

TOWN OF LISBON, NEW HAMPSHIRE

SELECTMEN'S MEETING MINUTES

03/17/2014

SELECTMEN PRESENT: Conrad Farnham (CF), Stephen Knox (SK), and Donald Butson (DB)

SELECTMENT'S OFFICE: Gregory Colby (GC) and Suzanne Tavernier

3:00-CF made motion to open meeting, DB 2nd so voted

SELECTBOARD: Board reviewed Payroll and AP manifest, bills and correspondences

A discussion about filling the Chairman's Position was held. SK nominated C. Farnham DB 2nd so voted, (CF abstained)

CF made a motion to accept minutes from 03/10/14 DB 2nd so voted

SK asked if the Board would be receiving updated budget reports at the weekly meetings. The Board will be given updated budgets on a regular basis

ST-Informed the new Board members about Monthly Dept. Head meetings and the upcoming April 16, meeting

GC- presented the Board with the Assessor's recommendation regarding 6 pieces of property. CF made a motion to proceed with recommendations SK 2nd so voted

GC- Informed the Board that J. Belville (DRA) and Todd from Granite Hill will be meeting with the Board, Colby and ST on April 7th, at 2:00 to go over information for the valuation study

Board accepted a letter and bond from Clough Construction in regards to road ban

DEPARTMENT HEAD: Police-Chief Tavernier –request for non-public in regards to personnel. CF made motion to enter non-public DB 2nd so voted (RSA 91:a3III)

PUBLIC: SK informed the other Board members the bank had informed him the Town needs to set up an account for the new Life Squad Rev. Fund

GC-Presented the Board with a letter from Fire Department in regards to purchasing a ladder truck. The current truck is a 1953 model; it has passed inspection every 2 years, with a lot of work done. There is a height restriction in the current fire station. There is a Capital Fire Truck fund, moving forward the Board could hold a meeting and vote to change the agents of the current fund. This hearing and vote would allow the Selectmen to be agents of the fund and would require no further permission from the legislative body to purchase fire truck in the future. George has found a ladder truck for sale and would like to consider purchasing it. The truck is 39,000.00; replacement cost for a new truck is a low of 500,000 to 750,000. George would like to fly out with the Deputy Chief

CF.
DB
SK

to investigate it further for purchase of the truck. Colby stated GS would like to get a sense of how the Board feels about going forward with idea

SK stated he has concerns about the price, so low

GC- stated is was certified in 2012

SK-inquired how often is a ladder truck used in a year; He had questions on the need for it, state not for or against it, wants more information.

DB-Would like to talk to George about it as well. Suggest he be asked to come to next meeting. He would like George should have exact size, concerns about fitting in fire station. He went on to ask if he has checked on having the current one worked on.

DEPARTMENT HEAD:-Town Clerk-Jennifer Trelfa came in to speak to the Board in regards to all the town committees and boards. She has to submit the minutes and the ms11 in 20 days from meeting. Every committee and boards need to be updated. She reviewed the different boards and committee and what positions need to be filled. The positions include, planning, conservation and advisory budget. The positions need to be advertised

SELECTBOARD: GC informed the Board of the issues with the sidewalk tractor. The repair costs are approximately 7,000.00 with 4,000.00 in parts alone.

Currently the town is renting a tractor for the month. The Board will take under advisement and discuss at next meeting

GC-requested the Board enters into non-public in regards to personnel CF made motion SK 2nd so voted (RSA 91:a3III)

NON-PUBLIC: Buffington **Fund applications (RSA 91:a3III)** CF made motion to enter non-public to review application. DB 2nd so voted

DEPARTMENT HEAD: Fire-Chief Stevens came in to ask if the Board had any questions about the truck purchase. SK asked GS where we stand on the Life Squad Transfer

GS-Do not have personnel for transfers, we had two key player leave, maybe move forward just weekend. The squad is going to concentrate on 911 for now.

SK- Asked about billing for future transfers

GS-Comstar will be billing for both 911 and transfers

SK-Asked GS if they were looking for new staff members

GS-Yes we are looking but we need them to be Registered EMT and it will take time. Maybe we could see if some want to come back-it is a money maker but working on 911 for the citizens, and what they need

SK-Explained the hiring needs to be done through the Board of Selectmen

DB asked about the hiring process

Stevens stated we look for people that have been in town at least a year and they must be Lisbon residents.

DB- Asked GS who does the background checks

GS-Joe the Police Department

SK – Asked if that holds true for the Life Squad and Fire Department
George- Stated he did not know completely what the Life Squad had done in the past. He acknowledge there are a some from out of town and that some have stayed on after leaving town because they are already trained and are an asset to the squad or fire department

SK- Stated speaking for myself I would like to start with a clean plate and move forward

DB- Said he agreed, he does not want to micro manage, but Selectmen do the hiring and we will stick to that

George- I understand and it's good to have a Board that will set and stick to policy

DB- Asked about the ladder truck

GS - Explained the proposal for the ladder truck. He stated it passes inspection and appears to be in good shape. The current truck is over 50 years old and we are on borrowed time

SK- Asked why the department needs a ladder truck

George explained it is for the protection of personnel, chimney fires and for the buildings in the down town area. The current one is used 15-20 times a year

SK- Asked GS if he thought about having the truck "rehabbed" is it possible to go that route instead

GS- Stated it would cost over 100,000.00

DB- Asked if GS had a written estimate

GS- He could get it priced out; the current one does not have a pump

SK- Asked if the current one cannot spray water

Stevens- Explained it could spray but does not have its own pump

SK- Stated I don't know about fire trucks, just seeing if we could rehab or add pump.

GS- Said Woodsville put pump into a truck at a cost of 55,000.00, so that would not be a savings and Littleton had a truck rehabbed at a cost of 120,000.00

GS- Explained he has been looking for a truck for a while and this is a very good price, have looked at similar trucks at almost twice the cost

SK- Asked about the Certification

GS- Explained that a company looks at weight, creep, stress on ladder etc. It is a complete check.

SK- Asked about the truck itself

George stated they look at everything

SK- Asked if they would be able to do a 2014 certification

DB- Asked what would be done with the old one if we purchase the new one

GS- Said he would put it out to bid, looking at 2,500.00 maybe

DB- Asked George if he was positive it would fit in the fire station

GS- Said it will fit, it is shorter than current truck and height is 9'9". It is a 1983 truck, but that is 30 years newer than the one we have

SK- Explained to George he would like to set up a capital improvement plan moving forward and would be coming to George for information; the town has kicked the can down the road for too long

GS- Explained the condition of the engine and the station itself, he invited the new members to tour the station and see the current conditions
He spoke about the land purchased for new station and past Boards not wanting to add to capital reserves, and going forward maybe at the point that the budget has to go higher to get things started

SK- Stated interested in getting a capital improvement plan going

GS- Stated the Life Squad is probably most well balanced compared to what they spend, close to breaking even 109,000.00 last year but working on 911 for the citizens, and what they need

DB- Asked if GS had figures to show that

Colby- Stated the Life Squad received 66,292.11 with just over 9,000.00 from Buffington fund.

ST- Life Squad went over budget by 30,000.00

GS- Asked what was spent over the 56000.00

Colby- Referred to Treasurer's report and stated Life Squad spent 79,432.27 and transfer spent 7,800.34

GS- Stated we will have to look at all the numbers going forward, he asked if the Board had voted on allowing for a special hearing to change agents of Capital Reserve

DB- Explained the Board had not voted on that yet

6:55 CF made motion to adjourn DB 2nd so voted