

DRAFT MINUTES
LISBON ZONING BOARD OF ADJUSTMENT WORKSHOP
October 12, 2016 held at the Railroad Station

Present: Scott Champagne (SC), Skyler Boutin (SB), Stanley Sudol (SD), Tucker Clark (TC) and Jan Marshall (JM)

The meeting was called to order by JM at 1:05 PM.

The board welcomed new member TC and talked about the role of the ZBA.

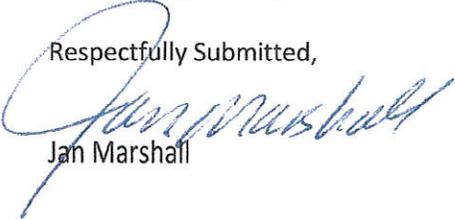
JM brought to the group's attention changes between 2015 and 2016 in the Handbook for ZBAs. She passed out copies of the changed sections which will be discussed at the next meeting.

The board then began to discuss changes to the town's variance applications. The new draft was reviewed with numerous modifications suggested. For comparison the board turned to the applications of other town to consider their ideas. The board noted that other town's charge a filing fee and board members felt that was fair and something Lisbon should consider. The board found the explanation of the requirements for a variance which Hanover included in their application package helpful for both the applicant and the board. It was decided that Lisbon should try to incorporate that. A review of Lebanon's package included noting that Lebanon lets the applicant know that they have 2 years to use the variance or it will expire. The board would like to confirm that and include that language. Littleton's application was reviewed. Bethlehem's application was passed out but not reviewed. In most cases the other town's had explicit requirements for additional supporting documentation that Lisbon will consider incorporating. Bethlehem had the most detailed requirements and those will be reviewed at the next meeting.

Another workshop meeting was scheduled for November 30th at 1 PM to (a) talk about the implications of the changed sections of the handbook and (b) continue to review and discuss applications beginning with Bethlehem's application for a variance.

The meeting was adjourned at 2:05 PM.

Respectfully Submitted,


Jan Marshall

Approved July 12, 2017