

TOWN OF LISBON, NEW HAMPSHIRE
SELECTMEN'S MEETING MINUTES

May 11, 2015

SELECTMEN PRESENT: Stephen Knox (SK), Donald Butson (DB)
Thomas Demers (TD)
SELECTMEN'S OFFICE: Suze Tavernier (ST)

Sk Opened Meetings

PUBLIC: James Raia-Came in to speak to the Board regarding water/waste water bills. He had been contacted by his bank and was told the utility bills are not considered a tax, that someone from the Clerk's office told the bank it is not a tax. If that is true they can't put in lien

SK This sounds like an issue between you and your bank

JT It is a utility bill, not a tax but it can be put into lien.

JR I sent copy of bill to bank, and won't pay because they were told by someone in this office not a tax

SK It's not a tax

JT A lot of the banks will not escrow water bills until they are put into lien.

JR OK that's what I needed to know I will contact the Bank

LIFE SQUAD: Dave Combs handed in Fire Dept and Life Squad rough draft of Personnel Hand Book.

DC Have you heard anything back on the Ross Property?

SK We are trying to set up a time to meet with developer

TAX COLLECTOR/TOWN CLERK: Presented the Board with 3 appointment letters, 1 year Budget Advisory Committee, 2 Year Zoning and 3 Year Zoning

JT Presented the Board with abatements and explained. The Board Signed

JT told Board Assessor has 3 more to complete

SELECTMEN'S BUSINESS: The Board received copy of the suggested Life Squad /Fire Dept changes to Personnel Handbook

The Board had a discussion regarding the Personnel Handbook and the updates and changes that need to be made. The Board will hold a work session and review changes and suggestions.

The Board had a discussion regarding the May 25th the weekly Selectmen's Meeting will be changed to May 26th

The Board requested that the Contractor/Developer for Ross Property be asked to attend

Board asked that changed in meeting time from 25th to 26th be posted

lck
DF-B
TED

The Board reviewed Capital Spending Policy
SK Made motion to adopt TD 2nd so voted all

Hazardous Mitigation Director
DB Made motion to make Thomas Demers Director, SK 2nd so vote all
TD recused himself
Board signed letter to Paul Hatch naming Tom as Director

SK motion to accept all minutes DB 2nd so voted all

The Board had a discussion regarding the AP Pre Manifest, the Board requested invoice due dates be added to pre-manifest

SK made motion to accept Life Squad Donation DB 2nd so voted all

Board had discussion regarding the Highway Department and plan on what road will be worked on this year. Board asked that KC be contacted and asked to present a written plan regarding upcoming road repairs, what roads, where and what.

TD spoke about information he received on Temp Service
SK Requested that the Town Clerk be asked to be contacted and asked if she has looked into a Temp Service

The Board reviewed and approved the job description for TA. Board requested it be handed out to applicants who have requested

The Board requested that Sgt. McKinley re-post lawn mower and equipment.
TD suggested that Black Mountain be contacted to see if they wanted to purchase lot

The Board spoke about the DES report and bridge on "red list"
SK We need to address
TD Can that company, give us a quote or plan
SK We have no plan, we need a plan
TD Do we know reason on Red List, do we have a report?
Board asked if the DES could be contacted in regards to the report

The Board spoke about funding accounts at Passumpsic
DB Feels, GC should take the bull by the horns
SK I agree
Board asked that GC be contacted regarding the accounts and have him put plan together

The Board spoke about the payroll service
DB stated that Anthony will be here on Thursday to meet with ST and go over things need to get process done

The Board spoke about Lisbon Main Street
DB spoke with B Yawger, they would like a Selectmen Representative on Main Street
SK Called me as well, had discussion regarding plan to get more use of train station. Told him Main Street needs to come up with plan to increase use

SK –Contact FG and see where he is on replacing the lights at the Transfer Station.
SK Contact Herbie and ask about installing ice melt system on roof of Town Hall

Deeded Property- SK contact Laura and find out where we are on the paper work regarding Parker property

SK opened the seal bid for roof repair and fire station repair
TD Recused himself from the process
The Board asked that B Jock come to next meeting to review bid

SK Made motion to adjourn DB 2nd so voted all