

TOWN OF LISBON, NEW HAMPSHIRE
SELECTMEN'S MEETING MINUTES

June 8, 2015

SELECTMEN PRESENT: Stephen Knox (SK), Donald Butson (DB)
Thomas Demers (TD)

SELECTMEN'S OFFICE: Suze Tavernier (ST)

MEETING OPENED: 5:00 SK Opened Meetings

SELECTMEN'S BUSINESS

SK DB is not feeling well, so we will have him go first so we let him go home
DB Received an email from Carmen regarding the remaining accounts at
Passumpsic. Savings
Board requested GC and MR meet and come up with a plan as to what she
intends to do with accounts and pass along to the Board
DB Will contact Carmen

DB Spoke with KC about trees handling over water pump station, KC would was
getting an estimate from someone
TD Will contact two other companies and get estimates from them also

PUBLIC: B. Yawger came in to speak to the Board about Information Booth,
train station, and Parts Town lots and the need to be mowed. He stated he had
gone down and trimmed the over grown grass
SK- Clearly we didn't put all Town Properties in contract, we will have to get price
to maintain for the remaining of year, and make sure they are all included in
contract for next year
Board requested a quote be obtained by current contractor for adding the Train
Station, information booth and Parts Town parcel and library for next meeting

SELECTMEN'S BUSINESS

Tractors:
SK Explained the Selectmen can sell but the money goes to the Trustees
TD Spoke about contacting Blackmount and see if they will buy them outright
DB Wanted to see what they offered before the Board made a decision to go that
route
SK and TD agreed
Board requested Sgt. McKinley contact Blackmount and get information on a buy
out, and report back to the Board prior to next Monday

NON-PUBLIC: (RSA 91:a3III) TA APPLICATION REVIEW: SK made motion


SK
DB
TD

PUBLIC: Tom Smith presented the Board with updated plan for Clough lot line adjustment. He explained the 25 foot ROW was added and that the Town will have to merge the two other town owned parcels prior to the lot line adjustment.

Board requested BA be contacted to find out more information regarding the merge

TD asked for the box that Mike Carver turned in and the radio

TS stated the web page does not show the fees associated with application, Board requested those fees be added

SK Noted that the Selectmen's initials are displayed on the applications and requested they be removed from the application and on line

DB Excused himself and left meeting

DEPARTMENTHEAD Highway-Kevin Clement (KC)

NON-PUBLIC: (RSA 91:a3III) PERSONNEL SK made motion TD 2nd so voted all

DEPARTMENTHEAD Highway-Kevin Clement (KC)

KC stated that meters were a priority and the Department had two appointments in the prior week and are about half way through the list of around a dozen

KC spoke on paving, he stated he would be putting it out to bid

SK asked if bid was for material or labor

KC explained it was for both, the highway prepares the site for base grade, but contractor prepares final grade. He stated he works with Pike and Blaktop, works well with them and trusts to do a good job

TD and have you ever used Contential Paving

KC stated he had not, he sticks with Blaktop and Pike due to the proximity of the plants.

KC gave the Board a written preliminary plan on paving. He explained he would be coming back in with more solid numbers and that would affect what was done this year

SK Asked how the width of road was determined for paving

KC explained that most of the time road is width for a reason, whether it is water, rock and ease of travel. Anything less than 18 feet, two vehicle passage is difficult

There was a discussion on Woolson Road vs. Dickinson Street. KC stated more homes and more daily travel on Woolson, but agreed both were in need of repair

TD asked if highway crew reclaim asphalt

KC stated yes, but in village it doesn't work but they do outside the village, it's crushed and used as sub base materials

TD inquired about winter sand and where KC stood on supply

KC Currently it comes from Bath and trucked in by Dave Lackey, the owner is mulling over getting done

SK Asked if KC had plan if the owner closes pit
KC State owner will be contacting him after July 4th. KC had budgeted based on the supplier, so he hoped it worked out
TD asked about a VT plant
KC stated he did have other options, but was waiting to hear back from Bath sand pit

KC spoke with the Board regarding a stipend to be paid to crew members that have to carry pager. He stated Littleton compensates crew that carry pagers. He proposed a rotation of the whole crew each taking a week, broken down into a 5 week rotation. He explained the need to prevent burn out and always being on call.

SK I'm on Board with being on call all the time, and the need to have time for yourselves. So additional compensation, additional fee on top of salaries, don't think it's unfair

TD This is one of the reasons, I want to talk about salary packages for Department Heads, and it's something I would like to talk about going forward

KC Stated he will be back in when he has some solid numbers regarding the paving

PUBLIC: W. Calendar came in to speak to the Board regarding the information booth and mowing issues

SK Yes, we were made aware and we will fix that

WC Spoke the Board about the number of visitors he receives at the information booth and the questions he receives. He hands in a report at the end of every season. He stated he would like the local business to give handouts or information about business to be handed out

SK asked that something be put on Web page

WC spoke about the changes he has seen in Lisbon and expressed his concerns about the history of the Town being lost. The Board thanked WC for his work at the information booth and for coming in to speak with them

SELECTMEN'S BUSINESS:

SK made a motion to accept donation for the fire department TD 2nd so voted
Board signed AP, Payroll manifest and pre manifest

SK made motion to accept non public minutes TD 2nd so voted all

SK made motion to accept amended public minutes TD 2nd so voted all

Board asked that Lyman Board of Selectmen be contacted to arrange a meeting for Monday evening

TD asked for the box that Mike Carver turned in and the radio,
ST Thinks it is in the safe in TC/TC office, will check with Jenny

TD June Garneau needs a copy of the MS-1 and asked that it be emailed to her

SK Stated that Jan Marshall from the Budget Advisory Committee would be looking for some documentation and requested a meeting with GC, which the Board granted. SK will email GC and JM

SK Stated he would also be contacting the Budget Advisory Committee about the Fire Truck situation and get their opinion on it
He asked that GH be told to attend meeting with Lyman to be there to answer any questions regarding the new truck

8:15 ADJOURNED: SK made motion to adjourn TD 2nd so voted all