

TOWN OF LISBON, NEW HAMPSHIRE

SELECTMEN'S MEETING MINUTES

09/29/2014

SELECTMEN PRESENT: Stephen Knox (SK) Donald Butson
SELECTMEN'S OFFICE: Suzanne Tavernier

SK called meeting to order at 3:00

DEPARTMENT HEAD: Transfer Station Fred Garofalo spoke to the Board regarding the collection of waste oil. It needs to be tested for hazardous material. He currently has 250 gallons to dispose of that will cost the Town approximately \$600.00. His question to the Board was did they want to continue to collect waste oil. If the oil is clean after testing no cost associated, make a small profit, if test shows hazardous material there are cost to dispose and testing cost.

DB asked what the cost was for testing

FG stated about \$100.00 per test. He asked the Board if they wanted to continue to take waste oil.

DB stated he had a concern if the Town doesn't take it, where it might end up
SK agreed, he went on to say that the Board needed to discuss it a little further and would probably not give him an answer then.

FG said he needed to report to the state by end of October if the Town was going to continue to accept waste oil

He asked FG if there is a place people can go to get rid of hazardous materials.

FG said yes once a year put on by Pemi Baker.

PUBLIC: Ronald and Ina Lippard

SK explained the reason the Board had asked the Lippards to come in was to discuss the water meter and the need to check and repair or replace water meter.

Ina stated that the meter inside the home seems to be working fine, was the issue outside the home

SK explained the radio read was showing an error on read, which meant there is some issue with either the outside or inside section of the meter.

It was explained that there has been a problem with the read from their meter for some time and the last several bills were estimated use.

The Lippards explained they had not been told that and there were several other issues in the past that went unresolved.

SK explained that the Board understood their concerns

DB stated new Board it is our goal to make sure all the meters are running properly

SK said we need to make an appointment with you to have the Highway Department come in to check and fix the issue. He said he understood their



concerns and that was part of the reason they asked them to come in to open the lines of communication

The Lippards agreed to let the highway department in to fix meter.

Ronald had a question he wanted the Board to pass on to the Highway Superintendent. When the water/sewer lines were repaired the sewer line crosses over the water line. What liability does the Town hold if pipes freeze, crack and it contaminates the water?

SELECTMEN'S BUSINESS: Board signed adjustment journals, AP and Payroll Manifests.

DB made motion to accept minutes as written SK 2nd so voted

Board has a discussion regarding the equipment from Grove Hill and KC recommendation for price to sell items at.

DB said he would like to get items listed asap

Board asked that Sgt. McKinley be asked to place items on Craigslist as soon as possible

Board had a discussion regarding open Selectmen's position. The Board has decided to advertise and place something on Town's Web page.

Board had a discussion in reference to the Clough lot line adjustment.

DB said as long as the Town does not incur any cost he is ok with going forward

SK said he was ok with it as long as the deed clearly states the Town's right-a-way.

The Board has asked that Mr. Clough be asked to come into a meeting to discuss the lot line adjustment

Board asked that KC be asked to review Highway Resolution and make any changes that he feels need to be made

SK asked where the Town stood with having switch put in for generator. Asked that Herb be contacted

Ruddock property regarding culvert. Board requested letter be drafted for Monday regarding the completion of culvert clean out. A deadline of 10/31/14 will be imposed on clean out

Parker Deed, Board requested Town Counsel be contacted regarding the what is needed to be done going forward.

The Board had a discussion regarding the town roads and plan going forward. They asked that Highway Superintendent be asked to attend a Selectmen's Meeting in near future regarding same

DEPARTMENT HEAD: FIRE DEPARTMENT/LIFE SQUAD-Chief George Stevens and Dave Combs

SK explained that he has not gone through all of both sets of by-laws , currently they are two separate documents and they need to be merged into one. The Fire Department by-laws need to reflect the two as one Department. He suggested the by-laws incorporate voting rights extended to the Life Squad

DC explained the Life Squad by-laws referred to the Life Squad as a Unit of Fire Department

DB stated that it was important for the Life Squad and Fire Department work together to create by laws.

GS said in the past there have always been two sets of by-laws, two separate meetings. The Officers from both are meeting once a month now in a joint meeting.

SK state the Board would like to see one document that reflects both, but with section that may be Fire Department specific and Life squad specific

DC there is a difference between the two in regards to certifications and licensing And that would need to be reflected

SK stated he understood it would be a lengthy document when completed

The Board stated that the Chain of Command needs to be clearly stated and voting rights of both. Once the draft is complete the Board will review, then send on to Town Counsel

SK stated while we have you here would like to speak to you regarding the background checks and refusal of one of the Life Squad members

DC said he has explained what his reasoning is and he saved us a couple of times last week

SK said the directive on 9/10/14 was dismissed. The Board has talked about perhaps allowing a probationary period if he chooses to come back

DB I understand you don't want to lose good people, I don't want to lose good people, but we set deadline. He didn't come in to talk to us, and we can't just be ignored.

GS could he come back as a new hire

DB we would need to talk to him

SK I think we gave enough chances.

DB stated one other thing in regards to Peter Nightingale and last week's meeting. I want to set the record straight. He came in made his presentation. I

asked if Dave was aware of him coming in. Things went downhill from there.

We did not make a decision, can't have subordinates coming in until we know it has been cleared by you.

DC He had asked and I knew but did not pass that on

SK we need to know in advance that they have your blessing

DB- Just so we don't make decision regarding anything without the Department Heads knowing. Otherwise you come to us after decision made and say you didn't know or approve. Wanted to make sure you knew whole story. In the future if you are sending someone in, call Suze and tell her they are coming in with your blessing

GS I think even if we have asked them to present anything to the Board we should still come in with them

DB I am glad to hear you say that, I agree

There was a discussion regarding a Fire Station and plans to request a bond to build new station. The Board had several questions as did the Chief.

The Chief explained the new building would be placed on the "old parts town" lot the Town owns. It is on a 100 year flood plain so the plan is to build the offices up in the back.

SK asked if that would require flood insurance

GC said he did not know

DB said we need to have all the questions answered before we move forward.

He said he would like to see the plan to consider the Town offices as part of building

GS said that would require more property. He agreed with DB that all questions need to be address before anything is presented to voters

SK asked GS if he had asked Landaff if they would be interested in joining in the structure

GS said he had been asked by a Landaff Selectmen to present the same option to Landaff as currently have with Lyman and it did not go over well

SK said maybe we as Selectboard should sit down with Landaff Selectboard regarding the possibility of a joint Fire Station.

SK said on another note we are looking for someone to fill the 3rd Selectmen's position until March if you want to pass that along

DB made motion to adjourn SK 2nd so voted all