



**TOWN OF LISBON, NEW HAMPSHIRE
INCORPORATED 1763**

**Board of Selectmen's Meeting
Monday February 17, 2020
6:30pm
Lisbon Railroad Station**

PRESENT: Scott Champagne, Selectman-Chair; Brian Higgins, Selectman; Arthur Boutin, Selectman; Krystle Dow, Administrative Assistant

PUBLIC: Greg Hartwell (Fire Chief); Dave Combs (Life Squad Director); Olivia Dow; Charlie Hampson (Highway Supervisor)

Second Budget Hearing- The second budget hearing for the 2020 Town Budget began at 6:01 PM. The board stated that the difference from the 2019 budget to the 2020 budget is \$59,972.00. The board then went through the budget by department and stated the amounts and reasons for increase and or decrease. It was noted that each town employee will be getting a three percent raise if the budget passes and that the towns healthcare benefit has increased. The board reviewed the entire budget which was 12 pages. The board asked the public that was there if they had any questions on any of the line items and gave them time for feedback. The board then went on to review all warrant articles. They reviewed all 19 articles and stated how many cents each individual article would add to the tax rate which is current 30.67. The board asked anyone if they had any questions regarding any of the proposed warrant articles. The public budget hearing was then closed at 6:32 pm.

Approval of minutes from February 10th BOS meeting: Arthur Boutin made a motion to approve the February 10, 2020 BOS minutes as written and Brian Higgins seconded the motion. All were in favor of the motion.

Brian Higgins made a motion to approve the February 10, 2020 Non-Public minutes as written and Arthur Boutin seconded the motion. All were in favor of the motion.

Final Read: There was a final read for 43 Stallion Hill (Map U06 Lot 14) in the amount of \$80.06. Scott Champagne made a motion to approve and sign and Brian Higgins seconded the motion. All were in favor of the motion.

Certificate of Vote: The Town of Lisbon needs to fill in the proper documentation for the \$100,000.00 Drinking Water and Ground Water Trust Fund Grant. Scott Champagne (Chair) stated to the board that the documents they were going to be signing was so that he (Scott) could represent the town of Lisbon in grant process and administer any type of documentation that may be needed and so on. All members reviewed the documentation and once the documents are complete, they will then be sent in.

2020 General Assessing Service Contract: The board had reviewed the last contract they received from CNP (Commerford Nieder Perkins, our current Assessing Company) and refused to sign since the contract was made for three years and not one. Also, there was no verbiage in the contract about the preparation and filing of the MS-1 or them appearing in the office for 8 hours a month. Scott Champagne (Chair) stated that he called CNP and spoke with Cheryl this A.M. and she stated that she was misunderstood and would get a corrected copy out as soon as possible for signatures. At 4:15 P.M. a new contract was sent in which the board reviewed and saw that all changes had been made and that the contract is only a one-year contract. Along with a contract was an email that stated they would like to plan their time in the office to be the second Tuesday of each month but that will be dependent upon the workload. Brian Higgins made a motion to accept and sign the contract and Arthur Boutin seconded the motion. All were in favor of the motion.

Tax Collector Recommittal Warrants: As most everyone knows Jennifer Trelfa had retired as of January 31,2020 and her office needed to have an audit which was completed last Thursday and Friday. The auditor drew up the recommittal warrants for the Town Clerk/Tax Collectors office. These warrants are now in Audrey Champagnes name so she can collect any and all monies for the town of Lisbon. These are for Current Use, Excavation Tax, Timber Tax, Utilities, Tax Collect, and so on.

6:59 PM Scott Champagne made a motion to go into non-public to discuss a personnel matter and Brian Higgins seconded the motion. All were in favor of the motion.

7:11 PM The board came out of non-public

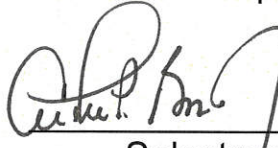
7:11 PM Brian Higgins made a motion to adjourn and Arthur Boutin seconded the motion. All were in favor of the motion.

NEXT BOS MEETING: February 24, 2020 @ 6:30 pm at the Lisbon Railroad Station.

Respectfully submitted by Krystle Dow

Board of Selectmen:

Chairman
Scott Champagne



Selectmen
Arthur Boutin



Selectmen
Brian Higgins

Approved / Not Approved
on: 02/24/2020