

TOWN OF LISBON, NEW HAMPSHIRE

SELECTMEN'S MEETING MINUTES 08/18/2014

SELECTMEN PRESENT: Stephen Knox (SK) & Donald Butson (DB)
SELECTMEN'S OFFICE: Suzanne Tavernier
SK made motion to bring meeting to order DB 2nd so voted

REPRESENTATIVE OF WOODSVILLE GUARANTY BANK: Board signed new check signature cards

DRA Josephine Belville: Spoke to the Board about her concerns regarding revaluation and ciprocal valuations. She explained to the Board she monitors the Contracted assessors. She pointed out areas of concern, such as not using the 4 letter code in the software. If the codes are not entered correctly software can't produce reports. She spoke about "conditions changes" and the lack of "notes" in software explaining these changes. She is monitoring Trumbull, who does the measuring, and conditions, etc. Granite Hill measures all sales and she has concerns about where some of the information/changes are coming from. She showed the Board several examples of changes and missing information on the tax cards for review. There have been conditions changes and depreciations removed with not notation as to why. She expressed concern how the two different assessors are not using same information.

DB said in theory having two different companies looking at same property is a good thing, but there has to be communication and consistency. He asked if the prior Board was aware that Trumbull was not using the codes properly.

JB state she had spoken to the prior Board about some of these issues in the past. She also felt all of Trumbull's numbers need to be in the system before Granite Hill can move forward with it data. She explained the Town failed the data review last year, so Town changed assessment review time line and Trumbull was finishing up with the areas of concern.

DB suggested a meeting with all parties, SK agreed.

The Board asked that Trumbull, Granite Hill and Greg Colby be asked to attend Monday August 25th's meeting. JB stated she would be there with her supervisor.

DB expressed concern about an audit trail if information is being removed and there are no notations to explain the changes.

DEPARTMENT HEAD: Highway Department Kevin Clement reviewed with the Board the specs. for the new sidewalk tractor. He asked what time line was in regards to being able to have tractor.

DB asked when do you need the tractor

Kevin stated he would like to have tractor by mid-October

DB asked when the tractor arrives will it be up and running, ready that day

KC stated yes would be functional day it arrives.

There was a discussion about the cost of the new sidewalk tractor. KC said it would be in the ball park of 40-50 thousand. SK asked what happened in the last few months, the original cost you stated was 25-30 thousand. KC said the Town could go with less of a tractor. But to do what needs to be done properly this is what we are looking at. SK asked how long this new tractor would last.

KC said would like to say 10 years.

DB asked if the new one was going to be a little heavier duty than current, and could use the hopper Town already has instead of purchasing hopper.

KC explained that the new bigger tractor could handle current hopper, and the cost difference between the two sizes is about 10 thousand and new hopper is more than half of that.

DB explained he did not want to cut corners and be back here looking for new tractor because they didn't go with the heavier duty one. SK agreed.

The Board explained the bid would go out for 30 days; see how many bids are received. There was a discussion about whether or not the Town had to take the lowest bid on tractor. The Board wanted to find out if the lowest bid had to be accepted.

SELECTMEN'S BUSINESS: The Board signed AP and Payroll Manifest.

The Board reviewed correspondences.

DB made motion to accept all minutes as written SK 2nd so vote

NON-PUBLIC: Buffington (RSA 91:a3III) SK made motion to enter non-public to DB 2nd so voted all

SELECTMEN'S BUSINESS: Board asked for update on water meter and sexton for cemetery.

DB made motion to move all deposit accounts to Passumpsic Bank SK 2nd so voted

There was a discussion about filling the vacant position on the Board.

SK asked if Conservation Committee could change membership requirement.

Would have to check with Town Counsel and review how warrant was worded.

SK made motion to adjourn DB 2nd so voted.

SK
DFB