



**TOWN OF LISBON, NEW HAMPSHIRE
INCORPORATED 1763**

**Board of Selectmen's Meeting
Monday October 7, 2019
Selectboard meeting at
6:30PM
Lisbon Railroad Station**

PRESENT: Scott Champagne, Selectman; Arthur Boutin, Selectman; Brian Higgins, Selectman; Krystle Dow, Administrative Assistant

Approval of minutes from September 30, 2019: Brian Higgins made a motion to accept the September 30th minutes as written and Arthur Boutin seconded the motion. All were in favor of the motion.

Request for Use: A Request for Use of the Town Hall was filled out by JoLee Horvath of Lisbon Regional School. They would like to use the Town Hall on December 13, 2019 to hand out Christmas gifts. This is something the school does every year. Scott Champagne made a motion to approve and waive the fees for the Use of the Town Hall and Arthur Boutin seconded the motion. All were in favor of the motion.

Reports of Timber: There are two Report's of Timber that need to be signed. One is for Map 04 Lot 05D and the other is for Map R 44 Lot 6N. All board members signed.

Report of Excavation: A Report of Excavation needs signatures and it is for Map R27 Lot 05. All board members signed.

Horizons Engineering-Follow Up: Scott Champagne (Chair), Charlie Hampson (Highway), Christopher Hicks (Highway), and Zac Mosher (Utility Partners) all met with Tony Timbrell in reference to the completion of the Asset Management grant that Cathy Conway (Horizons) had been working on. Charlie Hampson (Highway) and Christopher Hicks (Highway) took Tony around and showed him some of the problem areas as to where lots of leaks keep appearing. Zac (Utility Partners) took him and showed him both town storage tanks.

Jon Warzocha from Horizons Engineering stopped in the office and met with Scott Champagne (Chair) and Rosalind Page (Flood Plain Administrator) in reference to the potential WELL sites. Jon stated that he feels the best place for a new WELL site would be the land the town owns which is behind Dales Autobody and Schofield's. He stated he believes the Aquaphor is the best in that area. He did recommend that a building be put up just past the tracks, but it will need to be built up so that it doesn't sit in the flood plain and can house a generator. He stated that he believes they can get to 80 ft (where our current WELL is only 40-45 ft) and he believes that should eliminate any chances of groundwater getting in. The only trouble would be phase three power as it appears that phase three ends at Dales Autobody and this is more towards the Salmon Hole Cemetery/Schofield's. Scott also asked Jon about an Altitude Valve that is on the water storage tanks and if he could tell him what it was used for and if it needed to be replaced. Jon stated that he would come and test it. Scott also stated that during the state inspection the overflow to the tank couldn't be located but since then the Highway Department has located it and took photos of the end and really the end should have a different cover over it as it is big enough to allow stuff to get into it.

North Main Street Property: This is a follow up from last weeks meeting. The size of the lot is .82 Acres and has a valuation of \$43, 500.00 Scott Champagne did contact the attorney who sold the property about two years ago and has never heard back. He suggested the town could do a warrant article where the town can enter negotiations on this parcel of property.

70 Woolson Road Property: Scott Champagne (Chari) was able to get into contact with the homeowner who stated the water is shut off. Mr. Rossi stated that the apartment where the leak was, was an unoccupied unit and the toilet was the cause. Scott stated that they would need the figures from the bill again and then maybe they could abate a percentage but because

they didn't have the figures in front of them, they weren't going to abate anything yet. He stated that once they did abate some, they would include a letter stating that they will not abate any more bills. Will make a final decision at the next board meeting.

Presby's: Scott Champagne (Chair) stated that Presby Construction has now completed all work at the fire station. Arthur Boutin made a motion to pay the rest of the money owed (that was being held until the work was complete) to them and Brian Higgins seconded the motion. All were in favor of the motion.

Trustee of The Trust Fund: Dawn Nyberg (Trustee of the Trust Fund) sent an email to Scott Champagne (Chair) asking if the town could hold a public hearing for the Ruth B. Marzec Living Trust. This is a scholarship donation of approximately \$133,000.00. The board stated they could have a public hearing on October 21, 2019 at 6 pm before the board meeting began to accept the donation.

Utility Partners: Utility Partners sent a new contract with new pricing. A two-year proposed contract is \$95,592; a three year is \$93,388; a four year is \$91,184 and a five year is \$88,980. Utility Partners stated that Zac Mosher will continue to be the Plant Manager. Arthur Boutin was wondering if it was possible to have Zac (Plant Manager) fill out a weekly log or provide a weekly report stating that he has gone into all buildings and made sure there weren't any issues and if there are issues they can be addressed sooner than later. Arthur stated that he understands the town doesn't have a lot of options when it comes to the operator, but he doesn't feel for the money the town is paying that the town is getting what they pay for. Scott Champagne (Chair) stated he could reach out to Rob Lauricella (area Manager for Utility Partners) and see if this could be added to the contract. Arthur stated it seems as though they could be a little more Pro-Active. The board discussed the lengths and amounts of the contract, but Scott stated he would reach out to Rob Lauricella and the board could decide next week.

Budgets: Department heads have turned in their budgets for 2020. The board stated they need to pick a date that works best for them and do budget workshops. Scott Champagne (Chair) stated they meet either October 29th or 30th.

7:37 PM Scott Champagne made a motion to go into non-public in reference to a personnel matter and Arthur Boutin seconded the motion. All were in favor of the motion.

7:57 PM the board came out of non-public in reference to a personnel matter

8:03 PM Arthur Boutin made a motion to adjourn and Brian Higgins seconded the motion. All were in favor of the motion.

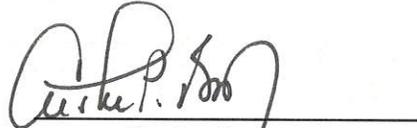
NEXT BOS MEETING: October 14, 2019 @ 6:30PM at the Lisbon Railroad Station.

Respectfully submitted by Krystle Dow

Board of Selectmen:



Chairman
Scott Champagne



Selectmen
Arthur Boutin



Selectmen
Brian Higgins

Approved / Not Approved
on: 10/14/2019