



**TOWN OF LISBON, NEW HAMPSHIRE
INCORPORATED 1763**

**Board of Selectmen's Meeting
Monday October 1, 2018
6:30 pm
Rail Road Station**

PRESENT: Scott Champagne, Selectman-Chair; Brian Higgins, Selectman; Arthur Boutin, Selectman; Krystle Dow, Administrative Assistant; Jennifer Trelfa, Town Clerk/Tax Collector

PUBLIC: Chester and Candy Spuril, Kevin Clement (Road Agent)

Approval of minutes from October 1st BOS meeting: Brian Higgins made a motion to approve the October 1st BOS meeting minutes as written and Arthur Boutin seconded the motion. All were in favor of the motion.

Approval of Non-Public minutes from October 1st BOS meeting: Arthur Boutin made a motion to approve the October 1st BOS non-public meeting minutes as written and Brian Higgins seconded the motion. All were in favor of the motion.

Utility Partners: - Zac Mosher (Utility Partners) provided a weekly update for last week. A reminder should be sent to Zac and Rob that the mail slot should be checked on Monday and Friday as A/P is done Monday mornings.

Emery & Garrett Groundwater: Emery and Garrett Groundwater provided the 2019 service contracts for the board to sign. The board reviewed the service contracts and Scott Champagne called the company to get a little more info. The Town of Lisbon has been with Emery & Garrett for several years. The reason there is an increase in price for 2019 is DES (Department of Environmental Services) is requiring two new types of PFAS to be tested. Scott Champagne (Chair) made a motion to accept and sign the 2019 Monitoring Year Contracts for the Lisbon Wastewater Treatment Facility and the Lisbon Landfill. Brian Higgins seconded the motion. All were in favor of the motion.

Transfer Station- Scott Champagne had made an error when reviewing how much the Transfer Station had in the capital reserve account. He had initially stated they had about \$32,000.00 but he was wrong. The transfer station has roughly \$18,000.00 in the capital reserve account. Arthur Boutin made a motion to take the remaining \$2,147.00 out of the Selectmen's budget. Brian Higgins seconded the motion. All were in favor of the motion.

Administrative Assistant-Updates: Krystle Dow (Administrative Assistant) received an email from Tamar Roberts (Town Auditing Firm). The email contained the towns Legal Representation Letter that needed to be put on town letterhead, signed and then sent to town council. All board members reviewed the letter and Scott Champagne (Chair) signed it.

Town Clerk/Tax Collector: Jennifer Trelfa (Town Clerk/Tax Collector) had rung probate about Map R13 Lot 16 and they stated that in February they granted the executor of the estate the right to sell the property. Jennifer then contacted town council and they suggested a letter be sent to the executor of the estate. Walter Mitchell (Town Council) stated that he would be willing to draft a letter and the board stated that it would be fine to have him do that.

Jennifer Trelfa (Town Clerk/Tax Collector) got a letter from DES letting her know NH DOT has been granted all of their permits for the new state shed.

Jennifer Trelfa (Town Clerk/Tax Collector) spoke with Jeremy Hubbard from Riverside Market and he informed her that turkeys are \$1.29 per pound this year which is \$.10 cheaper than last year. Jennifer asked the board how many turkeys she should order. Everyone has decided that 11 is the number to get.

7:06PM Scott Champagne made a motion to go into non-public to discuss personal matters and Arthur Boutin seconded the motion. All were in favor of the motion.

8:16 PM The board came out of non-public Arthur Boutin made a motion to adjourn and Brian Higgins seconded the motion. All were in favor of the motion.

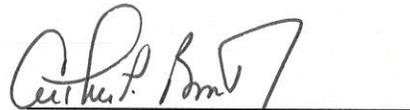
NEXT BOS MEETING: October 9, 2018 @6:30 PM at the Rail Road Station.

Respectfully submitted by Krystle Dow

Board of Selectmen:



Chairman
Scott Champagne



Selectmen
Arthur Boutin



Selectmen
Brian Higgins

Approved / Not Approved
on: 10/09/2018