

# TOWN OF LISBON, NEW HAMPSHIRE

## SELECTMEN'S MEETING MINUTES

10/14/2014

SELECTMEN PRESENT: Stephen Knox (SK) Donald Butson

SELECTMEN'S OFFICE: Suzanne Tavernier

SK called meeting to order at 3:00

**COUNTY COMMISSIONER:** Linda Lauer introduced herself to the Board of Selectmen. She is finishing out Ray Burton's term and will be running for the position in upcoming election. She informed the Board the County Budget is up about ½ million, she sited renovations to the nursing home at the bulk of the increase.

SK inquired as to what services the County provides.

LL explained the County provides service from Sheriff's Dept, County Prosecutor, alternative sentences programs and the nursing home.

SK asked if she knew what percentage of residents in home are from Lisbon.

LL said she look into and get back to him

The Board thanked Ms. Lauer for coming in

**HIGHWAY DEPARTMENT:** Kevin Clement

SK asked KC if he reviewed the snow removal policy and there were any changes to be made to the policy.

KC just wanted clarification on section about removing snow from State portion. Currently the Town removes snow build up from curbing. He wanted to know if the Board wanted the Town to continue.

SK asked what if Town didn't do it would the State do

KC said nothing; it is a service we provide to clean up sides of road to the curbs in front of the business

DB asked if common practice in most Towns

After more discussion regarding the removal of snow from sides of Main Street

DB made motion to remove line about Town not clearing up sides of road from policy SK 2<sup>nd</sup> so voted all

SK spoke on the list of roads in need of repair

KC gave the Board a list of roads and estimated cost to pave each one.

There was a discussion regarding the list and which roads were a higher priority.

SK questioned the priority of Ash Hill in regards to Lisbon resident's use of road, as only 2 or 3 residents before Town line.

DB asked if grinding and turning back to gravel roads were an option for any of the roads on the list

Handwritten signatures of Stephen Knox (SK) and Donald Butson (DB) in the bottom right corner of the page.

KC explained that Ash Hill was not a good candidate to grind and turn back to dirt due to the grade of road. He went on to explain the increased need for chloride for dirt roads to keep the dust down. It has to be put down on regular bases until the road gets to the point of binding together

There was a discussion regarding ledge pack and overall cost, time and equipment use for converting some of the roads back to gravel.

DB asked if KC could get a cost comparison for ledge pack vs paving

SK stated he would like to have a written plan regarding the roads in need of repair so when the questions come up we have a plan to refer. No specific time lines in plan, but a priority list

There was a discussion regarding the Town's bridges. KC explained the State inspects and submits a report to the Town.

DB asked where the Highway Dept. was in regards to replacing meters

KC stated Chris will be working on it now that we have the other ends of things in place

DB said so Chris will aggressively pursue the replacement and installation of meters correct.

KC no one wants to get this done more than us

KC spoke to the Board in regards to pay checks. Monday was a holiday but not recognized by Town, and with no meeting checks held off until Wednesday.

SK apologized for lack of communication

**LIFE SQUAD:** Dave Combs present the Board with candidate for hire Conner Quinn.

DB said the most important thing is to make sure all the paperwork is in and in place before you put someone on the payroll.

SK agreed, need to have all ducks in a row, all paperwork in before

DC spoke to the Board regarding former employee who is now willing to adhere to policy and have background done and all paperwork required

He wanted to know if the Board would allow him to come back with background done

DB said at this point I would like to meet with him if he is willing. To just ignore the Boards and bylaws, didn't sit well with me.

DC said he understood and trying correct everything going forward

SK said he agreed with DB would like to meet with him

DB have him come in if he wants and explain to the Board. Then we can discuss going forward

SK I am not even convinced myself personally, I do want to hear from him

DC I hate to lose him, a paramedic and we need him

DB I understand not wanting to lose a paramedic

SK have him come in either with you or on his own and talk to the Board

DC said he would contact him and tell him the Board wants to speak with him

**PUBLIC:** Donald Clough- The Board spoke with Mr. Clough regarding the proposed lot line adjustment. The Board stated they were will to go forward with the proposed plan but at no cost to the Town.

DC said he understood and figured that would be the case

SK told him estimated cost were under 1,000.00

DC said he wanted to make sure the Town couldn't widen road.

The Board and DC reviewed current proposed plan. DC pointed out his concerns about the width of right-a-way.

DC asked what the deeds states

SK explained that the deed was not drawn up yet

DB stated they would need to talk to Town Counsel and get his recommendations on this

DC said he understands but doesn't want the right-a-way that allows the Town to make road wider

SK said we need to speak with Town Counsel and get back to you.

DB posed question if there needed to be a new plan drawn up if size of right-a-way is changed. Will ask Town Counsel same

**TAX COLLECTOR:** Jennifer Trelfa informed the Board she was working on a list of Town Owned Properties and ran into some issues. She is currently working with Town Counsel on these concerns.

SK made motion to enter nonpublic personnel (**RSA 91:a3III**) DB 2<sup>nd</sup> so voted all

**SELECTMEN'S BUSINESS:** Board signed AP and Payroll Manifest, adjustment journal and letters

SK motion to accept new assessed values as presented DB 2<sup>nd</sup> motion so voted all

SK made motion to accept minutes as written DB 2<sup>nd</sup> so voted all

Board tabled discussion regarding the School Generator until next meeting

Board requested Liz Cavannaugh be sent email regarding road

DB made motion to adjourn SK 2<sup>nd</sup> so voted all