



**TOWN OF LISBON, NEW HAMPSHIRE
INCORPORATED 1763**

**Board of Selectmen's Meeting
Monday October 14, 2019
Selectboard meeting at
6:30PM
Lisbon Railroad Station**

PRESENT: Scott Champagne, Selectman; Arthur Boutin, Selectman; Brian Higgins, Selectman; Krystle Dow, Administrative Assistant; Jennifer Trelfa, Town Clerk/Tax Collector

Approval of minutes from October 07, 2019: Arthur Boutin made a motion to accept the October 7th minutes as written and Brian Higgins seconded the motion. All were in favor of the motion.

Approval of Non-Public minutes from October 07, 2019: Scott Champagne made a motion to accept the October 7th Non-Public minutes as written and Arthur Boutin seconded the motion. All were in favor of the motion.

70 Woolson Road-Abatement: This is a follow up from last week in reference to an abatement request. The owner of this property has asked for another abatement on his water/sewer bill due to a leak that was found. Scott Champagne (Chairman) of the board spoke with the homeowner and asked if the leak was fixed. The homeowner stated that the water has been turned off as the leak was in a vacant apartment. The total bill was \$12,753.22. Scott Champagne made a motion to abate \$2,000 off water and \$2,000 off the sewer bringing the total bill to \$8,753.22. Brian Higgins seconded the motion. All were in favor of the motion.

Update on Public Hearing: The town was going to hold a public hearing on Monday October 21st at 6pm to accept scholarship money for the Lisbon Regional School but the school already held a public hearing back in February and accepted the monies. The town does not need to hold a public hearing as the school already did.

DN Tanks Update: Scott Champagne (Chair) met with Joe from DN Tanks who came to do a free inspection of the town's water storage tanks. Structurally the tanks are fine. Scott stated the he took a hammer and hit around the outside of each tank and stated they were fine. He stated that we do not need to replace a ladder that is broken as it is just another way to get into the tanks. Scott did ask him if he could provide a quote on fixing the tank at the cemetery where there is a chunk missing and for pressure washing the tanks. Joe will get in touch with Scott in reference pricing in the next few weeks.

Utility Partners Contract: Utility Partners has sent a new contract for their services. The board stated they would go with a three-year contract if there is an addendum that states all building, well houses, pump houses and storage tanks are checked weekly. Scott Champagne made a motion to approve a three-year contract with Utility Partners and Arthur Boutin seconded the motion. All were in favor of the motion.

Selectman Boutin stated that there are trees that have grown up in the lagoons and they need to be trimmed. Krystle Dow (Administrative Assistant) will reach out to Utility Partners and let them know that the lagoons need to be trimmed and ask them if they can send a three-year contract with an addendum.

Fire Department-New Employee: The Fire Department has taken on a new employee who is currently full time with Littleton. This individual lives on Highland Street in Lisbon. Scott Champagne made a motion to approve the new employee and waive his background check and Arthur Boutin seconded the motion. All were in favor of the motion.

Oath of Office: There are two Oath of Offices that need signatures. The first is for Cody Mackay to be a part time police officer for the Town of Lisbon. Scott Champagne made a motion to approve Cody Mackay as a

part time office and Arthur Boutin seconded the motion. All were in favor of the motion.

The second is for Audrey Champagne to come on as the Assistant Town Clerk/Tax Collector. Brian Higgins made a motion to approve Audrey Champagne as the Assistant Town Clerk/Tax Collector and Arthur Boutin seconded the motion. All were in favor of the motion.

Budget Meetings: The department heads have all stated that Wednesday October 30th is the best day to meet with the board. Krystle Dow (Administrative Assistant) will set the schedule and meetings will begin at 8 am.

HealthTrust: HealthTrust will be arriving Thursday @ 10 for an employee benefits seminar.

7:08 PM Scott Champagne made a motion to adjourn and Brian Higgins seconded the motion. All were in favor of the motion.

NEXT BOS MEETING: October 21, 2019 @ 6:30PM at the Lisbon Railroad Station.

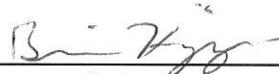
Respectfully submitted by Krystle Dow

Board of Selectmen:

Chairman
Scott Champagne



Selectmen
Arthur Boutin



Selectmen
Brian Higgins

Approved / Not Approved
on: 10/21/2019