

LPB - Public Meeting of the Lisbon Planning Board

Thursday December 14th, 2017 at the Railroad Train Depot in Lisbon

Meeting was called to order at 6:00 PM by chair Rosalind Page

Present: Rosalind Page "RP"
Brian Higgins "BH"
Mary Forsyth "MF"
Sandra Butson "SB"
Bob Adams "BA"
Sarah Hicks "SH"



Quorum present: yes

Guests present: Two members of the public; Ms. Becky Lockwood and Mike Shores

Agenda items:

- 1) Review of minutes from November meeting. The document required no changes as presented, a motion to accept the minutes by BH, second by SB – all voted in favor, none opposed. The board members signed the minutes.
- 2) Public Input Session—No public input or questions were posed.
- 3) Public Hearing for consideration of the Solar Farm on Northy Road and its' application to be reviewed. On November 22nd 2017 the application was submitted to the Planning Board. Upon review of the required components, RP noted that missing was a current boundary survey. RP contacted the applicant and let them know the options; request a waiver on the existing 26 year old boundary survey, or generate and submit a current boundary survey. Tara (from the North Country Council) was also consulted and she advised the planning board to request an updated survey. A question of how large the parcel of land was asked by BA, and it was stated about 170 acres. All board members agreed an updated survey would be preferred. All members also agreed the current application was not complete and would not be accepted or discussed until it is. A question from the public as to why a boundary survey is needed was answered by RP. To paraphrase, the area of work will be identified clearly and any changes in the boundary or easements will be shown.
Another question from the public was "Will this still go to the Zoning Board on Tuesday?" Answer was yes. ZBA will be voting on special exception on Solar Farm.
It was stated for the record that the Conservation Commission will be advising (only) the planning board on this matter. RP has also asked each Lisbon town department lead to review the data in light of impact to Lisbon and to respond to the board. Consultants in Engineering and Planning are also being asked to review and provide input.
Multiple process questions were asked and responded to by RP from the public.
- 4) Next agenda item was to discuss the Planning Review Consultant. This "Planning Consultant" will assist with Land Use Planning and Development, has their own insurance, and will act as an independent contractor. Discussed were the services, which will be on a case by case basis, all

to be laid out in a contract. The standard rate will be \$60.00 an hour plus mileage. MF made a motion to accept the contract as discussed and SB second the motion; all approved no opposition from any board member.

- 5) Next item on the agenda was to discuss the planning board's stipend. Proposed was each member (including alternates) would receive \$40.00 for each attended meeting, and the chair would receive \$50.00. This figure was submitted to the Selectmen for the 2018 budget. It will be reviewed by the board on a yearly basis and submitted to the Selectmen by October Selectmen's meeting. Motion to accept the stipend was made by MF and second made by SB, all approved, none opposed.
- 6) RP brought to the floor a document named "Lisbon Planning Board Inter-departmental Referral Notice of Proposed Development". This form is intended to be used to track all departments review and requested input/concerns on planning board items that may concern all areas of the Town.
- 7) Correspondence. This month's correspondence occurred with the Solar Farm applicants, these letters are going to be discussed at the public hearing for the Solar Farm. Also Sharron had correspondence concerning the Master Plan; she sent a newspaper clipping on Franconia Village District proposing a mixed use. They were awarded 8 K by the state of NH and they are putting forward 2K towards the project. This will address technical issues in town center. Another correspondence was from Affinity Company who are proposing LED Lights to replace current street lights.
- 8) Building Permit Log is going to be an excel spreadsheet made by RP.
- 9) In other business, Plymouth State will be reviewing what they have put together for Lisbon and the Master Plan. The public is welcomed to attend, it will be held from 6 to 8 pm in the evening. Let RP know of your interest and she will email you details.
- 10) Grafton County grant for Cottage Hospital to help outreach program was given SB reported.
- 11) No other business was brought to the floor. A motion to adjourn the meeting at was presented by BH and seconded by SB. – All voted in favor, none opposed.

Next Lisbon Planning Board meeting is scheduled for January 11th at 6:00 pm at the Lisbon Railroad Station.