

# TOWN OF LISBON, NEW HAMPSHIRE

## SELECTMEN'S MEETING MINUTES

And

## PUBLIC HEARING

10/27/2014

SELECTMEN PRESENT: Stephen Knox (SK) Donald Butson  
SELECTMEN'S OFFICE: Gregory Colby (GC) Suzanne Tavernier

SK called meeting to order at 3:00

SK Opened Public Hearing regarding 31:95-b Appropriation for Funds Made Available During Year. Mitigation Grant

Present:

Chief Pinson (CP)

Paul Hatch (PH) - Homeland Security and Emergency Management

Pierre Wold (PW)

PH Explained the Mitigation Grant the Town would be receiving. The last time Mitigation Plan was updated was 2010, FEMA requires updates. The total on project is \$8,000; the grant is for \$6,000 with a soft match from Town of \$2,000. The soft match will be made up from the time the Committee members serve. This grant is for improving / upsizing.

SK who will be on this committee?

PH-Chief Pinson, Michael Carver, someone from Highway, School, Fire Department, and Selectboard

CP stated already have plan in place this is to renew.

PW asked if Town input for soft grant was required and would we be made aware of the amount of money to be raised

PH No money will be raised; the soft match will be Committees time

SK made motion to close hearing DB 2<sup>nd</sup> so voted

SK reopened Selectmen's Meeting.

CP Spoke to the Board regarding contracting June Garneau's services for Mitigation Plan.

GC Told the Board they could waive Town's Policy regarding purchasing policy for this instance



SK asked what effect that would have on anything in the future.

GC Just vote to waive for this particular instance

PH state he worked for State and can't give any particular recommendation but could give a list of companies used by other towns.

SK made motion to waive purchasing policy that required bids to be awarded for contract DB 2<sup>nd</sup> so voted all

SK made motion to accept grant DB 2<sup>nd</sup> so voted all

**DEPARTMENT HEAD: POLICE**-Chief Pinson presented the Board with a proposed town ordinance regarding disorderly action and dog abatements. He went on to explain this would allow the Town to write citations and impose fines, with revenue going to the Town.

SK asked if CP could give example how this would be used

CP Explained if called out to a loud fight at 2am and no one wants to press charges can give citation for being loud

SK Does this ordinance give you more authority at the local level?

CP It all revolves around the RSA, we modeled this after other towns that currently have similar ordinances.

SK does this cover anything about motor vehicles?

CP Explained that excessively loud vehicles would fall under this ordinance

The Board will review and take up at next meeting

**SELECTMEN'S BUSINESS:** Board signed AP and Payroll Manifest, adjusting journals

DB made motion to accept all minutes SK 2<sup>nd</sup> so voted all

Board reviewed bid for furnace maintenance. After some discussion, DB made motion to accept bid from Roland Abbott SK 2<sup>nd</sup> so voted all

DB spoke on a question regarding the house numbers the Life Squad had placed on homes.

The Board asked that Audrey Champagne be contacted and asked what status was regarding numbering houses and any specification regarding the placement of numbers.

**DEPARTMENT HEAD: TAX COLLECTOR**- Jennifer Trelfa spoke to the Board regarding the status of some taxpayers on payment plans and deed waivers and their concern about water shut off policy

SK Asked if these deed waivers were a result of water bills going into lien

JT Stated yes, they were

DB Said we will work with them moving forward as long as they are keeping current on plan

JT presented the Board with a contract for \$400.00 for Boat registrations. She wants to add Boat registrations and will be going to training in December. She explained there are only a few places in the northern part of state where people can register boats, so it should bring in some revenue  
SK asked if they should do a press release stating that Lisbon is now doing Boat registrations  
GC suggested a flyer be placed in with the December tax bill informing residents

JT asked the Board about the lights that are burned out on the front steps; it requires the Fire Department to replace the bulbs  
The Board asked that Herb Dodge be asked to give an estimate for an alternative lighting on front steps, perhaps a motion sensor one.

DB asked GC what was the status of the Fire Department accounts  
GC explained that a warrant article for establishing a revolving equipment fund would be presented to voters in March. All the money would go into that account once passed in March

**DEPARTMENT HEAD:** Fire Department George Stevens (GS) and Greg Hartwell (GH)

The Board asked GH to explain the three requisition request submitted to the Board.

GH explained the air tanks were purchased every other year, should be done every year, but the amount of use allows them to go every other year.

The ladder belt were to replace the old leather ones currently used by the department

The last items were the turn out gear. He explained they try to replace two every year. There are members with gear that is over 10 years old.

SK asked if someone leaves what happens to the gear

GH explained it stays with the department

DB told GH he was happy he came in and explained what the equipment was and why it was needed

**WELCH'S WATER & WASTEWATER:** Terry Welch (TW) came in to speak to the Board to go over what needs to be done to meet new regulations. He spoke about operator license and assets management

GC asked when these new rules came into effect

TW Stated in 2012 and that Kevin was aware of all of the requirements

He went on to say Hillary can handle all the administrative stuff but Josh and Kevin need to work together on getting the rest of it up to where we need to be. We need to step it up, we just got hit in Bethlehem, if we can get away the minimum cost, we will.

SK Do you have a list of things we need to address

TW I do and I gave it to Kevin

SK What is critical, that needs to be done by the end of the year

DB Ok we need to comply, can you share what need to get done. We need you to tell us where we are falling short. What do we need to do to be in compliance?

TW Kevin has the list and we need to work together on this. He then presented the Board with report and information to review.

DB made motion to adjourn SK 2<sup>nd</sup> so voted all