



**TOWN OF LISBON, NEW HAMPSHIRE  
INCORPORATED 1763**

**Board of Selectmen's Meeting  
Monday September 14, 2020  
6:30pm  
Lisbon Railroad Station**

**PRESENT:** Scott Champagne, Selectman; Arthur Boutin, Selectman; Brian Higgins, Selectman; Krystle Dow, Administrative Assistant.

**PUBLIC:** Greg Hartwell (Fire Chief)

**Approval of minutes from August 24th BOS meeting:** Brian Higgins made a motion to approve the August 24th BOS meeting minutes and Arthur Boutin seconded the motion. All were in favor of the motion.

**Approval of Non-Public minutes from August 24th BOS meeting:** Brian Higgins made a motion to approve the August 24<sup>th</sup> non-public minutes as written. Arthur Boutin seconded the motion. All were in favor of the motion.

**Opening Sealed Bids:** There were five sealed bids for the board to review. The first was from David Simpkins with a bid amount of \$8,000.00; the second was from Robert McHugh in the amount of \$5,555.00; the third was from Martin Doughty in the amount of \$5,612.00; the fourth was from Tucker Clark in the amount of \$6,001.00; and the last one was from Rich and Amanda Deming in the amount of \$9,000.00. After review of all the board stated the winner of the bid was Rich and Amanda Deming in the amount of \$9,000.00. The board decided to put the bids in order incase something falls through with the first winner. They went through and

numbered the bids 1-5; the first being Rich and Amanda Deming; the second would be David Simpkins; the third would be Tucker Clark; the fourth would be Martin Doughty; and the fifth would be Robert McHugh. Krystle Dow (Administrative Assistant) will be in touch with the Deming's and let them know.

**Fire Department-Chief Hartwell:** Greg Hartwell came before the board for two items. The first being the Forestry Truck. He wanted to let the board know that the truck should be ready this week. He explained again to the board where the monies were coming from and the board stated they were aware of it. The second item is travel. Greg stated that there are a group of people that are going out of the state to hunt and he wanted to know if there was a policy in place for employees and travel. Scott stated that as the Emergency Management Director he feels that once they return from travel, they must obtain a negative COVID test and then produce the results before returning to work. All board members agreed.

**Final Read –** There is a final read for 15 West Street in the amount of \$119.62. The breakdown is as follows: Water-\$54.71 and Sewer-\$64.9. Scott Champagne made a motion to approve and Brian Higgins seconded the motion. All were in favor of the motion.

**Emery and Garrett-** Emery and Garrett left two proposals for Groundwater Monitoring and the Monitoring of Landfill Gas at Landfill Facility and Groundwater Sampling at the Wastewater Treatment Facility. Krystle Dow (Administrative Assistant) took the prices from last year and it appears both have decreased in price. Last year the price for Monitoring of Landfill Gas and Water Quality Monitoring of Landfill Facility was \$7,400.00 and for the 2021 year the price is \$6,975.00 and the price last year for Groundwater Sampling at the Wastewater Treatment Facility was \$7,550.00 and for the 2021 year it is \$6,500.00. Scott Champagne made a motion to approve the 2021 Landfill Monitoring and Arthur Boutin seconded the motion. All were in favor of the motion. Arthur Boutin made a motion to approve the 2021 Wastewater Treatment Facility Monitoring and Brian Higgins seconded the motion. All were in favor of the motion.

**Assessing:** Scott Champagne stated the town had put Assessing out to bid last year but they decided to stick with the current Assessing company due to the Town wide revaluation. Scott stated that the current contract with CNP (Commerford Nieder Perkins LLC) ends December 31, 2020. He stated that last year the town reached out to a few companies. Krystle Dow

(Administrative Assistant) reached out to KRT per the request of the board and got pricing and such. She stated that for General Assessing KRT is ten dollars more an hour than CNP, but the overall price is comparable. Scott Champagne stated that it appears that KRT Appraisal files all state paperwork such as the MS-1. Arthur Boutin made a motion to switch Assessing companies from CNP to KRT and to begin with the new company KRT as of January 1, 2021. Scott Champagne seconded the motion. All were in favor of the motion.

**LUCT (Land Use Change Tax):** Mary Pinkham-Langer provided LUCT (Land Use Change Tax) documents to the board of selectmen regarding the pits. Mary has met with the pit owners so they are aware they will be getting billed. The first is for T&T Investments (Map and Lot R27 L11) in the amount of \$3,000.00. Scott Champagne made a motion to approve and Brian Higgins seconded the motion. All were in favor of the motion. The second is for Randy Locke (Map and Lot R17 L17) in the amount of \$6,7500.00. Scott Champagne made a motion to approve and Arthur Boutin seconded the motion. All were in favor of the motion. The third is for Clinton M. Clough Rev. Trust in the amount of \$11,520.00. Scott Champagne made a motion to accept and Brian Higgins seconded the motion. All were in favor of the motion.

**Voting:** Scott Champagne stated that the November 3, 2020 elections will be held at the Fire Station just like the last election that was held there. He stated they were originally told there would be no school that day but after checking with the principal there is indeed school. He stated he thought the elections went well at the fire station and had some people state how it was easier to get in and out of. He thought the election went well. He stated they will post it now, so people are aware.

**Halloween:** The board stated that they have been asked by quite a few residents if Halloween is still taking place. After a discussion and stating that Lisbon Main Street is conducting their Trunk-or-Treat event the board have said yes Halloween can still happen. Scott Champagne stated that if residents don't want to participate they can just leave their porch light off and or if some want to pass out candy but don't want to be around people they can always leave the candy bin out with the light on for people to just grab and go. The board believes most everyone will have a mask on anyway and families will stick together and if not in a family then social distancing will need to take place. The board feels if people can go into the grocery store, school and such then the kids can certainly have Halloween.

**Updates:** The Goferr Grant has been submitted as the deadline is 9/15/2020. This is reimbursement for COVID expenses, and the Town of Lisbon was eligible for \$39,800.00 in funding.

Krystle Dow (Administrative Assistant) has virtual training next week September 21- September 24 from 8:30-4:30. The training is on Assessing State Statues (Part 1).

Audrey Champagne (Town Clerk/Tax Collector) has a virtual training next week on Tuesday September 22 so her office will be close.

**7:35 PM Brian Higgins made a motion to adjourn and Arthur Boutin seconded the motion. All were in favor of the motion.**

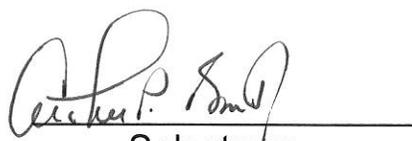
**NEXT BOS MEETING: September 28, 2020 @ 6:30 pm at the Lisbon Railroad Station located at 25 Central Street.**

*Respectfully submitted by Krystle Dow*

Board of Selectmen:



Chairman  
Scott Champagne



Selectmen  
Arthur Boutin



Selectmen  
Brian Higgins

Approved / Not Approved on  
09/28/2020