

TOWN OF LISBON, NEW HAMPSHIRE
SELECTMEN'S MEETING MINUTES

March 9, 2015

SELECTMEN PRESENT: Stephen Knox (SK), Donald Butson (DB).
Mary Lou Forsyth (MF)
SELECTMEN'S OFFICE: Suze Tavernier (ST)

SK opened meeting at 3:00

DB made motion to enter **NON-PUBLIC: (RSA 91:a3III) Contract Negotiations**
SK 2nd so voted all
Roll Call MF=yes, DB=yes, SK=yes

SELECTMEN'S BUSINESS:

Procedural Discussion for Town Meeting regarding Article 15

SK suggested making amendment to Article-working on wording. Keep sum of purchase price for purchase of property in town for future expansion

MF If purchased in other town would we be responsible for taxes in that town?

SK My intention to keep in Lisbon, leave amount same, remove address

DB add language, included but not limited to fire station

SK amend to purchasing property to included but not limited to Fire Station

MF They haven't gone out for grants, put all tax burden on taxpayer

SK Are you suggesting we Passover whole article?

MF We need a plan, committee

DB I understand but if we don't appropriate money if something comes up we can't act on it, understand grants, might not be any, should stop moving forward, opportunity might pass by

MF that's why we are getting TA, so they can work with other towns and groups-find those grants

SK if don't appropriate-what happens if we find perfect property, have to wait until next town meeting -then property gone. My plan-sell some town property, create committees, what to do with Town Building. Fire Dept wanted a article for building this year, we told them we would move in that directions. We need to move plan forward

DB in fairness to Fire Department they did agree to hold off if we could secure property, we in good faith worked on negotiations, we need to keep moving forward

SK I agree, need them to know we are moving forward. Need amendment, rather than pass over, set up committee get TA on board and keep moving in that direction

DB I am in agreement

MF-modify if doesn't say just Fire Department. If use for Fire Department, Police and Town Offices

DB what happens if we find the perfect place for Fire Department and Life Squad, would not be available if wording too specific

SK table for now

PUBLIC Chris Ness-spoke to the Board regarding using the hall for AAU Basketball practice. Used the hall last year, worked out well

MF Lisbon residents

CN Participants from Lisbon, 1 from Lincoln, 1 Lancaster. We have the insurance . Currently using the school gym but won't be available at end of month. We realize there are certain dates we can't use it

SK We had no issues last year and you understand contingent upon Town functions

CN explained there would be adult supervision the entire time

SK I'm in favor of hall being used

DB I agree

MF Do you pay any other place to use space?

CN no, just fees for tournaments

SK So all agreed we are in favor, just pass in form

SELECTMEN'S BUSINESS:

SK explained that FG had contacted him and questioned a line in Town report for Electronics. Figures in Town Report don't reflect his personal numbers for revenues and electronic recycling

ST explained she believed it was a question of FG using gross figures and not net, but would sit down with FG and go over his questions

Discussion on employee hand book regarding Fire Department and Life Squad

DB Fire Department/Life Squad- felt they weren't part of group to receive, doesn't apply. Fire Department and Life Squad are employees, but handbook doesn't pertain to them, they have by laws

MF we all agreed this was starting point

DB felt they should not be part, Dave made valid points

SK They are employees, coming from part time, may need to be amended

DB Shouldn't ask them to sign something before amended

MF getting paid, they are employees, receive worker's compensations

DB a lot does not apply, ask them to sign then we will do something?

MF I believe the Fire Department work for us and should have been aware and came forward with this

DB Dave did email us in a timely manner with his concerns

SK Historically things have been dropped, and we don't know if they received 3 years ago

DB How do we know the intentions, when written I thought we were looking at full time employees

MF they received benefits, paid

SK by law part time employees, make them included, need to have signed and in file. I understand what you are saying; I hear what they are saying

TOWN CLERK/TAX COLLECTOR; Jennifer Trelfa Presented transfers of cemetery plots deeds for Board to sign
She advised she had received an elderly referral application and waiting to hear back from WM in regards to how Town should proceed.\

SELECTMEN'S BUSINESS:

DB made motion to authorize a TAN from Passumpsic Savings Bank for one million dollars SK 2nd so voted all

SK spoke on letter drafted by Town Counsel that was sent to property owner regarding timber intent

Board has asked that permission to speak with Town Counsel be reflected in minutes.

