



**TOWN OF LISBON, NEW HAMPSHIRE
INCORPORATED 1763**

**Board of Selectmen's Meeting
Monday August 24, 2020
6:30pm
Lisbon Railroad Station**

PRESENT: Scott Champagne, Selectman; Arthur Boutin, Selectman; Brian Higgins, Selectman; Krystle Dow, Administrative Assistant; Audrey Champagne, Town Clerk/Tax Collector

PUBLIC: Donnie and Linda Leavitt

Approval of minutes from August 10th BOS meeting: Brian Higgins made a motion to approve the August 10th BOS meeting minutes and Arthur Boutin seconded the motion. All were in favor of the motion.

Approval of Non-Public minutes from August 10th BOS meeting: Brian Higgins made a motion to approve the August 10th non-public minutes as written. Arthur Boutin seconded the motion. All were in favor of the motion.

Public: Donnie and Linda Leavitt came before the board. They provided each member with a handout of titled Best Management Practices for New Hampshire Solid Waste Facilities and there were photos attached as well. Donnie stated that his concern is the burning of brush and wood at the recycle center. He stated he and his wife are completely against it. He stated that burning occurs on hot days and in the middle of the day which should not be allowed at all. Scott Champagne stated that the recycle center has been spoken to about burning especially on hot days and during

the middle of the day. Scott stated he had a dumpster fired that he believes was related to burning and that they are aware he does. He stated that ash appears on their lawn every time they burn at the recycle center. Donnie stated they live in proximity and the burning is a health hazard and illegal as they included photos of the burn pit in the handout that was provided to each board member. Donnie asked the board why the pile of brush cannot be chipped instead of burned? All board member stated they have never even thought about chipping and mostly due to the fact they do not bring brush to the recycle center. Donnie stated the town would not need a very big chipper to be able to chip. Scott Champagne asked Donnie what other towns do when it comes to brush. Donnie stated some charge by the load such as small trailer or truck and then once a week they designate a day and have someone chip it. Linda stated that some towns do not even accept brush and leave it up to the individual to dispose the brush. Another concern they both have is the trash on the roadway of Ecology Drive. Linda stated that on the days the transfer station is open she goes and picks up trash that is lined on both sides of Ecology Drive. They thought it might be a good idea to have one of the workers from the recycle center go up and down the road maybe the last ten minutes of their shift and clean up the trash that lines the road. Also, Donnie stated that his wife had been informed that the new pavement that they had laid down that goes across Ecology Drive will be ripped up this winter. The board did tell them that further down on the agenda they are having a discussion on Ecology Drive and weather they use ledge pack or pave it along with drainage. Donnie stated that he would like to be included in the plans of the drainage and Scott stated that Charlie Hampson (Highway Supervisor) would certainly speak with him and get his input when the time came. Scott asked both Donnie and Linda if they had any other concerns or issues they wanted to discuss and Scott also said that once the board comes to a decision on all of this Scott will contact them and let them know. The board thanked Donnie and Linda for bringing these issues to their attention.

Excavation Tax Assessment: This is for Map and Lots R49 L01 and R32 L26. Mary Pinkham-Langer has touched base with this pit owner as well. Doorage (which is double the amount) has been applied given the documents were turned in late. The total amount of the bill is \$383.60. Arthur Boutin made a motion to approve and Brian Higgins seconded the motion. All were in favor of the motion.

Timber Tax Warrant- This is for Map and Lot R08 L02-B. The amount of this timber tax warrant is \$966.87. Scott Champagne made a motion to

approve the timber tax warrant and Arthur Boutin seconded the motion. All were in favor of the motion.

A-10 Forms (Current Use Applications)- Mary Pinkham-Langer has been working with Mr. Clough on getting all his current use and pits up to date. Mary has met with Mr. Clough a few times and told him the steps he needed to take to be in compliant with his pits and current use. Mr. Clough has turned in all his documents and all have been sent to Mary Pinkham-Langer in which Scott Champagne stated she advises the board sign. The applications are for Map and Lots R16 L13; R16 L07; R16 L05; R17 L07-A. Scott Champagne made a motion to sign all Current Use Applications and Arthur Boutin seconded the motion. All were in favor of the motion.

