

TOWN OF LISBON, NEW HAMPSHIRE

SELECTMEN'S MEETING MINUTES

06/16/14

SELECTMEN PRESENT: Conrad Farnham (CF) Donald Butson (DB), and Stephen Knox (SK)

SELECTMEN'S OFFICE: Suzanne Tavernier

CF Made motion to open meeting DB 2nd so voted all

DEPARTMENT HEAD: Police-Chief Pinson requested Board sign a new condition of employment for Officer Combs, there was a correction that had to be made to benefit line. Board signed new conditional offer. Chief Pinson also spoke to the Board about an increase in the hourly rate for part time officers. He explained the increase would only slightly impact his budget, around \$400.00 increase from last year. He went on to explain that all the area departments pay in significantly higher than Lisbon's current rate and would be an incentive for part time officers to cover shifts. This request for increase would bring Lisbon up to area rates.

SK- Asked if McKinley was scheduled for 32 hours a week

Chief- Explained that McKinley was scheduled for 24 hours a week, but can work up to the 32 there is a little flexibility there. He also advised the Board he would be attending a meeting regarding a grant for early warning system to place in schools.

Board asked Chief Pinson roughly how many calls to the school. Chief estimated around 60-80 calls a year. He went on to say he had spoken recently to Principal and wanted the Department to be kept informed more, did not want to be blindsided by an issue.

SK- Spoke on his thoughts about the increase part time rate. He wanted the Chief to utilize the Part Time Officers more to decrease overtime when possible.

DB- Explained his only thoughts on the increase, \$14.00 is very low, but to go to \$18.00 is a high percent raise, but it was so low, no choice but to have such a high percent increase. He went on to tell the Chief if in the future you have anything to present to the Board it is in your best interest to come in personally, not to just submit in writing.

Chief said he understood and in the future would present himself

DB-Went on to say if you want to put in writing give to us a week early and present face to face following week, that is fine

CF Made motion to accept the requested for increase, SK 2nd so voted all

SELECTMEN'S BUSINESS: Board signed AP and Payroll manifests, pre-manifest

DEPARTMENT HEAD: Tax Collector Jennifer Trelfa- Updated the Board on several outstanding tax bills. She spoke to the Board regarding a phone call she had received. The tax payer had been told that the Town has a policy regarding a filling a pool and reduction on wastewater portion of bill. The Board explained that the caller had been ill informed and that they were not aware of any such policy.

She had also taken a phone call from the owners of All Good Foods Restaurant inquiring if the river bank could be mowed. They place a picnic table there for their customers and it is currently unsightly. The Board felt that this was not a priority.

Jennifer also took a phone call from D. Tirrell regarding a complaint about neighbor. The Board reviewed file and Building Inspector's Correspondence and Building Permit. SK made a motion to authorize DB to contact D. Tirrell after meeting to respond to complaint CF 2nd so voted all

SELECTMEN'S BUSINESS: TAN- DB made a motion to reaffirm the request to Town Treasurer to borrow on behalf of the Town of Lisbon a TAN loan as requested on 2/17/2014 by prior Board of Selectboard SK 2nd motion so voted all

SK-made motion to reaffirm the approval to secure lease for new police cruiser as per agreement signed by Chair on 5/27/2014 CF 2nd so voted all

Board was informed that Chris from Highway Department submitted a list of meters that he wanted the meter ID checked to see if the meters match what is in the software system. After checking a little over half did not match meter ID in the software.

Welfare Director-Board was informed that Sgt. McKinley had been shadowing for the last two weeks in preparation of taking over the Welfare July 1st.

Regarding the Treasurer's request for access to office computers, the Police Department had donated a laptop for the Treasurer to use. Excel needed to be installed. The Board asked that the Treasurer be asked if the laptop would meet his requirements.

SK made a motion, the next time tech support is needed to have an additional user with limited access be added to the office computers, DB 2nd so voted all Discussion on where the funds to cover this tech service were tabled until such invoice is due.

Lucas/Fisher property; Board reviewed file on property. After a brief discussion the Board requested that the Building Inspector be sent and report back on progress as well as Inspectors opinion on contacting the DES regarding same.

SK made motion to accept all minutes as written, CF 2nd so voted all

Board asked if water shut off policy had been located. The Board was told Greg C. was looking into such a policy.

Board reviewed Cemetery rate comparison. After some discussion it was tabled until next meeting

Board asked if Trustees could provide an estimate of total of available funds for 2014.

Board had a discussion on the proposed Clough lot line adjustment. Information regarding the cost per acre in regards to the Leavitt property was requested.

NON-PUBLIC: Buffington **Fund applications (RSA 91:a3III)** SK made motion to enter non-public to review applications CF2nd so voted all

PUBLIC: DB made motion to adjourn CF 2nd so voted all