

TOWN OF LISBON, NEW HAMPSHIRE

SELECTMEN'S MEETING MINUTES

07/28/2014

SELECTMEN PRESENT: Conrad Farnham (CF), and Stephen Knox (SK) and Donald Butson (DB)

SELECTMEN'S OFFICE: Suzanne Tavernier

SK made motion to open meeting DB 2nd so voted all

SELECTMEN'S BUSINESS: DB made motion to accept all minutes as written SK 2nd so voted all

DB made motion to seal nonpublic minutes SK 2nd motion so voted all

Board reviewed letter from DES regarding backflow violation. The highway department is responsible for 3 backflows a year and documentation of such. Board asked that Kevin be consulted regarding letter to DES.

Board was informed that the Tax Collector sent out copy of all notices to an address in Littleton regarding a property due for deed, Parker property. This give Tax payer a 30 day notice from 7/22/14 before property is officially deeded.

Board reviewed questions regarding the Clough lot line adjustment.

The Board reviewed draft of water shut off policy, and suggested changes. SK suggested all changes be made and new draft be presented to Board for final review
DB agreed

A note from the Highway Superintendent regarding Town Ordinance in reference to private wells and septic in water district was reviewed by Board

The Board was informed that Todd Haywood of Granite Hill Municipal Services wanted a decision from the Board regarding questionnaire for commercial properties and revaluation.

SK stated he would like more information before the Board can act

DB stated he would like to see the questionnaire, and inquired if the State requires or suggested that the questionnaires be sent out.

The Board requested that Todd be contacted and asked to forward a copy of questionnaire for Board review.

CF
DB
SK

Board reviewed 2014-2015 contract from CAI regarding the update and maintenance of the Town's tax maps.

DB explained how map update works and spoke briefly on the web site

The Board had a discussion about the current state of maps and if there would be a need for a town wide remapping in the future.

SK made motion to accept contract CF 2nd motion so voted all

Board reviewed a correspondence from Kathy Wright and issues regarding parking on Armstrong Ave. and reference to her Child Care Center.

SK explained that Mrs. Wight had been given a special exception and approval from state, fire and health inspector. He felt the Board needed to table any decision until the Board could review all information regarding the issue.

DB agreed to table and noted that it appears to only be an issue during a certain time range.

SK stated he wanted to see what the situation is, and plans to visit during hours of question

The Board asked that Mrs. Wright be told the Board was taking issue under advisement.

PUBLIC: Bruce from Aurora Log homes came in to speak to the Board regarding "live burn" training on his property on 302.

He stated that he had spoken to Chief Pinson and that the Chief suggested he present a written plan. He stated he had done some research and presented the Board with a written plan for the training.

SK asked if Bruce was asking the Board to reconsider the prior vote to deny burn

Bruce stated that Pinson had suggested a written plan should be presented

DB stated the Board had acted on Chief Tavernier and Lt. Pinson concerns with a main road so close

SK said the Board based their decision on concerns from the Police Department and concerns regarding road closure, fiber optic wires, and traffic there was a list of concerns and the Police Department advised the Board to not allow burn.

Bruce stated the road wouldn't need to be closed down

DB asked who stated the road did not need to be closed down

Bruce state the Fire Department. He stated that Pinson was all for live training

DB acknowledged that Pinson had stated in Department Head meeting he was for live training but not at that site. He suggested the Board needed to meet with Chief Pinson regarding his opinion.

Bruce asked if he could sit down with the Board and Fire Department to discuss the issue.

The Board advised that they were not meeting on August 4th and that it would be several weeks as they wanted to meet with Pinson first.

SELECTMEN'S BUSINESS: The Board was told that the meter recalibrations were almost complete and a test run of meters would take place the week of the 4th. The Software Company would be contacted to make any adjustments that needed to be made after that.

CF
PEK
JTB

The Board was told there are issues with computers and Tech support would be in the office Wednesday.

DB spoke about having a third "log in" be done while tech support here

The Board spoke on the deposit accounts.

SK made motion to suspend any decisions regarding deposit account DB 2nd motion so voted all

SK inquired about the Upstage Player and clean out. The Board checked the stage storage and the rooms on the third floor to see what progress had been made.

SK suggested a deadline of August 31st be given, the Board can review at September 2nd meeting.

DB agreed to deadline and suggested they be billed for storage

SK agreed

The Board requested draft letter be done and sent for the Board's review and will sign on Friday at meeting.

Budget Committee-Board requested advertisement for committee be place in Courier for the next two weeks with a deadline for applications of August 22.

The Board asked if Greg was working on the by-laws for committee, he has a very rough draft done but will be in Lisbon on Tuesday and will be working on them.

Grove Hill Cemetery-The Board requested that Dan Dodge be contacted regarding his services regarding cemetery Sexton

SK made motion to adjourn DB 2nd so voted all

CF
DAB
SK