

TOWN OF LISBON, NEW HAMPSHIRE

SELECTMEN'S MEETING MINUTES

09/15/2014

SELECTMEN PRESENT: Stephen Knox (SK) and Donald Butson (DB)

SELECTMEN'S OFFICE: Suzanne Tavernier

SK motion to open meeting DB 2nd so voted all

SK made motion to enter Nonpublic to speak with Town Counsel DB 2nd motion so voted all

SELECTMEN'S BUSINESS: Highway Superintendent Kevin Clement was present when Board opened bid for sidewalk tractor.

SK opened bid \$43,350.00 acknowledge only bid received

DB asked KC if he was aware there was only one bid

KC explained the other companies solicited for bids do not produce a tractor narrow enough for the sidewalks with the specs. the highway department was looking for.

DB made motion to accept bid SK 2nd motion so voted all

KC told the Board he had looked into a bobcat so it could be used by transfer and highway however the speed capability and poor visibilities along with the cost did not make it a viable option.

KC asked what the next step was

The Board told him that Greg will have to contact the DRA in regards to the emergency spend, regarding sidewalk tractor

The Board asked Kevin if he could provide a priority list for roads that need paving and time schedules for such projects.

SK said that information is important when looking forward and planning budgets

DB stated he assumed that KC took into consideration which roads are used most, when developing list

Kevin said he has in the past developed such a plan and can provide one

SK spoke to Kevin in regards to River Road; he asked if shimming was an option

KC said he didn't think shimming was the answer, and that in some areas it would need up to 4" of material.

There was a discussion about wear and tear on road regarding spring road bans.

DB asked who was responsible for enforcing and who issued permits

KC said the highway department gives out the permits and that he works with the Police Department regarding enforcement.

KC spoke to the Board about the possibility of cutting trees at the back of Grove Hill cemetery for two reasons. First would be to provide much needed fire wood for the highway department and the secondly to open up move space for plots.

DB stated he had no problems with the highway department doing cut as long as no other issues come up that the Highway Department need to address

SK agreed as long as the highway department had time to devote to it and other issues addressed

TOWN TREASURER& TOWN CLERK TAX COLLECTOR: Mark Secord and Jennifer Trelfa came in to speak to the Board regarding the deposit accounts to be transferred to Passumpsic Bank. Mark had met with Carmen and there were many unanswered questions regarding how the accounts were going to be set up. He went on to explain the need to sweep into several accounts. Jennifer stated she had met with Carmen as well and there is some confusion about how the deposits and sweeps were going to work.

DB stated he wanted another meeting regarding deposit accounts with everyone involved.

SK agreed

The Board asked that Suze set up meeting with everyone

PUBLIC: Upstage Players Members Barbara Ashley and Andrew Lidestri came in to speak to the Board regarding the future use of the town hall by the Upstage Players. There was a discussion regarding the history of the group and their association with the town hall.

AL stated he felt there was some confusion regarding the future plans of the group. The upstage player would like to have access to the stage for future projects. He asked if the Board was in favor of the group continued use of the hall.

The Board was in favor of the group using the building for future projects and felt it was good for the community. The issue had been the condition of the storage and lack of response from Upstage Players.

DB stated we have set deadline upon deadline and have been ignored. These requests were started by the prior Board and we continued on with requesting the clean-up/clean out. We had been under the impression through the correspondences we have from prior Board; the group was no longer going to use the building except for storage. We think it is a good for the community, if you continue using the building, but we can't go through this type of clean up again.

BA said no moving forward we would limit what was here basically what is needed for a particular show. In fact this might have been best thing for us, we were forced to look though everything and clean up.

AL stated that the Board would know very far in advance if the group intends to use the stage. He stated we would like to be able to use both venues, Littleton and Lisbon. If we are able to use Lisbon

DB said we are not going to exclude you from using the hall

SK said he thinks a lack of communication played a big part of where we are

DB it is in the best interest of the Town to allow the group to use the building, but we can't go back to the way it was

AL agreed and stated maybe something in writing the Board presents to the group outlining the parameters of the space and limits on use, so we all know what to expect.

DB said we as a Board will need to sit down and talk about it moving forward
SK agreed

The Board thanked the two members for coming in and clearing things up

SELECTMEN'S BUSINESS: Board signed manifest for AP and Payroll. They signed contract with BCN telephone and adjustment journals
DB made motion to accept minutes as written SK 2nd motion so voted

PUBLIC: Conrad Farnham came in to speak to the Board regarding the request for estimate on waste water roof building.

BUDGET ADVISORY COMM. John Fitzgerald, Barry Liveston and Tom Demers Spoke with the Board regarding the upcoming appointments for the Committee. SK explained the Committee would be doing things a little differently this year, regarding the meeting place and minute requirements. He also spoke about the staggered terms and by laws

The Board appointed the members as follows:

Jan Marshall 1 year

Barry Liveston 2 years

John Fitzgerald 2 years

Stanley Sudol 3 years

Tom Demers 3 years

DB stated the budget process will be handled differently than in the past, he wanted much more communication between the committee, department heads and selectmen. He went on to say bottom line it's the Selectmen's budget and we appreciate the input from the group. He stated this Board is on board with the committee and is looking forward to working together.

BL suggested the a time line be set for the budget, like that used by school

The budget process takes so much work, it's a process and a timeline is a good way to keep things moving and meeting deadlines

There was a discussion regarding possible part time Administrator being put into upcoming budget, capital reserve plans, need for new fire station, paving of town roads, concerns about the Town Hall and equipment replacements.

DB said these are things we are looking at and appreciates the suggestions and ideas the group has to offer.

SK stated he was also looking forward to working with the group and having better communication between the Board, Department Head and committee.

SELECTMEN'S BUSINESS: SK stated he wanted to look into the possibility of the Town Hall being placed on registrar of historic places.

The Board reviewed letter from Town Assessor regarding property and abatement. Board wanted current use information be provided to property owner and deadlines associated with current use

The Board reviewed and spoke about town web page, Jenny will be receiving more training and information missing from the switch will be added
The Board had a discussion regarding the meters and what the status was regarding replacing or installing meters
SK made motion to adjourn DB 2nd so voted all