to him late this afternoon and if the board agreed then they can revisit this next week to give them time to review Mary's recommendations. The board agreed with Scott and they will revisit next week once everyone has read all the information. Scott did state that he browsed the information and basically the abatement that was provided from landowner was incorrect as the landowner used data that was out of date. Scott stated this will be discussed at next week's board meeting.

Gift to Chief of Police: The board of selectmen have gifted a Bushmaster AR-15 .233 caliber with a serial number of L209276 to Chief Pinson as his retirement gift. The board would like to thank Chief Pinson for his hard work and dedication to the Town of Lisbon over the years and they wish him well on his next adventure.

Updates: Scott Champagne stated that he has been on daily calls as the Emergency Management Director for the Town of Lisbon. He stated that the board may continue to hold meetings unless told otherwise by the AG's (Attorney General) office. He stated that if the board holds a meeting in any other way the AG's office has stated you must have a way for the public to attend and ask questions.

Arthur Boutin wanted to make sure it was safe for the offices to still stay open because it seems as though all offices around are by appointment only. Scott stated that Audrey is doing all the correct things and she has placed social distancing signs outside out her office and will only allow one person at a time to the counter and she is constantly sanitizing everything. The town will continue to operate as normal but with social distancing guidelines.

Scott Champagne stated that he assumed that everyone has seen the email in reference to the pumps. There are several issues that need to be fixed and the board all agrees that they need to be fixed so fix them.

Scott also stated that marriage licenses have a certain time in which they must be voided which is 90 days and Scott stated that Audrey has taken some call's, and everyone is wondering if the state is going to extend that time frame. Scott stated that Audrey has already married two couples in her office during this time.

Scott stated that this week there is a rather large A/P (Accounts Payable) manifest as the payments to the capital reserve accounts are being paid out as we have 30 days from the date of town meeting to pay out monies to the proper accounts.

Scott stated that Rob Brooks came and got the key in order to fix the roof at the chem feed building. He also stated that he has reached out to Rob Lauricella (Utility Partners) in reference to some emails that were exchanged over the weekend and is waiting for a response. Scott stated that he has gotten a lot of positive feedback on BJ who took over the town's water/wastewater operator. He stated that BJ is very good about checking in and responding to emails and or answering questions. Everyone seems pleased with BJ.

6:52 PM Scott Champagne made a motion to go into non-public for a personnel matter and Brian Higgins seconded the motion. All were in favor of the motion.

6:59 PM The board came out of non-public where they discussed a police matter.

7PM Brian Higgins made a motion to adjourn and Arthur Boutin seconded the motion. All were in favor of the motion.

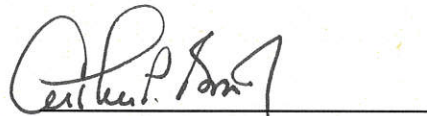
NEXT BOS MEETING: April 6, 2020 @ 6:30 pm at the Lisbon Railroad Station.

Respectfully submitted by Krystle Dow

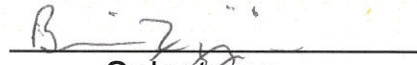
Board of Selectmen:



Chairman
Scott Champagne



Selectmen
Arthur Boutin



Selectmen
Brian Higgins

Approved / Not Approved
on: 04/06/2020