



**TOWN OF LISBON, NEW HAMPSHIRE
INCORPORATED 1763**

**Board of Selectmen's Meeting
Tuesday November 7, 2017
6:30 pm
Central Street Railroad Station**

PRESENT: Scott Champagne, Selectman; Arthur Boutin, Selectman; Brian Higgins, Selectman; Sharon Penney, Town Administrator; Krystle Dow, Administrative Assistant; Town Clerk; Jennifer Trelfa.

(Guests): Fred Garofalo, Robert Cook, Tom Simpson

Approval of minutes from October 30th BOS meeting: Brian Higgins made a motion to accept the October 30th BOS meeting minutes as written and Arthur Boutin seconded the motion. All were in favor of the motion.

ZBA Member Request: Louis Derosia is looking to be an alternate member on the ZBA for a one year term. Mr. Derosia has served on the ZBA in previous years. Scott Champagne made a motion to appoint Louis Derosia as an alternate member and Arthur Boutin seconded the motion. All were in favor of the motion.

Survey Monkey: Scott Champagne created a survey for the Residents of Lisbon to take in reference to the Historical Society, Train Station, Land, Town Clerk, and Buffington Fund. This survey is up on the town's website.

TC/TC Updates: Jennifer Trelfa came before the board with water updates. She stated that Kevin is meeting with a resident on Pearl Lake Rd next Tuesday November 14, 2017 in reference to a possible expansion tank leak. The highway department had gone to James Raia's and nothing

was found so he will be responsible for his bill. Jenny Trelfa also stated the highway department went to the residents at 147 Dickinson Street and checked things over and they are indeed responsible for their entire bill as well. The highway department has been asked to check Marta Clark's residence monthly in which they will be doing.

Jenny stated she has sent out letters to residents who are on payment plans but have not made any payments in quite a while. Letters went out to 176 South Main Street; 50 High Street; and 86 Riverside Ave.

A representative from R.C. Brayshaw stopped by the office and left off business cards. They are the company who printed last year's town report.

Life Squad Donation: A donation of \$150.00 was made to Lisbon Life Squad in memory of Wes Sweeney. Arthur Boutin made a motion to accept the donation and Brian Higgins seconded the motion. All were in favor of the motion. Scott Champagne recused himself as he is a member of the Life Squad.

Robert Cook: Robert Cook (Chair) of the Conservation Commission met with Corey Clark in reference to the dam at Peal Lake. The dam looks pretty good however there is seepage on each side of the dam where water is getting through. They may be able to build up each side of the dam with the help of highway. If they are able to stop the seepage then they are hoping that it won't cause erosion. Robert Cook also stated that there are a few trees below the dam that were recommended to be cut back. Robert stated that Corey Cook will be writing up a report and then sending it to them. The Conservation Commission wrote a letter to the Board of Selectmen in reference to being part of the process to assess potential conservation issues such as natural habitats and wetland protection on town owned property prior to logging. One other aspect of the letter stated they would like to evaluate is to protect public trails from disruption when logging is performed.

Public: Tom Simpson a member of the public publicly thanked the Lisbon Transfer Station. He stated he was very impressed as to how well kept it is and how clean it is.

Town Administrator Updates: Sharon Penney stated that they have had their first random drug screening done and they are all set with Winnepesaukee Drug Consortium Services.

Sharon Penney, Kevin Clement (Road Agent) and Scott Champagne (Chairmen of Selectboard) met and went over the schedule of exposure list from Primex. Sharon stated she would like the rep Rick Alpers to come up and meet with the three of them to go over any particulars for the schedule of exposure in reference to insurance coverages.

Sharon Penney had contact with Walter Mitchell (Town Counsel). Walter wanted to let Sharon know that he was making a few more changes to the wording of the Buffington Fund and then it would be able to go to probate court.

Scott Champagne made a motion to go into nonpublic @ 7:04 PM under RSA 91-A, I and II in reference to personnel accounts, Buffington Fund and legal matters. Arthur Boutin seconded the motion. All were in favor of the motion.

7:43PM nonpublic was closed and they came back into public. Sharon Penney had a few questions in reference to time sheets and Krystle Dow(Administrative Assistant) will try and get the answers.

7:55 PM Arthur Boutin made a motion to adjourn and Brian Higgins seconded the motion. All were in favor.

NEXT BOS MEETING: November 14th @ 6:30 pm at the Rail Road Station

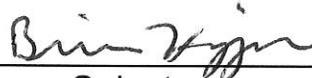
Board of Selectmen:



Chairman
Scott Champagne



Selectmen
Arthur Boutin



Selectmen
Brian Higgins