



**TOWN OF LISBON, NEW HAMPSHIRE
INCORPORATED 1763**

Board of Selectmen's Meeting

Monday September 30, 2019

Selectboard meeting at

6:30PM

Lisbon Railroad Station

PRESENT: Scott Champagne, Selectman; Arthur Boutin, Selectman; Brian Higgins, Selectman; Krystle Dow, Administrative Assistant; Jennifer Trelfa, Town Clerk/Tax Collector

Approval of minutes from September 23, 2019: Brian Higgins made a motion to accept the September 23rd minutes as written and Arthur Boutin seconded the motion. All were in favor of the motion.

Approval of non-public minutes from September 23, 2019: Brian Higgins made a motion to accept the September 23rd Non-Public minutes as written and Arthur Boutin seconded the motion. All were in favor of the motion.

120 School Street Update: Krystle Dow (Administrative Assistant) reached out to the town's attorney who provided an Eviction Notice to be served by the Chief of Police. All board members read and signed the Notice of Eviction which was served in hand by the Chief of Police on September 26, 2019. The tenants must be out by November 1, 2019.

920 River Road Update: Krystle Dow (Administrative Assistant) has been in contact with the town's attorney in reference to the trailer that is

located on this property. The town's attorney did state that he feels it would be best to wait the 90 days before putting this up for sale unless the town could get a signed/notarized document from the former owner(s) stating they waive any rights of repurchase of the trailer under RSA 80. A certified letter went out to the former owners on September 30, 2019 stating they had 90 days to repurchase the trailer and after the 90 days was up the town would be putting it up for sale. The board would like a minimum bid of \$2,500.00 once the sealed bidding takes place.

50 North Main Street: Scott Champagne (Chair) had spoken to a Mr. Fresolone in reference to the old parts town piece of property. Scott stated he told him that if the town was to sell that parcel of land then the town would at least want to make back what they paid for it. This was a warrant article back in the 2002 town report for the sum of \$55,000.00. A tax card will be present at the next meeting, so we know how many acres this parcel is and how much it was purchased for.

Horizons Engineering-Potential Well Sites: Jon Warzocha from Horizons Engineering stopped in the office Thursday and stated he was going to be in the area looking at potential well sites. Two of the potential sites that he found are town owned parcels. The first site is behind Schofield's. The second site is behind Dales Autobody and the third site is the Ammonoosuc Country Club. It was asked if these parcels are in a flood plain and that is something that the town will check with Rosalind Page (Flood Plain Administrator). Jon will be in contact with Scott later this week to have him meet up and do a site visit. Scott stated that Tony Timbrell (Horizons Engineering) is coming up from the New London office on Wednesday at 10 am to meet with some of the highway and Zac (Utility Partners).

Highway Department-Complaints: The Highway Department received a complaint about water on the acre. Peter Fullerton called the shop and stated that a tenant of his on the acre complained to him of odor in the water, in which Peter was referred to Zac (Utility Partners). Zac went and took a water sample and asked the guys if they could flush the hydrant at the end of the line.

The highway department believes that the Morrison house on West Street has a water leak in the driveway in which the highway department will be shutting down the line to see if that is where in fact it is. If that is where the leak is it is the homeowner's responsibility to have it fixed however the

homeowner stated to Chris Hicks (Highway Department) that she has no money to make the repairs so highway would like to know how to resolve this. The board discussed the issues and stated that the leak needs to be fixed if indeed it is in the driveway so they would like highway to repair the leak and then the town will bill the homeowner and they can make monthly payments for the repair.

Utility Partners: Utility Partners has provided their monthly report to the board. In the report it states that the Landaff pump station is having issues. The controls on the new pumps need to be rechecked by Champlain Associates because the lag pump is not working as requires. The pumps are running more than normal due to the original check valve not holding and they need to be replaced.

Scott Champagne (Chair) stated that people have complained of blue green water here in town and he notified Zac (Utility Partners) that residents have had complaints and Zac stated it was an easy fix.

Scott provided an update on the Sanitary Inspection that took place with the State of NH last week and Utility Partners was there as well. During the inspection both storage tanks were checked and need some fixing. One tank has a chunk missing out of it and some mold on the exterior of it, they were unable to locate the overflow for one and the other was covered over by brush that needs to be moved. One of the storage tanks is missing a ladder inside as it broke off, which needs to be replaced. The chem feed building has shingles missing off the roof and the roof has been leaking for some time as we had heavy rain the night before inspection, so the building was flooded, and they had to clean it out just before inspection. Scott Champagne (Chair) reached out to Rob Brooks to get a quote on repairing the Chem Feed Building and he gave a price of \$150.00 Brian Higgins made a motion to have it fixed and Arthur Boutin seconded the motion. All were in favor of the motion. There is also an Altitude Valve that the state asked about and nobody knew the purpose of along with some piping that looked to be new in the well house, in which nobody knew what it went to.

Scott Champagne also contacted the company who made the storage tanks and they are DN Tanks out of Massachusetts. One tank was installed in 1977 and the other in 1980 and they are concrete tanks. Corey Meyer from DN Tanks is the one who contacted Scott Champagne and stated when the tanks were installed and stated that they do free inspections and

he would direct Scott to the proper people to get a free inspection and he also stated the tanks should hold up for many years being concrete.

Utility Partners sent a new contract with new pricing. A two-year proposed contract is \$95,592; a three year is \$93,388; a four year is \$91,184 and a five year is \$88,980. Utility Partners stated that Zac Mosher will continue to be the Plant Manager and if the Town of Lisbon would like them to take on extra tasks of flushing hydrants and exercising valves they will for an extra fee. Scott suggested that all board members look over the contract and they can discuss at next week's meeting.

Final Reads: There are two final reads that need signatures. One for 76 High Street in the amount of \$122.34 and 95 Highland Ave in the amount of \$117.33. Arthur Boutin made a motion to approve the final reads for 76 High Street in the amount of \$122.34 and 95 Highland Ave in the amount \$117.33 and Brian Higgins seconded the motion. All were in favor of the motion.

Jennifer Trelfa (Town Clerk/Tax Collector) came before the board in reference to Franco Rossi property. Franco had a large water/sewer bill when the first issue bill came out. He contacted the office about it but the message never got to the proper person, that being said the board gave him an abatement. Now the second issue bills have gone out and Mr. Rossi's bill is very high again. He and Chris Hicks (Highway) had played phone tag but were finally able to get through to one another. The Highway Department was able to go into his building and they shut off water to notice he had a leak. Mr. Rossi is asking for forgiveness again, but the board wants to know if the leak is fixed before they make any further decision on this.

7:36 PM Brian Higgins made a motion to adjourn and Arthur Boutin seconded the motion. All were in favor of the motion.

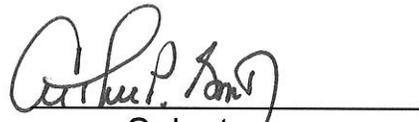
NEXT BOS MEETING: October 7, 2019 @ 6:30PM at the Lisbon Railroad Station.

Respectfully submitted by Krystle Dow

Board of Selectmen:



Chairman
Scott Champagne



Selectmen
Arthur Boutin



Selectmen
Brian Higgins

Approved / Not Approved
on: 10/07/2019