Water Main Break-Discussion: Last week the Landaff Fire Department got permission from Greg Hartwell (Lisbon Fire Chief) to use a hydrant for training. The evening of training the Landaff Fire Chief noticed water where the vehicles were parked. Scott Champagne (Selectmen) went to Depot Street and noticed water running pretty good down the side of Depot Street just off the new pavement. Charlie and Chris (Highway Department) were called and came in. They notified the neighbors that the water was going to be shut off for the night and that the Highway crew would be back in the morning to fix the leak. The Highway Department dug up the side of Depot Street and found the leak. It appears that it was a water hammer that cased the pipe to crack. A water hammer is caused by turning the water on/off too quickly. Charlie Hampson (Highway Supervisor) has talked with Scott Champagne and stated that a representative from EJP (who Scott stated is on the Woodstock NH Fire Department) is willing to come and train the Fire Department on turning on and off hydrants. Scott Champagne stated that the training would be free and that if they set it up in advance maybe the Landaff Department could attend as well. Scott also stated he felt that Charlie Hampson (Highway Supervisor) and Christopher Hicks (Highway Department) should attend this session as well since Chris reads the water meters and Charlie is the supervisor. All other board members agreed with Scott on this and Scott stated he would talk to Chief Hartwell.

Ecology Drive Discussion: The road to the Transfer Station (Ecology Drive) is in bad shape. Charlie Hampson (Highway Supervisor) reached out to Blacktop and Tim Cramer (Blacktop) provide Charlie a quote. Charlie sent the quote to the board and Scott Champagne (Chairman) sent the quote to the rest of the board members along with the Lyman and Landaff boards. Jim Trudell (Lyman Selectman) called Scott and had a discussion on using ledge pack instead of pavement. Scott stated he would bring the idea before the board and he stated he also spoke with Charlie (Highway Supervisor) and Fred (Transfer Station Supervisor). Charlie stated they spoke about tearing up the asphalt and adding more drainage to keep it from washing out along the right side of the road and he was not in favor of using ledge pack. Charlie also stated that pavement has lasted approximately 30 to 35 years. Fred stated that if ledge pack were put down then the road would require more upkeep such as grading. Fred stated he knows it is costly, but he recommended pavement for a road with a hill and heavy traffic. Arthur Boutin (Selectman) and Brian Higgins (Selectman) agree with pavement as well and Brian asked if we could get more bids other than black top and Scott Champagne did not see why we could not. Scott stated this could be a possible warrant article and be split three ways. The other members agreed.

Budgets: Krystle Dow (Administrative Assistant) printed off each departments budget and provided to each board member so everyone can get a sense of where each department currently stands. The board stated they looked them over and did not see any major concerns just a few things that needed to be adjusted. They would like department heads to have preliminary budgets for the end of September. Krystle Dow (Administrative Assistant) will send out an email the beginning of September and attach budget worksheets for each department head.

Grant: Scott Champagne stated that Audrey Champagne filled out a grant for Absentee Ballots. The town can receive up to \$2,861.82 in funding for absentee ballots. Arthur Boutin made a motion to accept the grant and Brian Higgins seconded the motion. All were in favor of the motion.

Updates: Audrey Champagne came before the board with a request from a taxpayer. The taxpayer is behind and wanted the board to abate some of the past amounts and going forward. They also stated they could make monthly payments of \$700.00 a month and one of the buildings they own is for sale. Scott Champagne stated he did not think it would be right to abate any amount as it is not fair and if they do it for one then that's setting a

precedence and they do not want to do that. They also looked at the documentation Audrey provided them and didn't seem to think that paying \$700.00 a month would catch them up in any way but think the effort is nice and are willing to let them pay that. Audrey stated she is willing to accept the \$700.00 monthly payments. Scott Champagne made a motion to deny any kind of abatement and stated that really the board would need amounts to abate anyway and none were provided. Arthur Boutin seconded the motion. All were in favor of the motion. Audrey stated she would be in contact with the owner and make them aware of the situation.

Scott Champagne stated that the town pool is officially closed. He stated they had a good turn out of he thinks around 64 kids.

Roadside mowing is complete, and Charlie was headed to Claremont to return the mower.

7:51 PM Scott Champagne made a motion to go into nonpublic to discuss a Buffington Fund Application. Arthur Boutin seconded the motion. All were in favor of the motion.

7:59 PM The board came out of nonpublic where a Buffington Fund Application was discussed and denied.

8:05 PM Brian Higgins made a motion to adjourn and Arthur Boutin seconded the motion. All were in favor of the motion.

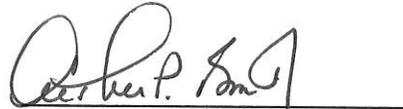
NEXT BOS MEETING: September 14, 2020 @ 6:30 pm at the Lisbon Railroad Station located at 25 Central Street.

Respectfully submitted by Krystle Dow

Board of Selectmen:



Chairman
Scott Champagne



Selectmen
Arthur Boutin



Selectmen
Brian Higgins

Approved / Not Approved on
09/14/2020