



**TOWN OF LISBON, NEW HAMPSHIRE
INCORPORATED 1763**

**Board of Selectmen's Meeting
Monday May 13, 2019
Selectboard meeting at
6:30PM
Lisbon Railroad Station**

PRESENT: Brian Higgins, Selectman; Arthur Boutin, Selectman; Krystle Dow, Administrative Assistant

Approval of minutes from April 29th, 2019: Brian Higgins made a motion to accept the April 29th minutes as written and Arthur Boutin seconded the motion. All were in favor of the motion.

Approval of non-public minutes from April 29th, 2019: Brian Higgins made a motion to accept the April 29th non-public minutes as written and Arthur Boutin seconded the motion. All were in favor of the motion.

Riverside Market Follow Up: Decision to be made: The board received the towns bill from Schofield Septic for the jetting of the town lines. The bill was \$1,025.00. Scott Champagne (Chair) had spoken with Rebekah Dumont (Riverside Market) and she stated that her insurance deductible was only \$500.00. After review of all bills that came before the board and with the insurance deductible being \$500.00 Brian Higgins made a motion to pay \$300.00 to Riverside Market and Arthur Boutin seconded the motion. All were in favor of the motion.

Follow Up on Sewer Issue at 166 S. Main Street: A certified letter was sent to Peter Wojtul on May 1, 2019. Mr. Wojtul had signed for the letter on May 10, 2019 and stated that he would be addressing the problem and he would have it fixed.

A certified letter was also sent to Robert Ravenscroft of 50 S. Main Street as well. This is in reference to his building that has had a tarp over it for the last two years. The letter states the he should be in contact with the town no later than May 30, 2019 as to what his plans will be to clean up the building.

Black Top Proposal-Signatures Needed: Charlie Hampson (Public Works Supervisor) met with Tim Cramer of Blacktop Inc. and discussed the paving of roads in Lisbon. Tim and Charlie rode around town and discussed what roads they thought would be best to pave this year. The proposal is for overlay on West Street and Pearl Lake Road. The total for the project is \$124,641.60. Arthur Boutin made a motion to accept the proposal and Brian Higgins seconded the motion. All were in favor of the motion.

Schofield Septic Preservation Easement: Schofield Septic in Lisbon sent the town some documents for a preservation easement for the red barn that is on the property. They are looking to have the Shadow Fax Barn preserved and Schofield's needed the boards approval. Arthur Boutin made a motion to approve and sign the documents and Brian Higgins seconded the motion. All were in favor of the motion.

Special Event Form (Lisbon Lilac 5K/Run & Walk): Kolonie Hudson is looking to host another 5K Run-Walk this year at the Lilac Festival. The event raises money for a Lisbon graduating senior attending college in NH. This race was done last year as well. Arthur Boutin made a motion to approve and sign the special event for and Brian Higgins seconded the motion. All were in favor of the motion.

Letter from DES in reference to WWTF: Deficiencies found: The NH DES (Department of Environmental Services) did an inspection of the water/wastewater treatment facility in which Zac Mosher (Utility Partners) was present for. Once the inspection was complete DES sent the Town of Lisbon a letter with the deficiencies that were found and they requested a response. Krystle Dow (Administrative Assistant) sent the letter from DES

to Rob Luircella (Manager of Utility Partners) per the selectboard. Rob then stopped in the office the next day stating that he would be addressing all the deficiencies and had a conversation with Zac regarding the findings. Rob stated that he would write the response letter to DES stating how they will be correcting the deficiencies. Rob sent the response to DES and DES in return sent the Town of Lisbon a letter stating that DES determined that the issues addressed in the Letter of Deficiency have been resolved in a manner consistent with the Water Division regulations and NPDES permit requirements.

Tax Warrant-Signatures Needed: Krystle Dow (Administrative Assistant) printed the Tax warrant for the board to sign off on so tax bills can go out. Krystle Dow (Administrative Assistant) called Avitar to get assistance on how the process works. Krystle has also been in touch with Jennifer Trelfa (Town Clerk/Tax Collector) as well. Arthur Boutin made a motion to approve and sign the warrant and Brian Higgins seconded the motion. All were in favor of the motion.

6:56 PM Arthur Boutin made a motion to go into non-public in reference to a Buffington Fund Application and Personnel Issues and Brian Higgins seconded the motion. All were in favor of the motion.

7:20 The board came out of non-public where the board reviewed a Buffington Fund Application but decided they really needed all bills before moving forward. A personal issue at the Transfer Station was also discussed.

7:21 PM Brian Higgins made a motion to adjourn and Arthur Boutin seconded the motion. All were in favor of the motion.

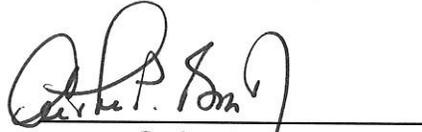
NEXT BOS MEETING: May 21, 2019 @ 6:30PM at the Lisbon Railroad Station.

Respectfully submitted by Krystle Dow

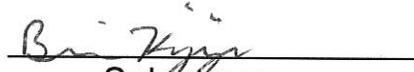
Board of Selectmen:



Chairman
Scott Champagne



Selectmen
Arthur Boutin



Selectmen
Brian Higgins

Approved / Not Approved
on: 05/21/2019