



**TOWN OF LISBON, NEW HAMPSHIRE
INCORPORATED 1763**

**Board of Selectmen's Meeting
Tuesday October 9, 2018
6:30 pm
Rail Road Station**

PRESENT: Scott Champagne, Selectman-Chair; Brian Higgins, Selectman; Arthur Boutin, Selectman; Krystle Dow, Administrative Assistant;

PUBLIC: None

Approval of minutes from October 1st BOS meeting: Arthur Boutin made a motion to approve the October 1st BOS meeting minutes as written and Brian Higgins seconded the motion. All were in favor of the motion.

Approval of Non-Public minutes from October 1st BOS meeting: Arthur Boutin made a motion to approve the October 1st BOS non-public meeting minutes as written and Brian Higgins seconded the motion. All were in favor of the motion.

Utility Partners: - Zac Mosher (Utility Partners) provided a weekly update for last week. The motor for the muffin monster was replaced and after about five seconds of running it tripped the control panel. Zach Mosher (Utility Partners) believes that it may be a wiring issue or the disconnect box between the pump and the generator building.

Warrant for November Elections: The warrant is for the November elections and it states that the election will be from 8am – 7pm. All three selectmen signed the warrant.

Pole Licenses- Eversource sent in some pole licenses that needed signatures. Jennifer Trelfa (Town Clerk/Tax Collector) sent the information to Kevin Clement (Road Agent) to look at and he said the documents were all set to be signed. All board members signed the licenses.

Eckman Engineering-Bridge Update: Kurt Byron from Eckman Engineering sent an email requesting the bridge bids be extended until October 19 due to the contractors that want to bid are extremely busy and Eckman Engineering has been as well. Eckman Engineer stated that as soon as the contractor is selected, their office will coordinate with NHDES to adjust the completion date as required. Scott Champagne made a motion to approve the extension and Arthur Boutin seconded the motion. All were in favor of the motion. Krystle Dow (Administrative Assistant) will send an email.

School Storage Request: Scott Champagne (Chair) received a request from PALS. The school is taking donations of non-perishable items as the school has several families in need. They have had lots of donations and need a place to store food as there is no more room at the school. Where ever they store the food they want the police to have access to the food in case they ever come across a situation where the need for food is required. The board stated that they are more than welcome to store food in the town hall gymnasium. Scott will be in touch with Chrissy Smith who is the one who initially contacted him.

Breezy Hill Property: A discussion was had on the Casey property on Breezy Hill with Map R38 Lot 4. Mr. Casey recently submitted building permits for “sheds” on his property and Scott Champagne (Chair) has refused to sign them. The reason being is on the application for the building permits he states that they are for overnight sleeping accommodations. Scott Champagne (Chair) stated that years ago he was approved for a septic for a trailer on the property but it was never done. Scott Champagne (Chair) stated that the trailer has been disassembled for some time. Scott stated that Mr. Casey needs to go before the zoning and planning boards

as it has been said to be believed that one if not two of the cabins are in the right of way. Scott Champagne (Chair) has spoken directly to Mr. Casey and informed him he needs to go before the ZBA and Planning Board and that he also needs to have a septic put in.

Emergency Management Grant-Paperwork: Scott Champagne (Chair) and the towns EOC (Emergency Operations Center Director) for the Local Emergency Operations Plan Update (LEOP). The Town of Lisbon Board of Selectmen voted and accepted the terms of the Emergency Management Performance Grant in the amount of \$4,000.00 (which the town does have to match the \$4,000 but it's an in kind match with time from townspeople, Highway, Police, School and time at meetings) to update the Town's Local Emergency Operations Plan. Arthur Boutin made the motion to accept the grant and Brian Higgins seconded the motion. All were in favor of the motion. Scott Champagne (Chair) recused himself of the vote as he is the EOC director and worked on the grant with Paul Hatch.

Fire Station-Heating Oversight: The new Fire Station has needed temporary heat therefor there have been two salamander heaters being used. The propane tank that is in the ground was also filled at the same time. The prices of the heaters were not included in any of the figures that were given for the building. The total of the bill for the temporary heat is \$1,624.55 (which includes the filling of the in ground tank).

7:20PM Scott Champagne made a motion to go into non-public to discuss personal matters and Arthur Boutin seconded the motion. All were in favor of the motion.

8:16 PM The board came out of non-public and Brian Higgins made a motion to adjourn and Arthur Boutin seconded the motion. All were in favor of the motion.

NEXT BOS MEETING: October 15, 2018 @6:30 PM at the Rail Road Station.

Respectfully submitted by Krystle Dow

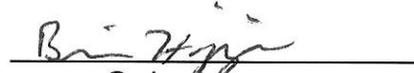
Board of Selectmen:



Chairman
Scott Champagne



Selectmen
Arthur Boutin



Selectmen
Brian Higgins

Approved / Not Approved
on: 10/15/2018