



**TOWN OF LISBON, NEW HAMPSHIRE
INCORPORATED 1763**

**Board of Selectmen's Meeting
Tuesday September 4, 2018
6:30 pm
Rail Road Station**

PRESENT: Scott Champagne, Selectman-Chair; Brian Higgins, Selectman; Arthur Boutin, Selectman; Krystle Dow, Administrative Assistant; Jennifer Trelfa, Town Clerk/Tax Collector

PUBLIC: Chester and Candy Spruil; Audrey Champagne; Dave Combs

Approval of minutes from August 20th BOS meeting: Brian Higgins made a motion to approve the August 20th BOS meeting minutes as written and Arthur Boutin seconded the motion. All were in favor of the motion.

Approval of Non-Public minutes from the August 20th BOS meeting: Brian Higgins made a motion to approve the August 20th non-public meeting minutes as written and Arthur Boutin seconded the motion. All were in favor of the motion.

Public- Dot Wiggins (Historical Society) came before the board in reference to looking for more space for the Historical Society. Dot stated they are outgrowing the Parker Block. Dot had a design that she presented to the board which was a 30'x66' building. The building contains a display room and meeting room. Selectman Boutin stated that he would need to look into this design a bit more as he is unsure if there was enough space for the size of the building they are requesting. He also asked Dot if this

plan/drawing was for a one story or two story building. Dot stated that it is for a one story building. Selectman Boutin asked Dot to leave her address and phone number so when the board looks into this they can get back to her.

Life Squad Donations- There was two life squad donations that were made in memory of Lori Guilmette. The first donation was for \$25.00 from Carol Boucher and the second donation was for \$20 from John Miller. Brian Higgins made a motion to accept both donation and Arthur Boutin seconded the motion. All were in favor of the motion.

Request for Use Forms: There were nine requests for use of the railroad station forms submitted. All forms were for Lisbon Main Street Inc. and they were for the rest of the year. The forms are for the regular monthly promotions meetings, monthly meetings, monthly lilac meetings, and economic development meetings. The board members signed the forms and waived the fees.

Sidewalk/Culvert : Kevin Clement (Road Agent) had provided the board an email with some information. Kevin (Road Agent) stated that he was tasked to research the "ownership" of a culvert on Sanborn Lane. Kevin stated that after doing so, unless there is information that he is unaware of the town does not own nor does it imply ownership.

It appears that the highway department will be replacing the sidewalk on Depot Street. They will be removing the old sidewalk on both sides of the street and replacing it with new asphalt as well as taking down the wall in the process and sloping the lawn to match the new sidewalk. Kevin stated that the cost for new asphalt is roughly \$8,000.00 and that the granite is \$7,425.70. Arthur Boutin made a motion to approve the redo of the sidewalk and Brian Higgins seconded the motion. All were in favor of the motion.

Kevin Clement (Road Agent) stated that Charlie Hampson (Highway Department) has spent some time with Corey Rocke (Transfer Station Attendant) showing him the basics of the backhoe.

Audrey Champagne: Audrey Champagne came before the board with a donation to the Lisbon Fire Department Expendable Trust Fund. The donation was in the amount of \$75.00 from Sara Crowell. Brian Higgins

made a motion to accept the donation and Arthur Boutin seconded the motion. All were in favor of the motion.

Building Permits and Fees: At the last board meeting the board went over the new building fee schedule and applications. Krystle Dow (Administrative Assistant) retyped the new building fee schedule. The board decided to change the \$25 flat fee to \$30.00 as they feel the goal is to help cover the costs of the building inspector. All members agreed to the rate change. Krystle Dow (Administrative Assistant) will change the pricing and then post all documents on the town website. The board agreed for the changes to go into effect October 1, 2018. Scott Champagne made a motion to approve the new building fee schedule and applications. Arthur Boutin seconded the motion. All were in favor of the motion.

Eckman Engineering-River Road Bridge: Kevin Clement (Road Agent) provided the board with information on the River Road Bridge. Scott Champagne made a motion to accept the proposal for a total of \$7,200.00 and Brian Higgins seconded the motion. All were in favor of the motion.

Fire Department/Life Squad Rate Increases: An email was sent to Lyman and Landaff last year about rate increases for the 2019 fiscal year. The rate for the Landaff Life Squad is currently a flat fee of \$3,500 and that will increase to \$3,650.00. The Fire rate for Landaff is currently mutual aid. The Life Squad rate for Lyman is currently \$7,861.75 which will increase to \$7,995.00. The Lyman base rate for fire calls is currently \$14, 500.00 which will increase to \$15,000.00. In the fire contract with Lyman it currently states that forest fires will be billed in accordance with the State of NH Division of Forest and Lands. The Lisbon Fire Chief would like that to be removed from the contract. Arthur Boutin made a motion to increase the rates for each department and Brian Higgins seconded the motion. All were in favor of the motion. Scott Champagne recused himself.

Trash Compactor-Discussion: The Trash compactor has been down for quite some time. A discussion was had with Lyman and Landaff in reference to this issue. Scott Champagne (Chair) also sent an email to both towns as we are looking to possibly purchase a new compactor. Fred Garofalo (Transfer Station Supervisor) provided the board with one estimate/quote and is waiting on a few others. The board reviewed the information and stated that once they receive a few more estimates they will make a decision. Fred stated he believes that there is a six to eight

week time frame as the compactors are built to order. The Town of Lisbon currently has \$38,000 in the Transfer Station Capitol Reserve fund and it appears that a new compactor is priced around \$21,000 or less.

Town Clerk/Tax Collector: Jennifer Trelfa (Town Clerk/Tax Collector) followed up on property that was to be deeded. Jennifer asked the board what they would like to do with the property on Butson Road. Arthur Boutin made a motion for the town to take the property and Brian Higgins seconded the motion. All were in favor of the motion. Another property that Jennifer asked the board what they would like to do was on Cole Plain Road. Arthur Boutin made a motion to take the property and Brian Higgins seconded the motion. All were in favor of the motion. Scott Champagne made a motion to do a deed waiver for R22 001 and Arthur Boutin seconded the motion. All were in favor of the motion.

8:18PM Scott Champagne made a motion to go into nonpublic to discuss Personnel matters. All board members were in favor of the motion.

9:25PM The board came out of nonpublic and Arthur Boutin made a motion to adjourn and Brian Higgins seconded the motion. All were in favor of the motion.

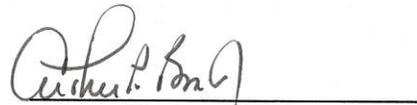
NEXT BOS MEETING: September 10, 2018 @6 PM at the Rail Road Station.

Respectfully submitted by Krystle Dow

Board of Selectmen:



Chairman
Scott Champagne



Selectmen
Arthur Boutin



Selectmen
Brian Higgins

Approved / Not Approved on: 9/10/2018