



### Significant Projects

- Selectmen meetings every 2nd and 4th Monday at 5:30pm at the Historic Train Station. (Unless otherwise posted)

### To Do List:

- Research to find more information on the Ross Funeral Home and associated costs.
- Infrastructure of Town Roads and Bridges.
- Try to combine Lisbon Main Street Flyer with Town Newsletter. Research cost for postage.

### What's Brewing:

- Potential new Municipal/Emergency Building
- Gravel Pit for Town of Lisbon
- Industrial Complex extending from Littleton to Lisbon.
- Newly Hired Bookkeeper/ Administrative Assistant. Welcome Michele!
- Need to fill Town Positions:

- I. Treasurer
- II. Advisory Budget Committee
- I. DPW Director

### GOALS:

- Take care of your people.
- Foster a culture of respect.
- Expectation of Excellence.
- Foster a culture of feedback

# Town of Lisbon

## Monthly News Letter

### November 2016

#### ***Lisbon's Board of Selectmen Mission Statement:***

*"To provide visionary leadership in policy making to enable Lisbon to provide quality services at reasonable rates. To provide the highest quality of life through essential infrastructure, public safety, recreation, and welcoming growth within the constraints of fiscally responsible government."*

#### **Board of Selectmen**

Chair—Thomas Demers

Peter Nightingale

Matt Yeramian

Greetings to all residents of Lisbon!

The Board of Selectmen are proud to say how the Town has rejuvenated itself. Both the Town Government along with its valued Department heads have managed to maintain Town services at a reduced cost as well as keeping operational levels the same. Nothing short of hard work and dedication. I want to give a "shout out" to all Lisbon Residents who have spoken out on certain issues and have given valuable input to the Board. We have digested a lot of concerns, hardships, and requests this year of 2016, while surviving an unprecedented presidential election. We are still fighting an uphill battle as we head into 2017 but we are winning the fight. What we mean is that the Town has been acting reactively, rather than proactively, throughout the years and the current board has fought long and hard to keep the Town current with ever changing Federal, State, and Local regulations ranging from all aspects of Town Government.

Lisbon is not a Town that should be known only for "High Taxes" but should be known for "High Values". Lisbon is a small community, yes, but we are a small tightly knit community that comes together when needed. We will change the landscape of the Town and atmosphere to better show our strengths and not our weaknesses. Lisbon will prosper on, will be the community that it once was, and come together by working with each other, listening to each other, and communicating with each other.



### Available Town Positions

- Treasurer
- Director of Public Works
- Deputy Tax Collector
- Advisory Budget Committee (2)

### Projects Underway

- FY 2017 Town Budget
- Sewer Use Ordinance Review
- Capital Improvement Plan Revisions

### Tax Rate Set:

Town: **\$9.36**

School: **\$15.19**

State School: **\$2.50**

County: **\$1.63**

Combined Total Tax Rate: **\$28.68**

(Same as previous year)

### Department Hours:

Mon., Wed., Thurs.

9am-4pm

# Town of Lisbon

## Monthly News Letter

### November 2016

#### Town Administrator's Message

The Town recently set the tax rate for Fiscal Year 2016. While this process is a long one – we've been working on it since October of last year—it is one of the most important. The tax rate in New Hampshire is set in November of the year in which it is budgeted for, so when we passed the Town's budget and the associated warrant articles at Town Meeting in March of this year, we set in motion the steps needed to set the tax rate for this current year (2016) in November with the Dept. of Revenue Administration (DRA). The Town essentially funds itself for this year's budget on last year's revenues, so making drastic changes from year to year can be challenging to say the least, and requires the use of a Tax Anticipation Note (TAN), which is basically a short-term loan that is paid off in December of the year with tax revenue.

The Town's tax rate is set, more or less, by taking the total assessed valuation of the Town's properties—the market value of your property, adjusted for local sales and property valuation by the Town's Assessor—and is then divided by the total tax commitment. The tax commitment is the amount of expenses in the town's budget and all warrant articles, minus any revenues the town receives, leaving the amount the Town needs to raise through taxes. Once the tax commitment is divided by the assessed valuation of the entire town, this figure is multiplied by 1,000, which gives us the rate per thousand, or the mill rate.

The total tax rate is made up of four parts: the municipal tax rate, the state school tax rate, the local school tax rate, and the county tax rate. The County Commission sets the County rate, and the State sets the state school amount. The local school amount is set by the School Board, not the Board of Selectmen. The Selectmen only have control over the municipal tax rate, and while we have to send out bills and collect the other three entities' taxes, we must pay them these amounts annually or monthly. If you are unhappy about your overall tax rate, look to the parts that make it up, and then address your concerns to the body that sets that portion of the rate. While the Select Board is receptive to concerns regarding the school they have no ability to change the school rate—only the School Board, through their annual meeting, can change the school's portion of the tax rate.



