



**TOWN OF LISBON, NEW HAMPSHIRE
INCORPORATED 1763**

**Board of Selectmen's Meeting
Monday November 25, 2019
Selectboard meeting at
6:30PM
Lisbon Railroad Station**

PRESENT: Scott Champagne; Selectman Arthur Boutin, Selectman; Brian Higgins, Selectman; Krystle Dow, Administrative Assistant; Jennifer Trelfa, Town Clerk/Tax Collector

PUBLIC: Arthur Fitzgerald and Frank J. Barrett Jr.

Approval of minutes from November 18, 2019: Brian Higgins made a motion to approve the November 18th minutes as written and Arthur Boutin seconded the motion. All were in favor of the motion.

Approval of Non-Public minutes from November 18, 2019: Arthur Boutin made a motion to approve the November 18th non-public minutes as written and Brian Higgins seconded the motion. All were in favor of the motion.

Historical Society -Measurements Done: Tom Smith (Surveyor) has gone out and marked where the new proposed building would be. Scott Champagne (BOS Chair) took photos and sent the photos to all other board members. Scott did send Dot Wiggins an email and expressed his concern that by the measurements it appears to be too far in the roadway. Scott Champagne (BOS Chair) also sent an email to Charlie Hampson (Highway Supervisor) with the photos and Charlie had the same concern

as Scott. Arthur Boutin (selectmen) asked what the distance was between the existing building and the new proposed building. Frank Barrette (architect for Historical Society) stated that zoning requires 15 feet and he believes he has the buildings at 18 feet apart. Scott Champagne stated that maybe they could get a zoning variance and move the proposed building closer to the existing building by 5 feet. The board agreed that they wouldn't be against it if the zoning board agreed, and the building could be moved back by at least 5 feet then that may help with keeping the road unblocked. Frank stated that he would get in touch with Tom Smith and have him adjust the drawing and they will go from there.

Email from CNP: Cindy Perkins (Commeford Nieder Perkins) sent an email stating why they are behind with the town wide revaluation. In the email she stated they are still trying to clean up the mess from the previous assessors. She did ask for the towns old USPAP (Uniform Standards of Professional Appraisal Practice). She stated that one of the biggest problems they have run into is rear acres and the scales being wrong. The email was forwarded to all board members and Scott Champagne had some questions regarding the email, so he contacted DRA. He asked DRA why CNP just recently requested the USPAP and felt they should have asked for that a while ago. He (Scott) also felt that rear acres should have been something that CNP should have been working within the last five years. Krystle Dow (Administrative Assistant) did file an MS-1 extension but the deadline for that was November 15, so she refiled another extension and put a deadline of December 31, 2019. DRA did call to find out why the deadline was so far away, and Krystle explained that she wasn't given a specific date as to when everything would be complete so in order to cover the town the 31st seemed appropriate.

Mowing Contract for 2020: Michael and Laurie Woolson have provided the Town of Lisbon a Mowing and Grounds Maintenance Service Contract to begin on March 1, 2020 and go until December 31st, 2020. The amount of the contract remains the same as last year at \$16,750.00. Scott Champagne made a motion to approve and accept the contract and Brian Higgins seconded the motion. All were in favor of the motion.

Letter in reference to 120 School Street- The towns Building Inspector/Health Officer was asked to perform an inspection of 120 school street and has written a letter to the Board of Selectmen in reference to his findings and has attached photos as well. In the letter Christopher Hodge (Building Inspector/Health Officer) stated that as the town's building and

health officer for the Town of Lisbon it is his intent to immediately post 120 School Street as condemned. The board reviewed the photos and letter and stated they would like it to be sent to the town's attorney and ask what the next step is. Krystle Dow (Administrative Assistant) stated she would send all information to the town's attorney in the morning.

Lisbon Life Squad Applicant and Liability Release Form: Calsea Bryer and Jeff Dodge (who is already on the Life Squad) both passed their EMT certification. Calsea would like to join the Life Squad as a new employee and would like to ride in the ambulance but in order to do so must have the Liability Release Form signed. Scott Champagne made a motion to accept and approve Calsea Bryer as part of Lisbon Life Squad and waive any fees and Brian Higgins seconded the motion. All were in favor of the motion.

Letter from North Country Council: A letter came in today's mail addressed to the board. The letter is from North Country Council and discusses a Solid Waste Management Grant that they have accepted. The state the letter is to offer our community the opportunity to participate in one or more of the following Solid Waste Collections: Household Hazardous Waste, Tire disposal and Electronic Waste. The cost to participate is a flat fee based on the Town's population. The board discussed the letter and will wait and see what Fred Garofalo (Transfer Station Supervisor) thinks.

7:35 PM Scott Champagne made a motion to go into non-public to discuss employees time being carried over to next year and Brian Higgins seconded the motion. All were in favor of the motion.

7:43 PM the board came out of non-public and all requests were approved.

7:44 PM Brian Higgins made a motion to adjourn and Arthur Boutin seconded the motion. All were in favor of the motion.

NEXT BOS MEETING: December 2, 2019 @ 6:30PM at the Lisbon Railroad Station.

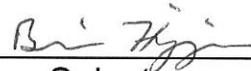
Respectfully submitted by Krystle Dow

Board of Selectmen:



Chairman
Scott Champagne

Selectmen
Arthur Boutin



Selectmen
Brian Higgins

Approved / Not Approved
on: 12/2/2019