

MINUTES
LISBON ZONING BOARD OF ADJUSTMENT WORKSHOP
May 25, 2016 at the Railroad Station

Present: Scott Champagne (SC), Skyler Boutin (SB), Stanley Sudol (SS) and Jan Marshall (JM) assisted by Dan Merhalski, Lisbon Town Administrator (DM)

The meeting was called to order by JM at 11:55 AM.

The members reviewed the State of NH's suggested Rules of Procedure and discussed adaptations for Lisbon. JM is to provide a draft with the revisions for review by the members. She will send that to members in advance of the next meeting. During the interim period, members may e-mail her with any recommended changes. DM reminded the board that members may not copy the group as a whole with their comments, to ensure compliance with State Law. (An on-line deliberation by a quorum of members is not permitted.) Individual board member may however be in contact with another member.

Members discussed a draft document developed by JM to explain the requirements for getting Special Exceptions, Variances or other relief to potential applicants. JM is to revise the document based on the changes agreed upon and provide that to members for review prior to the next meeting.

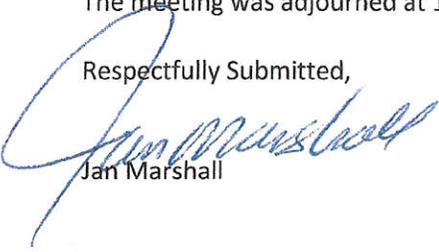
The board and DM discussed interim arrangements while there is no dedicated town staff person available to assist the board by taking minutes.

DM provided written background information that members can use in the conduct of meetings and to help them arrive at decisions.

DM gave JM copies of the Town's applications. She will review.

The meeting was adjourned at 1:34 PM.

Respectfully Submitted,


Jan Marshall

Approved
July 12, 2017