



**TOWN OF LISBON, NEW HAMPSHIRE  
INCORPORATED 1763**

**Board of Selectmen's Meeting  
Monday March 25, 2019  
6:30PM  
Lisbon Railroad Station**

**PRESENT:** Scott Champagne, Selectman-Chair; Arthur Boutin, Selectman; Brian Higgins, Selectman; Krystle Dow, Administrative Assistant; Jennifer Trelfa, Town Clerk/Tax Collector

**PUBLIC:** Audrey Champagne

Approval of minutes from March 18<sup>th</sup>, 2019: Arthur Boutin made a motion to accept the March 18<sup>th</sup> minutes as written and Brian Higgins seconded the motion. All were in favor of the motion.

Swearing In: Jennifer Trelfa (Town Clerk/Tax Collector) swore in the town treasurer Audrey Champagne.

Intent to Excavate Forms-Signatures needed: Clinton Clough submitted three Intent to Excavate forms R16 L5; R16 L13; and R17 L7A. Brian Higgins made a motion to approve and sign and Arthur Boutin seconded the motion. All were in favor of the motion.

Randy Locke has submitted an Intent to Excavate for R17 L17. Scott Champagne made a motion to approve and sign and Arthur Boutin seconded the motion. All were in favor of the motion.

Final Water Bill-Signatures Needed: A final water bill was presented to the board in reference to 22 Hilltop Road. The final bill amount is 119.24. Scott Champagne made a motion to approve and Brian Higgins seconded the motion. All were in favor of the motion.

Bank Documents for Cruiser Lease-Signatures Needed: The town passed Article #7 at town meeting which is for a new police cruiser. There is paperwork from Woodsville Guaranty Savings Bank in reference to a three-year loan with an interest rate of 4.125 %. The company where the cruiser is purchased through doesn't have their own financing company that they use. After checking around it was found that Woodsville Guaranty Savings Bank had the best rate so that is who the town is using. The bank documents were signed.

Town Clerk/Tax Collector: Jennifer Trelfa (Town Clerk/Tax Collector) came before the board as she stated that at last week's meeting, she had two Oath of Offices but feels as though they should be appointments instead. The board discussed it and have decided that if they are on a board within the town but representing the town on an outside board then they just need an appointment as they are already sworn in by being on a board within the town. Scott Champagne made a motion to change the Oath of Office to an appointment for Sandra Butson and Mary Lou Forsyth and Arthur Boutin seconded the motion. All were in favor of the motion.

Jennifer Trelfa (Town Clerk/Tax Collector) presented the board with a Veteran's Credit application. After reviewing the application Scott Champagne made a motion to accept the credit and Brian Higgins seconded the motion. All were in favor of the motion.

Update on Library CDBG Study: Krystle Dow (Administrative Assistant) has been emailing Donna Lane (CDBG Grant Representative) and they have set a date for a public hearing for the Library. The date is April 9, 2019 and the hearing will be held at 6pm at the train station followed by a regular selectboard meeting. There are notices posted on the town web page; town bulletin board and the library for this hearing. Krystle Dow (Administrative Assistant) was asked by Karla Houston to stop at the Library as they were having a meeting and they had some questions. Krystle explained to the board of trustees that the hearing would be held on



April 9 at 6pm at the train station and that Donna Lane would be present and would be presenting all information to the public.

**7:07 PM Scott Champagne made a motion to go into nonpublic for a Buffington Fund Application and Arthur Boutin seconded the motion. All were in favor of the motion.**

**7:29 PM The board came out of nonpublic and Arthur Boutin made a motion to adjourn and Brian Higgins seconded the motion. All were in favor of the motion**

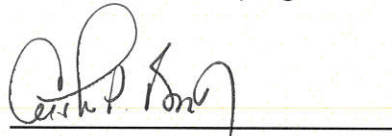
**NEXT BOS MEETING: April 1, 2019 @ 6:30 PM at the Lisbon Railroad Station.**

*Respectfully submitted by Krystle Dow*

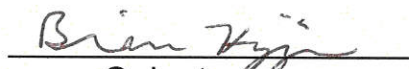
Board of Selectmen:



Chairman  
Scott Champagne



Selectmen  
Arthur Boutin



Selectmen  
Brian Higgins

Approved /  Not Approved  
on: 04/01/2019