

# TOWN OF LISBON, NEW HAMPSHIRE

## SELECTMEN'S MEETING MINUTES

07/14/14

SELECTMEN PRESENT: Conrad Farnham (CF), and Stephen Knox (SK)  
SELECTMEN'S OFFICE: Greg Colby (GC) and Suzanne Tavernier

CF made motion to open meeting SK 2<sup>nd</sup> so voted all

**SELECTMEN'S BUSINESS:** The Board met with Arron Goodwin regarding the Grove Hill Cemetery. After a brief discussion the Board presented Mr. Goodwin with a contract for mowing. The Board and Mr. Goodwin signed contract.

### **PUBLIC:**

Stephen Corzilius came in to speak to the Board regarding his most recent water/wastewater bill. He asked about the flat fee that is charged on all bills. There was a discussion regarding the reasoning to the flat fees.

GC explained the flat fee off sets the cost of the water system.

SC explained that he could dig own well and put in septic system, and then flat fee would not be applicable.

SK asked if that was his intentions, to not use water and sewer.

SC went on to say he did not know what his intentions were, as he had to wait other issues. He had put a roof on to preserve what is already there. He could end up making property a housing lot.

The Board explained the Town's service is in place. The service disconnection was on his end. The Board would review his concerns.

SC told the Board he had another issue regarding the issuing of building permits. He said it was his understanding, from his conversation with the Building Inspector; he did not need a permit. He later received a letter stating he did need a permit. The Board said they would contact the Building Inspector and inquire about the situation.

SC spoke about his frustration with the current building permit application and lack of information available. The Board told him they were currently working with the Building inspector regarding fee's and permits. The Board has plans to make more information available through the Town's web site.

**SELECTMEN'S BUSINESS:** The Board reviewed and signed AP and Payroll manifest. The Board was presented with Adjustment Journals to sign off on.

SK made motion to accept all minutes as written CF 2<sup>nd</sup> so voted all



SK spoke to GC regarding RSA 231:59A and emergency lanes on private roads. The Board spoke about their concerns regarding the accessibility of the Town Hall. L There was a brief discussion regarding the feasibility of using other Town owned buildings.

SK asked GC about appointed positions and term limits. There was a discussion regarding the appointed positions for Police Chief or Fire Chiefs.

**TOWN TREASURER:** SK explained that the Board had asked the Treasurer to come in as there were concerns that things were not running as smoothly as it could.

The Board asked GC if there were any issues with the June reconciliation. GC said he had not looked at June completely.

MS explained that he felt like he was trying to create parallel system to what is in the BMSI system the Town office's use. He expressed frustration with not being able to get into the Town's accounting system.

GC explained that the Treasurer is required to have a separate set of books. The Treasurer needs to balance to the bank. The accounting system in the Selectmen's office needs to balance to the Treasurer. He told the Treasurer it is not good practice for the Treasurer to be in the Fund Accounting system. He stated that he had been involved in Town Audits for 26 years and it is not good practice to allow Treasurer into Fund Accounting system. He told MC he receives all the information he needs to produce Treasurer's report and books. He receives deposits on all receivables, check registers and bank statements

SK asked if it would be beneficial for SC to sit down with a past Treasurer.

SC questioned about paying off the T.A.N. the Board requested the Treasurer work with the bank to pay off current debt on T.A.N.

**NON-PUBLIC: (RSA 91:a3III)** SK made motion to enter non-public to CF 2<sup>nd</sup> so voted all

**SELECTMEN'S BUSINESS:** The Board had a discussion regarding property due for deed. CF made motion to deed property SK 2<sup>nd</sup> motion so voted all.

The Board discussed the Fisher property and the DES requirement for shoreline permit.

SK made motion to adjourn CF 2<sup>nd</sup> so voted all

*JK*  
*DFB*