



**TOWN OF LISBON, NEW HAMPSHIRE
INCORPORATED 1763**

**Board of Selectmen's Meeting
Monday March 23, 2020
6:30pm
Lisbon Railroad Station**

PRESENT: Brian Higgins, Selectman; Arthur Boutin, Selectman; Scott Champagne, Selectman

PUBLIC: Dot Wiggins (Historical Society)

Approval of minutes from March 16th BOS meeting: Arthur Boutin made a motion to approve the March 16th BOS meeting minutes as written and Brian Higgins seconded the motion. All were in favor of the motion.

Approval of non-public minutes from March 16th BOS meeting: Scott Champagne made a motion to approve the March 16th nonpublic meeting minutes as written and Brian Higgins seconded the motion. All were in favor of the motion.

Historical Society: Scott Champagne stated that as long as the distance is there, they are fine with it and Scott Champagne stated that he has told John Fitzgerald the same thing. Dot asked the distance the board wanted and they stated it was 5 feet closer. Dot stated that the next step would be for them to go before the Zoning Board and Scott Champagne stated yes. Dot Wiggins stated that she would send the drawing to the board.

Final Read: There is a final read for 77 Highland Avenue (Water \$53.33 and Sewer \$64.00) Total is \$117.33. Scott Champagne made a motion to approve and Arthur Boutin seconded the motion. All were in favor of the motion.

FYI From DES: A letter came addressed to the board from the Department of Environmental Services in reference to some new rules they have revisited and are readopting under Environmental rule 305 which is the pretreatment of industrial wastewater rules. Scott Champagne stated that it clarifies that the municipality must enforce the permit.

DRA FYI: A letter came addressed to the board from the Department of Revenue in reference to the 2019 sales in the Town of Lisbon. Vicky Ayer who does the monitoring of the Town of Lisbon attached a report of her findings. She didn't find any errors. There were a few corrections that she noted on the property tax cards.

DRA FYI: The Department of Revenue send the board a letter in reference to the Town of Lisbon's median ratio for land buildings and manufactured houses and for 2019 it is 99.6 percent and the overall equalization rate is 98.1 percent. Scott Champagne stated he has all the paperwork that goes with all the figures.

Salary Authorization Forms: Scott Champagne stated that because it was passed at town meeting each employee will get a 3% increase in their salary. The form is something that goes in each employee's personnel file and it states what their current salary is and then what it will be with the increase. All board members reviewed and signed off on.

Updates: Scott Champagne stated that the Town Hall was without heat today and he knew a call had been placed to Abbott's. He wasn't sure what the issue was but when he went into the office around 4pm it seemed as though the heat was on.

Scott Champagne stated that Rob from Utility Partners stopped in last week and stated that the roof on the chem feed building still isn't fixed. Scott Champagne stated that he reached out to Rob Brooks to have him fix the roof and he stated he would fix it and that he just needed a key as he

needs power in order to fix it. Scott Champagne stated that he would get Rob a key.

Scott Champagne stated that he assumed that everyone has seen the email in reference to the pumps. There are several issues that need to be fixed and the board all agrees that they need to be fixed so fix them.

6:52 PM Scott Champagne made a motion to go into non-public for a Buffington Fund application and Arthur Boutin seconded the motion. All were in favor of the motion.

7:05 PM The board came out of non-public where they approved the Buffington Fund application.

Brian Higgins asked about the barracuda backup. Scott Champagne stated that the new server that he ordered is cheaper than the backup we currently have even with the licensing.

Scott Champagne stated that he has spoken to Rob from Utility Partners in reference to all the issues that are occurring with the water/wastewater stations and he doesn't feel that the town should be held financially responsible for all the issues and Rob stated to Scott that he needed to speak to his bosses.

As far a looking for a new WELL site for the town. It appears that the Bishop Road property may be getting sold. That being said Scott Champagne reached out to Thad Presby in reference to a piece of property he owns for a potential WELL site.

7:15 PM Brian Higgins made a motion to adjourn and Arthur Boutin seconded the motion. All were in favor of the motion.

NEXT BOS MEETING: March 30, 2020 @ 6:30 pm at the Lisbon Railroad Station.

Respectfully submitted by Krystle Dow

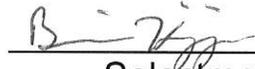
Board of Selectmen:



Chairman
Scott Champagne



Selectmen
Arthur Boutin



Selectmen
Brian Higgins

Approved / Not Approved
on: 03/30/2020