



**TOWN OF LISBON, NEW HAMPSHIRE  
INCORPORATED 1763**

**Board of Selectmen's Meeting  
Monday November 27, 2017  
6:30 pm  
Central Street Railroad Station**

**PRESENT:** Scott Champagne; Brian Higgins, Selectman; Arthur Boutin, Selectman; Krystle Dow, Administrative Assistant; Town Administrator; Sharon Penney; Jennifer Trelfa, Town Clerk/Tax Collector

**Approval of minutes from November 20<sup>th</sup> BOS meeting:** Brian Higgins made a motion to accept the November 20th BOS meeting minutes as written and Scott Champagne seconded the motion. All were in favor of the motion.

**Updates from Highway:** Kevin Clement (Road Agent) has provided a to do list for the week of 11/27-12/2. Items on this list include cold patching, ditching, and working on the new truck. Kevin also stated that he is working on getting a camera system for the shop as well as touching base with SNS in reference to computers at the shop. Kevin also contacted a land owner who was having some run off water issues on her land. He believed that at some point she may approach the board in reference to this issue.

**Town Administrator Updates:** Sharon Penney (Town Administrator) met with Rick Aplers (Primex) and Todd Colby and went over the corrections to the schedule of expense list for the town. Rick stated he will convey the changes back to Primex.

Sharon stated Rick Alpers from Primex stated there needs to be a safety committee. Scott Champagne stated there used to be a safety committee but he couldn't remember who was on it. This committee is usually made up of roughly four members and they meet and take notes on certain areas that need improvement or change. Scott Champagne stated he would contact Kevin Clement (Road Agent).

Sharon stated the town has received the County Tax Bill in the amount of \$190,544.00. This bill is due December 18, 2017.

Sharon stated that the towns Property and Liability coverage went down by 8 percent which is about \$2,700.00 Workers Compensation was down about 9.5 percent which is about \$2,200.00

Scott Champagne stated that there is a door in the belfry that needs to be fixed and or replaced. He and Kevin Clement (Road Agent) went and looked at it last week. There is actually no door on one entire side and its letting birds and other animals in it. Scott Champagne asked selectmen Brian Higgins to look at it to see if he could make a door.

**Scott Champagne made a motion to go into nonpublic @ 7:06 PM under RSA 91-A, I and II in reference to legal matters and personnel. Arthur Boutin and Brian Higgins seconded the motion. All were in favor of the motion.**

**7:25 PM Came out of non-public and Brian Higgins made a motion to adjourn and Arthur Boutin seconded the motion. All were in favor.**

**NEXT BOS MEETING: December 4th @ 6:30 pm at the Rail Road Station**

Board of Selectmen:



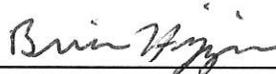
Chairman

Scott Champagne



Selectmen

Arthur Boutin



Selectmen

Brian Higgins