



**TOWN OF LISBON, NEW HAMPSHIRE  
INCORPORATED 1763**

**Board of Selectmen's Meeting  
Monday July 27, 2020  
6:30pm  
Lisbon Railroad Station**

**PRESENT:** Scott Champagne, Selectman; Arthur Boutin, Selectman; Brian Higgins, Selectman.

**PUBLIC:** None

**Approval of minutes from July 13th BOS meeting:** Arthur Boutin made a motion to approve the June 13th BOS meeting minutes and Brian Higgins seconded the motion. All were in favor of the motion.

**Fire Department Donation:** A donation was made to the Lisbon Fire Department in the amount of \$250.00 from the Lions Club. Brian Higgins made a motion to accept and Arthur Boutin seconded the motion. All were in favor of the motion.

**Final Read:** There is a final read for 5 Riverside Ave in the amount of \$163.81 (Water is \$74.66, and Sewer is \$89.15). Scott Champagne made a motion to approve and Brian Higgins seconded the motion. All were in favor of the motion.

**Request for Use of the Railroad Station-** Lisbon Main Street has submitted a request for use of the Railroad Station for August 22<sup>nd</sup> at 5:30 pm for a Lilac Planning Meeting. Scott Champagne made a motion to

approve and waive the fee and Brian Higgins seconded the motion. All were in favor of the motion.

**EJP (Everett J Prescott)**- Two representatives from EJP came last week and met with Charlie Hampson (Highway Supervisor); Chris Hicks (Highway Department); and Arthur Boutin (Selectman) in reference to becoming a member of a program they offer called VAS. There is no cost for joining the program. There are many perks! The company will come in and do a complete inventory of what the highway department has and buy back items if they have too many. They provide a price list April 1 of each year which is good for the entire year. They offer a points program which allows for monies off after a certain number of points. Also, they offer things such as free OSHA training for anyone and a full day of leak detection. They will also provide Emergency Service 24/7 and you only pay for regular service and mileage. There is a 90-day written policy so either party may decide after 90 to not be a part of the program if they wish. An agreement was sent to Charlie Hampson to sign to become part of the program. Other towns that take part are Bethlehem and Lincoln and there are many others. Scott Champagne made a motion to join the program and Arthur Boutin seconded the motion. All were in favor of the motion.

**Warrant:** There is a water warrant for the board to sign. Scott Champagne stated that meters had been read for the second issue bills to go out. Scott Champagne made a motion to approve the warrant for the second issue water bills to go out. Arthur Boutin seconded the motion. All were in favor of the motion.

**Updates:** CAI Technologies (Franco Rossi and Bob Adams) came and provided a presentation to Charlie Hampson (Highway Supervisor); Krystle Dow (Administrative Assistant) and Scott Champagne (Selectman) on how to use the tools for the online maps. They also showed us a portion of hidden items and how there is a staff portion of the site. What the staff portion shows is water/sewer lines and the location of hydrants. It can show anything the town would like it to really. There is also a tool called an upload tool that is a one-time cost of \$500. This allows documents such as building permits; surveys, maps, and lot line adjustments; and deed among many other things to be uploaded and then when you pick the parcel all the information pops up in a drop down box. Scott Champagne stated that he thinks it would be a great idea to have the tool and that Audrey Champagne (Town Clerk/Tax Collector) and Krystle Dow (Administrative Assistant)

should discuss their thoughts on this and also who should have access to the staff section of the site and then let the board know. Scott Champagne stated that a decision should be made as to what is made public and or not and who has access to the staff site. Arthur Boutin agreed. This will be discussed at the next board meeting.

Arthur Boutin brought up a dog issue as the Town Clerk had asked him to. He stated that a resident had called the Town Clerk and stated that because they have 5 dogs they get a group rate of \$20.00 to register them and now they are at \$60.00 because they are late in registering the dogs and stated they can't get their dogs into get rabies vaccines until September (due to Covid) and didn't think it was right they had to pay \$60.00 the board discussed the issue and stated that yes they still need to pay the \$60.00 as everyone else has to pay. Scott Champagne stated that the RSA for dogs' states SHALL meaning the Town Clerk SHALL provide the police department a list of all unregistered dogs. Scott stated that when looking at the RSA towns can register cats as well.

Scott Champagne stated that he had talked to BJ (Utility Partners) last week and that two out of the three motors at the Bath Pump Station are working. He stated that the third motor has a leak and they are going to try and use the steam cleaner that highway uses to see if they can correct the issue instead of a complete replacement. BJ stated that he has spoken with Phil Laramie regarding replacing the motor and the costs associated with it. BJ stated they also spoke of rebuilding the motor to have a spare. He (BJ) told Scott that he sent Phil Laramie an email and provided Phil Scott's email as well so the pricing could be sent to Scott directly Scott checked his email while at the meeting and still hadn't received any pricing. Scott stated that he believes BJ (Utility Partners) is doing a great job and his communication with everyone including Highway and the PD is wonderful. Both Arthur Boutin and Brian Higgins agreed.

**7:14 PM Scott Champagne made a motion to go into nonpublic to discuss a Buffington Application and a Veteran's Application. Arthur Boutin seconded the motion. All were in favor of the motion.**

**7:27 PM The board came out of nonpublic where a Buffington Fund Application and Veteran's Credit Application was approved (provided the dates are correct)**

7:42 PM Brian Higgins made a motion to adjourn and Arthur Boutin seconded the motion. All were in favor of the motion.

**NEXT BOS MEETING: August 10, 2020 @ 6:30 pm at the Lisbon Railroad Station located at 25 Central Street.**

*Respectfully submitted by Krystle Dow*

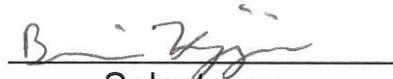
Board of Selectmen:



Chairman  
Scott Champagne



Selectmen  
Arthur Boutin



Selectmen  
Brian Higgins

Approved / Not Approved on  
08/10/2020