### Departmental Contact

#### Info:

(603) 838-2862

(603) 838-6790 fax

# Town of Lisbon

## Monthly News Letter

### November 2016

#### **Town Clerk / Tax Collector's Office**

Election Day is on Tuesday November 8, 2016. Absentee ballots for the November election are in the office. Requests forms for absentee ballots for the Presidential election in November are available either on the Town website or in the office. The election will be held at the Lisbon Regional School, the polls are open from 8:00 am to 7:00 pm. Please remember that the law requires that you do need photo ID to obtain a ballot. There are exceptions to this which allows for affidavits to be sworn and signed.

Other than that the office will be doing its normal day to day business with customers at the counter, dealing with questions and monies that arrive in the mail and questions and enquiries over the telephone.

The office is currently beginning a search for a new Deputy. This is a part time position and the applicant has to be a resident of the Town. There are a lot of different aspects to the position as it covers not just motor vehicle but Elections, Vital Records plus the tax collector side as well. All of these have training in Concord and workshops throughout the year.

We hope to be mailing out the Water and Sewer bill in the next few weeks, and then once we have the tax rate set by the State the tax bills will go out. If you have any questions about your bills, please feel free to contact the office, we will try to answer your questions if we cannot, we will try to find the answer from somebody else for you. If you are having problems paying your bill, again please contact the office.

All transactions in the office can be paid by check or cash. You can pay property tax bills or water/sewer bills online via [nhtaxkiosk.com](http://nhtaxkiosk.com). There you can pay using credit or debit cards or electronic check. There is also a link to that site on the home page of the Town website.



**Departmental Contact Info:**

(603) 838-6712

(603) 838-5502 fax

**Emergency Telephone:**

**911**

# Town of Lisbon

## Monthly News Letter

### November 2016



**LISBON POLICE DEPARTMENT**  
**46 SCHOOL STREET**  
**LISBON, NH 03585**

I would like to start off by thanking the community for their continued support.

The Lisbon Police Department continues to deal with heroin/fentanyl overdoses as have our neighboring communities, which leads me to discuss a new initiative by the Department of Homeland Security "If you see something say something."

If something seems out of the ordinary to you we ask that you please report it to the nearest police agency so that we can look into it. We all play a role in keeping our community safe so I would encourage everyone to report suspicious activity to your nearest police agency.

We ask that you describe what you saw:

What did you observe? Be specific.

Who did you see? If known.

When did you see it?

Where did you see this occur?

Why is it suspicious?

To report suspicious activity, please call 911 or your local police department.

The Lisbon Police Department is going through a rough period at the moment being short a full time officer position. We are trying to fill shifts with our part time staff and currently accepting applications and resumes to fill this position. If anyone is interested please come see me.

I would further like to remind everyone about the various phone scams currently going on in our communities. They include IRS, Social Security, and Gaming Commission scams. We ask that you please do not engage in communications with anyone that you do not know or are uncertain about. You can contact one of us to look into it for you to determine whether it is a scam so that you don't become a victim.

If any business or groups of people are interested in a class on Civilian Response to Active Shooter Events, I would be more than happy to arrange one for you. I can come to your location or you can come to the Lisbon police Department. I know that most of us do not want to think something like this will ever happen in our community, however it is always better to be prepared in the event it does.

I hope everyone has a safe and happy fall season.

Respectfully ,  
Chief Scott Pinson



### **Future Projects**

- 1.) Sale of recycled plastics, aluminum cans, and steel cans in October/November
- 2.) Bobcat replacement in 2017.
- 3.) Repair of compactor upper gate by town garage employees

### **Department Hours:**

- Wednesday 1 pm to 5 pm
- Saturday 8 am to 3 pm
- Sunday 8 am to 12 pm

# Town of Lisbon

## Monthly News Letter

### November 2016

### **Transfer Station**

#### **Current Projects**

#### **Grant from NH the Beautiful—**

The NH The Beautiful Grant request for the new baler was to expire August 18. However the baler won't be delivered until October and for us to receive the grant funds we need to show proof of payment in full for the new baler. I contacted NH the Beautiful and they have given us an extension to November 18. We will have to send a copy of the purchase order and copies of the canceled checks used to pay for the baler in order to receive our grant funds.



