

TOWN OF LISBON, NEW HAMPSHIRE
SELECTMEN'S MEETING MINUTES
7/27/2015

SELECTMEN PRESENT: Stephen Knox (SK), Donald Butson (DB)
Thomas Demers (TD)

Selectmen's Office: Suze Tavernier

MEETING OPENED: SK Opened meeting at 5:00

SELECTMEN'S BUSINESS:

Board signed Paychex paperwork, Payment Plan, Expenditure Request from Transfer Station regarding scale

Board Signed AP/ and Pre-manifest, Appointment Letter

DB made motion to accept Public and Non Public Minutes of 7/20/2015 SK 2nd so voted all

Board requested recommendations from Rosalind Page for the open spots on the Conservation Commission

Board requested locksmith be contacted to made up keys for DM and TD as well contacting SNS for setting up log in for computer

The Board discussed setting up a work session with DM; the Board will discuss setting up a time at next meeting

The Board discussed the minute of July 13th and the RSA regarding indemnification, after some checking and discussion

SK made motion to affirm/reaffirm RSA 31:105 and 31:106 DB 2nd so voted all

NON-PUBLIC: (RSA 91:a3III) Legal SK made motion to enter nonpublic TD 2nd so voted all

SELECTMEN'S BUSINESS: The Board reviewed KC recommendation for awarding the paving bid. The Board chose BlakTop as per KC recommendation for \$90,417.00

DEPARTMENT HEAD: Transfer Station Fred Garofalo spoke to the Board about the situation with the Scale that needs to be replaced. It is not under warranty, it was purchased used in 2009 and it is a 1996 model. A technician had looked at it, can't get parts for it. The expenditure reflects the credit to the town from 2014 and will save the town the cost of calibration and will be under warranty.


DJB

He spoke to the Board regarding bag sales and cardboard sales. He told the Board the Highway Crew had worked on the retaining wall and it is well supported now, he would like to pave the loading dock area in the future. The Board suggested he contact KC and see if there will be any extra material from paving projects that might be available for transfer station

NH DOT: David Scott spoke to the Board regarding the bridge rehab that will be taking place on route 302, just north of 117 over the rail trail. He explained the phases the construction will be done and the estimated time frame for each phase. The Road will be alternating one way traffic with traffic lights to control traffic flow.

The Board inquired about emergency vehicles. DS explained the State will provide "Opticon" devise for the emergency vehicles

DS presented the Board with a "Municipal work zone agreement"; flaggers will be used to control traffic and will use Police coverage only as needed

He requested the Board sign off and send three copies back to Concord.

Jim McMahon III -District One DOT. spoke to the Board briefly about planned paving projects and the State's overall plan. The Board stated the Town was in the process of creating a plan for the road maintenance and paving. He explained the State's plan in its entirety can be found on line and perhaps could be used as a template.

Mark Thibeault-CRE Source LLC

NON-PUBLIC: (RSA 91:a3III) Negotiations SK made motion TD 2nd so voted all

DEPARTMENT HEAD: Highway Kevin Clement-Spoke to the Board regarding the opening position on the Highway Department. At this time the Part Time employee is working out well and is available when needed. He has spoken with this employee could like to remain on in this capacity, he is flexible and offers experience, very valuable skill. He told the Board he would like to find another "fill in" person to cover the open spots as needed.

The Board was in favor of moving forward with an additional part time position.

KC asked the Board about the new pipe locator, he requested he be part of process before this kind of purchase is done.

The Board explained they had JW and KC in a meeting during the budget process and agreed to move forward and that was the piece of equipment purchased. The apologized for any misunderstanding and agreed to make sure everyone is kept in the loop moving forward.

SELECTMEN'S BUSINESS: The Board cancelled the Selectmen Meeting August 3rd Cancellation to be posted on the web page and on bulletin board.

ADJOURNED: SK made motion to adjourn DB 2nd so voted all 7:05