

TOWN OF LISBON, NEW HAMPSHIRE

SELECTMEN'S MEETING MINUTES

03/24/14

SELECTMEN PRESENT: Conrad Farnham (CF), Donald Butson (DB), and Stephen Knox (SK)

SELECTMENT'S OFFICE: Suzanne Tavernier

3:00 CF made motion to open meeting, DB 2nd so voted

Board reviewed bills, AP Manifest, Payroll Manifest and Correspondences

DB Made a motion to accept minutes from 03/17/2014 as written, SK 2nd so voted all

Board reviewed and signed Timber intents and timber warrants

Board reviewed a letter from Shared Ministry in regards to the tax exempt status. DB would like to hear from John Trumbull on the issue, SK agreed. The Board would like to hear from Trumbull on the matter and the recommendation he put forth last week. ST will contact John and set up a time for him to speak with the Board.

DB made a motion to have cost of living increase effective April 7th CF 2nd so voted all

NON-PUBLIC: Personnel Matter-CF made a motion to enter non-public DB 2nd the motion, so voted all **(RSA 91:a3III)**

SELECTBOARD: Public Library the Board received an email from Todd Templeton in regards to the boiler inspection. There are issues that need to be address immediately. SK called the Library and spoke with Kerry, she informed the Board that the Library was opened and Karla would not be in until Wednesday. SK called Trustee; Alana Lessard she informed the Board that someone had looked at the furnace and everything was ok. SK explained the email the Board had received and the concerns about the Library remaining open while the inspection is not complete. Alana stated that the Library was closed; SK stated that he had just called and it was open. SK asked Lessard email to be forwarded to her and asked her to keep the Board informed

NON-PUBLIC: Buffington **Fund applications (RSA 91:a3III)** SK made motion to enter non-public to review applications DB 2nd so voted all

SELECTBOARD: DB asked the other Board members if they want to act on the Fire Truck purchase and hearing request. SK stated that they could post hearing and make a change on the agents, but that does not oblige the Board to purchase anything

CF
DFB
SK

DB- Stated he still has questions about purchase the truck, could go ahead with setting hearing but, not commit to the purchase of the truck yet

CF-Asked the other Board members if they wanted to go ahead and have hearing to make Selectmen agents

DB and SK reviewed the proposal, cost of flights and transporting truck

DB-Questions who should be sent to check out the truck

SK- Stated if it passes inspection, which means it has been check by professional

CF- Stated that it should be a in-depth inspection

DB-Said he would want a mechanic's view on it

SK-Said I agree, it would be best to have a mechanic

DB-Asked if CF he was in agreement that a mechanic should look at the truck

CF- Stated yes, he agreed

SK-Asked who looked at the Ambulance when it was purchased?

CF- Stated Joe Tavernier

DB-Asked if he would consider going

DB-Asked if the cost of the plane tickets could come from the capital reserve fund

CF- Stated the cost of the plane tickets could be recouped when old truck is sold

Board want the DRA contacted to find out what can and cannot be purchased with the fund

SK- Stated to move forward with hearing, might make perfect sense to buy it

DB- Stated and it might not, we need to look into it more

CF- Made a motion to go ahead with hearing to make Selectmen agents of fund, SK 2nd the motion so voted all

DB- Stated the Board needed to get the information out to the public in regards to the hearing and let the people make the decision

SK- Asked if the hearing notice would be going on in paper, webpage and emails. He suggested that maybe it but put out in as many places as possible and moving forward we need to keep the tax payers informed

SK- Spoke about goals the Board and he have for the future. He raised his concerns about the Town Building and it's lack of accessibility and looking at all the alternatives.

DB- Spoke about implementing an Employee incentive program, to encourage all employees to look for cost saving ideas. A way to reward could be something as simple as a t-shirt, something to show recognition. The ideas could be small or large. A way to get the employees to start thinking outside of the box. Something to discuss with Department Heads at the next meeting

SK- Agreed and stated that he is thinking of incentives for tax payers as well. He asked about perhaps a discount on tax bills for community work. This raised questions about abatements and increasing the tax rate

CF- Asked about the school and community service requirement for graduation. Having the students do work around the town, clean up etc.

DB- Stated he could ask about the community service hours at the Education Foundation meeting he will be attending this week

SK-Said in Maine there is a discount for tax bills paid early. He asked if Jenny (Tax Collector) could look into this idea and if this could be done. ST state would check with Tax Collector and Greg

DB-This is what we need, to brain storm and brings ideas to the table. We need to work as a group moving ahead, looking at things

SK- Stated I agree. He went on to ask if the drafts of the by-laws for the Budget Advisory Committee are RSA's or suggestions

DB- Asked if the Board had voted on the Budget Advisory Committee yet.

SK-Stated we had discussed it, but had not voted on it

DB-Made a motion to continue with Budget Advisory Committee 2nd the motion so voted all

Selectmen's Office-Board was informed the water bills were being worked on but there was a problem with how the information was converted in the software. There are several that will need to be estimated, either due to "bad read" or no meter. There is a large report put out by software and there are adjustments that need to be made on every page. The software support person stated that the system is in need of work.

SK- Asked who over sees the meter system

CF- Stated the Highway. He went on to state he would check with the Highway to see if new meters need to be purchased or what needs to be done to get all meters up and running.

ST-Stated that there is a large group of outstanding water/sewer bills

SK-Asked what the policy regarding shut off

CF-Stated that was something that needed to be looked at, going forward and a fee imposed for turning water back on

SK-Stated he met with Fred at Transfer Station. He stated Fred had questions about how revenue, moving forward he would like to see a better breakdown of the money, this would help with him developing his budget

6:05 DB made a motion to adjourn CF 2nd so voted all