



**TOWN OF LISBON, NEW HAMPSHIRE  
INCORPORATED 1763**

**Board of Selectmen's Meeting  
Monday March 18, 2019  
6:30PM  
Lisbon Railroad Station**

**PRESENT:** Scott Champagne, Selectman-Chair; Arthur Boutin, Selectman; Brian Higgins, Selectman; Krystle Dow, Administrative Assistant; Jennifer Trelfa, Town Clerk/Tax Collector

**PUBLIC:** None

Approval of minutes from March 11<sup>th</sup>, 2019: Arthur Boutin made a motion to accept the March 11<sup>th</sup> minutes as written and Brian Higgins seconded the motion. All were in favor of the motion.

Swearing In: Jennifer Trelfa (Town Clerk/Tax Collector) swore in the new selectman Brian Higgins. Brian Higgins read his Oath of Office.

Other positions and winners are as follows:

Moderator-David Trahan

Supervisor of Checklist-Jessica Morin

Treasurer-Audrey Champagne

Trustee of Trust Funds-Dawn Nyberg

Library Trustees- Elizabeth Johnson and Alana Lessard

Article 3- Passed 69:24

Vote for Chairman of Selectboard: Brian Higgins made a motion to appoint Scott Champagne as Chair of the Selectboard and Arthur Boutin seconded the motion. All were in favor of the motion.

Town Clerk/Tax Collector: Jennifer Trelfa (Town Clerk/Tax Collector) provided the board with two Appointments. One is for Mary Lou Forsyth and the other is for Sandra Butson as they are part of North Country Council. Scott Champagne made a motion to sign both and Arthur Boutin seconded the motion. All were in favor of the motion.

Certificate of Occupancy: There is a Certificate of Occupancy from Chris Hodge for 151 Atwood Street. The darling residence. The tax map # is wrong and needs to be corrected before the board signs. Krystle Dow (Administrative Assistant) will contact Chris Hodge (Building Inspector) letting him know that he needs to correct the issue before the board will sign off on.

Discussion on-Permission from SNS on FD Passwords: Scott Champagne (Chair) has spoken to Heather Porter from (SNS-Secured Network Services) about Matthew Champagne access to the Fire Department/EOC/EMS switches/network. Scott Champagne (Chair) explained to the board that Matt was the one who got the security cameras up and running down there but SNS now has everything password protected so he can't access any of the switches or put the cameras online again, so they work. Scott stated that by having Matt be able to do things as such it saves money because SNS doesn't need to send a tech out every time something needs to be changed or corrected. This will allow Matt to make any necessary changes without having to wait for SNS to get back to anyone. Arthur Boutin asked if by doing so, would it give him access to the server at the town hall and or personnel records. Scott Champagne stated that it is just for the Fire Department/EOC/EMS building only and he will not have access to the server. Arthur Boutin made a motion to allow Matthew Champagne access to the switches/network at the Fire/EOC/EMS building and Brian Higgins seconded the motion. All were in favor of the motion.

Discussion on-E-9-1-1 address for Fire Station/EOC/EMS: Scott Champagne (Chair) met with Casey Gordon(E 9-1-1) in reference to giving the new building a number for 911. Casey suggested giving the building a new number of 153 South Main Street but Scott Champagne (Chair) stated that he wanted to discuss with the board and then get back to him. The reason for the number 153 is because the old Ross Funeral Home building is 151 South Main Street and if that building was going to be used in the future for anything then it has its own number. Also, the main entrance for the fire station is off South Main Street as it is. All board members discussed the issue and feel that it is ok to go with 153 South Main Street as it makes sense.

Tables for Town Hall: The board had a discussion that most of the tables at the town hall are no good. Scott Champagne (Chair) stated that there should be some extra monies available to purchase new tables for the town hall. Scott asked the board members how many they wanted to purchase and thought that the plastic tables would be better than the metal. The board discussed the matter and Brian Higgins decided that he would rather see a table before ordering a bunch and he would also like to get pricing. Krystle Dow (Administrative Assistant) and Jennifer Trelfa (Town Clerk/Tax Collector) will be in touch with the WB Mason rep in reference to getting a table to view. Once pricing has been completed the board will review and decide.

Inspection of Red List Bridge Report: DOT sent the town an updated Red Listed Bridge Report which is from 2018. The list still does contain Salmon Hole Bridge even though the bridge was fixed. The reason it is still on the list is because the bridge was not complete until the end of December and the report was most likely generated before this time. There are no new bridges for the town on the list which is good.

**7:17 PM Arthur Boutin made a motion to adjourn and Brian Higgins seconded the motion. All were in favor of the motion.**

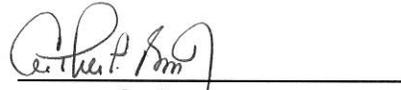
**NEXT BOS MEETING: March 25, 2019 @ 6:30 PM at the Lisbon Railroad Station.**

*Respectfully submitted by Krystle Dow*

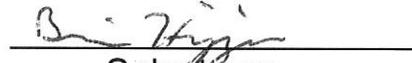
Board of Selectmen:

A handwritten signature in cursive, appearing to read "Scott Champagne", written over a horizontal line.

Chairman  
Scott Champagne

A handwritten signature in cursive, appearing to read "Arthur Boutin", written over a horizontal line.

Selectmen  
Arthur Boutin

A handwritten signature in cursive, appearing to read "Brian Higgins", written over a horizontal line.

Selectmen  
Brian Higgins

Approved / Not Approved  
on: 03/25/2019