DB made motion to accept minutes as written SK 2nd so voted all

MF made amendment to Non public minutes

DB made motion to accept Non public minutes as amended SK 2nd so voted all

TOWN TREASURER:

SK-we have heard from Passumpsic and it appears that only 2 of the accounts have been funded

MS Have not done it yet, thought would leave to next treasurer

DB We did direct you to do

MS haven't had time to do, will have to be next person and would prefer not to do it. Can have someone else do. Have been putting in 15 hours a week on this job.

We have numerous accounts, I thought this job entailed more, I am just a bookkeeper. I have not been consulted on anything. Treasurer has some authority here, and I haven't been consulted on anything financially

SK What are suggestions, changes we might make to help with new treasurer?

MS-Bank with one bank, two banks, means two reconciliations which is difficult, long process to get done end of month, very difficult end of year

SK trying to find out what to do going forward

MS-Can tell you all I get is printed checks, deposit slips and printed check registers. There is a module in system for treasurer, but GC not let me into system, it's been difficult. I ask for cash balances and don't receive

ST I asked auditor and was told you need to have own books and not in the fund system. Was told by Town Auditor, you match to bank and we match to you

SK Communication breakdown

MS Don't blame the BOS; I called Bruce at BMSI when I first started to see about the check reconciliation module for software

DB Have heard about lack of integrity of this office whether real or just perceived. More communication, missing communication

SK We thank you for service to the Town, and I am sorry you are feeling this frustration.

FIRE DEPARTMENT:

George Stevens and Dave Combs

GS spoke with real estate agent; we have a firefighter that lives in the Ross building. There is a contract on that property.

SK had put in offer and received a counter offer of the total asking price, the three of us have been jumping through hoops and we did feel like that parcel of land with the building not worth asking price.

Today as we sit down we would like to reword the article

GS I found out what was going on because a fireman that lives there told us what is going on.

SK personally committed to purchasing land, form study committee, design committee and make sure heading in the right direction

GS Half of the Parts Town Land, currently owned next to Sunoco, is not in flood zone

SK not sold on that lot

DB regardless closed that door on that property, we decided, you included that was not a viable property

SK we have been working on this since you came to us, daunting task

GS so will be presenting amendment to purchase property

DC the other reason I am here is the personnel hand book PG 11 part time- assume we fall under that, PG 12 regarding hiring related, you would lose half your employees

SK Conflict of interest?

DB we want clarification, before we ask someone to sign off

SK I see your concerns

GS-volunteers, paid volunteers

SK considered part time employees

DB your concerns need to be addressed

DC with the time so tight, didn't feel right about signing

SK amendments that will have to happen, if uncomfortable with wording I understand I am ok with sitting on it for now

MF I am not for the record

SK can you relay to Greg Hartwell put something in writing on suggestions of changes on amendments or wording

MF time frame on this

DC a week or two, 1st week of April

SELECTMEN'S BUSINESS:

Discussion on Clough ROW

DB suggest 33 feet, standard would suffice, not less than

SK we are all in agreement acceptable amount for ROW is 33 feet

Board reviewed proposed lot line adjustment and ROW

SK what do we do first?

DB We inform, DC our intentions, have deed drawn up. Db agreed to cost

Welch-Check with Welch has been in receipt of DES letter

SK Would like to see a more permanent signage for the falling ice

DB agreed

Board asked that KC be contacted and asked to get estimate on three signs and ideas on how best to display

Discussion on safety Committee-Board requested information on the Town's safety committee

Discussion on Department of Head Meeting-Board requested Department Heads be contacted that meeting has been postponed and will be contacted when have next meeting scheduled

Discussion regarding Selectmen's regular weekly meeting, the Meeting of March 16th will be cancelled

SK made motion to adjourn DB 2nd so voted all