



**TOWN OF LISBON, NEW HAMPSHIRE  
INCORPORATED 1763**

**Board of Selectmen's Meeting  
Monday November 19, 2018  
6:30 pm  
Rail Road Station**

**PRESENT:** Scott Champagne, Selectman-Chair; Brian Higgins, Selectman; Krystle Dow, Administrative Assistant;

**PUBLIC: NONE**

**Approval of minutes from November 12th BOS meeting:** Brian Higgins made a motion to approve the November 12<sup>th</sup> BOS meeting minutes as written and Scott Champagne seconded the motion. All were in favor of the motion.

**Public Hearing:** - A public hearing began at 6:04 pm in reference to expending surplus funds in the amount of \$30,228.00 for emergency repairs to the River Road Bridge. Scott Champagne (Chair) stated that the town has an emergency permit from DES to fix the bridge. Currently there are jacks that are holding the abutment on one side. At 6:08pm the board paused to see if any public would attend. The meeting resumed at 6:20 pm in which Scott Champagne made a motion to expend \$30,228.00 of the general fund surplus for emergency repairs to the River Road Bride and Brian Higgins seconded the motion. All were in favor of the motion. At 6:21 pm the public hearing was closed. No public attended.

**Horizons Engineering-** Horizons Engineering (Cathy Conway) sent a proposal to the board. The proposal is for an Agreement for Engineering

Services. This agreement is in the amount of \$11,800 and will cover the CMOM Manual. The board believed that Horizons was already working on the O&M already but when the board met with Horizons last week it was discovered that the previous town administrator was going to have Utility Partners write the new O&M plan. Brian Higgins made a motion to approve the Agreement for Engineering Services in the amount of \$11,800 using wastewater surplus monies and Scott Champagne seconded the motion. All were in favor of the motion.

Final Water/Sewer Reading: A final Water/sewer reading was done on 5 Acre Drive in the amount of \$117.33. Both board members signed the final reading.

2019 mowing and Ground Maintenance Contract: Michael and Laurie Woolson provided the town with a new contract for the 2019 fiscal year. The properties in which will be maintained are the Lisbon Library, Grove Hill Cemetery, Salmon Hole Cemetery, Chevron Park, Town Information Booth, Town Hall, Lilac Park, Railroad Station, Town Sign Lot and the new Fire Station. The contract amount is for \$16,500 for a full year. Scott Champagne made a motion to accept the contract and Brian Higgins seconded the motion. All were in favor of the motion.

River Road Bridge: The project for River Road Bridge has begun as of today. Winterset has moved equipment in and a public notice has gone out and it has been posted on the town's website as well.

Updates: The coat drive took place over the weekend. There were a lot of coats and clothes. Not sure how it went but hoping there was a good turnout.

**6:52 PM Brian Higgins made a motion to adjourn and Scott Champagne seconded the motion. All were in favor of the motion.**

**NEXT BOS MEETING: November 26, 2018 @ 6:30 pm at the Rail Road Station.**

*Respectfully submitted by Krystle Dow*

Board of Selectmen:



Chairman  
Scott Champagne

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Selectmen  
Arthur Boutin



Selectmen  
Brian Higgins

Approved / Not Approved  
on: 11/26/2018