

TOWN OF LISBON, NEW HAMPSHIRE

SELECTMEN'S MEETING MINUTES

09/02/2014

SELECTMEN PRESENT: Stephen Knox (SK) Donald Butson (DB)
SELECTMEN'S OFFICE: Suzanne Tavernier

3:00 SK made motion to open meeting DB2nd so voted all

SELECTMEN'S BUSINESS: The Board signed AP and Payroll manifest, adjustment journal and reviewed bills

DB made motion to accept minutes as written SK 2nd so voted
DB made motion to accept nonpublic minutes as written SK 2nd so voted

Board reviewed and signed letter to property owner regarding "live burn"
Board reviewed and adopted non-employee accident/incident form SK made motion to accept new form DB 2nd so voted all
Board spoke about progress regarding culvert clean out on Mt. Eustis, requested draft letter be prepared for next meeting.

The Board had a discussion regarding Town Counsel and the request to have all correspondences from counsel be sent via email and forwarded to the Board.

Board had a discussion about transfer station and a specific budget line FG had a question about. Board asked that G. Colby explain the item to FG next time he is in Lisbon

DB asked what status was for switching account to Passumpsic Bank.
ST will touch bases with Carmen and make sure moving forward

Board had a discussion regarding the need to find replacement for the open position on Board created with CF resignation

SK spoke about the possible need for a surge protector for the Town Hall after recent Life Squad equipment was damaged.
DB agreed that an electrician should be contacted to see what if anything can be done. He suggested the electrician look at the generator for auto switch at the same time.

Upstage Players-Board discussed the unfinished clean out, now that deadline has passed.

SK stated they have been given so many opportunities and felt it was time to take action.

DB agreed and felt the Town needed to move forward with clean out and bill Upstage Players for cost of removal.

The Board requested all information and correspondence regarding the Upstage Players clean out be forwarded to Town Counsel, and what steps should be taken to resolve

DEPARTMENT HEAD: Tax Collector Jennifer Trelfa spoke with the Board about the Town's Web page. The Board would like to add more information to current web page and have forms available on line as well. The Board was concerned that not all the information from prior to web page to new page. The Board would like a letter drafted to Web designer outlining concerns and fulfilling the original agreement, especially in regards to training.

Jennifer spoke with the Board regarding a Tax Payer who had questioned abatement from a prior year. She told the Board the Tax Payer had been told to contact Town assessor that was the first step in process.

Trelfa presented the Board with a report regarding taxpayers on payment plans. She explained that all but two were current and consistent. She was told by DB to follow up with the two in question in writing.

Jennifer spoke to the Board about the last remaining dogs that need to be licensed, the Police Department has the list and it is down to the Chief if they pursue the dog owner through the court system.

Jennifer spoke to the Board about the upcoming primary on Tuesday, she told the Board they needed to have a quorum at the polls. The Board will take shifts, but will both be available at the close of the polls.

Board talked about the Parker deeding, JT stated she would check on the status of the serving of said paper work.

The Board reviewed the scheduled service at the Brick Church, Sunday 7th of September.

NON-PUBLIC: (RSA 91:a3III) DB made motion to enter non-public to SK 2nd so voted all

DB made motion to adjourn SK 2nd so voted all