**BULKWASTE**

- C&D 8¢/LB
- TELEVISION \$10.00 EACH
- REFRIGERATORS & FREEZERS  
\$10.00 EACH
- TIRES**
- UP TO 19" \$ 2.50 EACH
- BACKHOE OR SIMILAR  
\$ 45.00 EACH
- BIAS PLY LOADER TIRES  
\$100.00 EACH
- RADIAL LOADER TIRES  
\$175.00 EACH
- MUNICIPAL SOLID WASTE  
BAGS**
- LARGE  
\$25.00 PER PACKAGE OF TEN
- SMALL  
\$12.50 PER PACKAGE OF TEN

# Town of Lisbon

## Monthly News Letter

### November 2016

#### **Transfer Station**

What happens to everything I bring to the Transfer Station – Part 3.  
Trash Bags Large and Small

OH OH LISBON, LYMAN, AND LANDAFF WE HAVE A PROBLEM!! Well not really a problem just something that has to be corrected. When I started working at the Transfer Station in 2012 there were many people disposing of their trash and not using town trash bags. Well the problem with that is the money received for town trash bags sold to residents helps pay for disposal costs of the trash. I know trash bags sold in stores are larger than the bags sold at the transfer station but being the new kid on the block I went along with the practice of accepting any bag of trash and charging people the price of town trash bags. Then over time I realized we were not selling enough trash bags to cover all of our costs. Over the last few years I have tried to enforce the use of town trash bags instead of black or white trash bags sold in stores. However something happened the other day that hit me like a bolt of lightning and I felt kinda dumb saying to myself; "are you kidding I'm letting people do this"! Well what happened was a gentleman came to the transfer station and said he had several black trash bags to dispose of and he was charged the \$2.50 per bag. Well it just so happens that when I was finished in the office with other business I went out to clear the bins and saw the gentleman with the black trash bags disposing of them. Yes they were black but they were 95 gallon trash bags sold in stores. I should have charged him over two times what he paid. Because of this the town lost money. Shame on me for letting that happen. The town trash bag sizes are 33 gallon for the large and 20 gallon for the small. Quite a difference from bags you buy in stores. So what do I do now. Well I am going to correct this situation by insisting like many if not all other towns do that only our trash bags will be accepted. However if you want to use non town trash bags you may but expect to pay more for disposal of those bags. How much more will you pay? If you have one or two bags you will be charged twice the cost of town trash bags and if you have many you will be asked to go on the scale and pay by weight. Why am I going to implement this? Because it is the right thing to do. It will make sure everyone is paying the same amount to dispose of their trash.



### Life Squad Info:

The Life Squad has a web page:

<http://lisbonlifesquad.weebly.com>

and a Face Book Page:

<https://www.facebook.com/Lisbon-Life-Squad-114893938531480/>

Our email address is:

[lisbonnhems@ne.twcbc.com](mailto:lisbonnhems@ne.twcbc.com)

# Town of Lisbon

## Monthly News Letter

### November 2016

#### Life Squad

The Life Squad has had approximately 230 calls, so far, this year. We currently have 15 members. We have 2- EMR's, 5- EMT's, 5- AEMT's and 3- Paramedics. We are a group of, on call, volunteers. The town considers us employees for liability purposes so all members have gone through an application process and a background check. The Life Squad cares for and transports community members from Lisbon and Lyman. We are also first responders for the Town of Landaff. Landaff contracts with Woodsville Ambulance to provide transportation for their community members.

#### When I call 911 for medical assistance who can I expect to show up?

You can expect a team of highly trained licensed medical professionals. EMS providers are specialist in out-of-hospital care. We provide immediate and life-saving interventions as well as prompt transport to an appropriate facility for the provision of definitive care. We provide care with pride, skill and compassion at home, work, indoors and out, in all types of weather, 24 hours a day, 365 days a year. We are NOT a "Band-Aid Squad."

Becoming an EMS provider takes many hours of class work and practical time. There are four levels of providers:

**EMERGENCY MEDICAL RESPONDER(EMR):** To become an EMR requires 48 hours of class time, NH practical Exam and a National Registry computer based test.

**EMERGENCY MEDICAL TECHNICIAN(EMT):** To become an EMT requires 50 hours of class time plus observation and clinical or field requirements, NH Practical Exam and a National Registry computer based test.

**ADVANCED EMERGENCY MEDICAL TECHNICIAN(AEMT):** To become an AEMT requires 150 hours plus clinical and field hours outlined in National EMS Education Standards, NH practical Exam and a National Registry computer based test.

**PARAMEDIC:** To become a paramedic requires at least 1200 hours plus clinical and field hours outlined in National EMS Education Standards, NH Practical Exam and a National Registry computer based test.

Once a person has obtained a license they are required to complete a number of continuing education credits (the number required is based on level) every two years in order to renew a license.

If you find yourself, friend or family in an unfortunate medical emergency and need to call 911 for medical assistance you can feel comfortable knowing that the team of professionals arriving on your doorstep are prepared to give you the medical care that you require.

We welcome any questions or comments