

TOWN OF LISBON, NEW HAMPSHIRE

Incorporated 1763

PLANNING BOARD

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PLANNING BOARD MEETING

02/18/2016

Present: Robert Adams (R. Adams), Rosalind Page (R. Page) Stephen Morrison (S. Morrison) Sandra Butson (S. Butson)

Absent Stephen Knox

Meeting Opened: 6:00 R. Adams opened meeting.

The Board reviewed minutes from January Meeting. S. Butson made motion to accept minutes, S. Morrison 2nd so voted all, motion passes

NORTH COUNTRY COUNCIL: Representative Tara Bamford (T. Bamford)

T. Bamford presented the members with a hand out with examples of regulations.

The Board reviewed T. Bamford's recommendations regarding the current zoning regulations and the current applications.

There was a discussion on subdivisions regarding time lines and requirements.

There was further discussion regarding the town's current requirements and updates needed according to state statues. They spoke on final plan/application submission, hearing notifications, timeline, definition of an abutter, easements and any parties that are required to be notified. There was a discussion regarding the current fee schedule and cost associated with Public Notice.

Regarding time line, once application is submitted 30 day for completeness review, if complete then clock starts, 65 days to take action. An update to the application was discussed. Conditional approvals were discussed and what is allowed under statues. A discussion regarding the difference between major and minor subdivision in regards to roads. The discussion continued in regard current laws and the need to remove and update to reflect current state laws. T. Bamford spoke on Regional Impact notification and the language in state statue. They continued to review current regulations; T. Bamford suggested all state references be updated. There was further discussion regarding bonding for subdivision, the updated law allows for a letter of credit. There was a discussion regarding enforcement section, waivers, and penalties. It was further discussed to increase current penalty from \$500.00 to \$1,000.00.

The discussion continued to make changes to conform to state statues, make changes needed to "clean up" and make user friendly. There was further discussion regarding the master plan, D. Merhalski will be meeting with the

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Planning Board in April. There was a discussion regarding the amount of time required for Master Plan and Capital Improvement plan.

The discussion continued on with the current regulations

There was a discussion regarding what the process would be going forward for updating changes to the current regulations. There was further discussion regarding reviewing other local town's regulations to compare items such as, signage and parking.

They had a discussion regarding the town's current fees and the need to update and reflect the true costs. There was a discussion regarding area towns and fees.

There was a discussion regarding limiting the negative impact of commercial development. They spoke on the current verbiage for twenty year storm and flood plain, and current regulations.

They continued to review the regulations with further discussion of what should be reworded or removed from regulations.

A discussion regarding signage, T. Bamford suggested getting input from the town's people. There was a discussion regarding area towns and the wording for signage regulations. They spoke on display of flags, and state statue regarding content of flag.

There was a discussion on when T. Bamford could attend another meeting to review site plan, fees and suggested changes. There was further discussion on T. Bamford possibly attending the April Planning Board meeting to join the Master Plan discussion.

They spoke on the next steps that will be taken, to review T. Bamford's draft and work on final wording.

T. Bamford will attend the April 14th meeting.

There was a discussion regarding the Chair position and election of Chair and terms of the current members.

The Board thanked T. Bamford for her attendance and input.

The Board had a further discussion regarding and alternate position to the Planning Board.

The Board spoke on a consulting engineer, the process and responsibilities.

Adjournment: 8:17 S. Butson made a motion to adjourn S. Morrison 2nd so voted all motion passes.