



**TOWN OF LISBON, NEW HAMPSHIRE  
INCORPORATED 1763**

**Board of Selectmen's Meeting**

**Monday June 12, 2017**

**6:30 pm**

**Central Street Railroad Station**

**Approval of minutes from June 5th BOS meeting:** Arthur Boutin made a motion to approve the minutes from the 6/5/2017 BOS meeting and Brian Higgins seconded the motion. All were in favor of the motion.

**Tour of Water Wastewater Buildings on 6-8-2017:** All 3 select board members took a tour of all water and waste water buildings in town.

**Letter from Building Inspector in reference to 64 School Street:** Chris Hodge-building inspector sent a letter to the owners at 64 School Street in reference to cleaning up the property. The letter was for the board to look at so they are aware of what the building inspector is doing.

**NH Employment Security Tax Bill/Delinquency Notice:** BMSI should be sending the town quarterly reports in which the town will then file. Greg Colby contacted Anna at BMSI on 6/12/2017 and got the reports and is working on getting all other information together and getting the documents filed.

Community Action Report: A report was sent from Vicky Ayer of DRA with an update stating that she met Krystle Dow the towns new Administrative Assistant. Vicky also spoke with the town clerk Jennifer Trelfa as she had a question for Vicky pertaining to posted current use land in which Vicky told her that she would send her the CUB rule pertaining to that and also how to access the DRA website to look up further information if needed.

Lisbon RR Station request for use June 14<sup>th</sup> 2017: Lisbon Main Street Inc. Lilac Committee is asking to use the RR station for a meeting. Arthur Boutin made a motion to approve the use of the RR Station and Brian Higgins seconded the motion. All were in favor of the motion.

Timber Tax R15 L3 Greene, 2269 Pearl Lake Road 8A L8+9 A. Smith, and R29 L19 DiMaria: Timber Tax bills were printed out for these 3 properties and each bill needed the Selectmen's signatures before they could be sent out. All bills were signed.

Personnel Handbook page 12 Hiring of Related Individuals- Review Discussion: The wording on this section needs to be revised. The reason being is the way it's currently worded it states "no related employees may work in the same department if the employment relationship is such that an employee is directly supervised by a relative or where the employment relationship may cause a potential conflict of interest." This current wording poses a problem with both the Fire Departments and Ambulance service as both have Father/Sons and Mother/Daughters and that would eliminate at least 4 members from the Fire Department and 4 members from the Ambulance. For full time employees this makes sense but there was discussion that maybe it can be re-worded for part-time employees (volunteers). Arthur Boutin is going to check and see how other small towns have this worded. He said he would check with Franconia and Sugar Hill as other small towns have run into the same issue.

Update on T/A Hiring: The T/A Committee will be conducting interviews with 3 candidates beginning on 6/16 and 6/21 along with members of the select board. This will be done in executive session.

Water/Sewer abatements: 160 Highland Ave (Mr. Decker) Chris Hicks had gone and re-read the meter. Jennifer Trelfa (Town Clerk) and Chris Hicks (Highway Dept.) have decided on amounts to abate and they are as follows: 238.80 for Sewer and 67.50 for water. Scott Champagne made a motion to accept the abatement and Brian Higgins seconded the motion. All were in favor of the motion.

Follow up on deed agreements: Scott Champagne and Arthur Boutin brought back all paperwork for the deed agreements in reference to the individuals that they went to see in person. Arthur Boutin was unable to have the owner sign any sort of agreement as he stated he had no income coming in and wasn't currently working either. The owner stated that he is part of a group that has a lawsuit going. It was decided upon that the owner provide some sort of documentation in reference to the lawsuit and if he cannot then the eviction process will begin.

Letter from Mr. Thomas Demers in reference to road band denial request: The board reviewed a letter that Mr. Demers had sent in reference to his road ban denial request. The board had asked Mr. Demers several questions in which he responded to each question. All board members reviewed the letter.

Mowing Contract: Michael Woolson called on 6/12/2017 and stated that he gets paid \$2,700.00 each month for the services he provides. He was wondering if his payments could be spread out as he can't make over a certain amount per month or it will affect his health insurance.

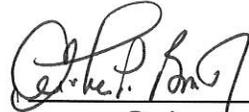
Permit Fees: Mary Lou Forsyth stated that there are a lot of concerned citizens when it comes to the price of the new fees. She stated that a lot of citizens think that the permit fees are too high. She was informed that the prior board was the ones who made a motion to increase the fees. It is said to be that by increasing the fees essentially pays for the building inspector's salary for the year. She asked if there was going to be any sort of review of these fee prices and the board had told her that after a year's times the fees can be re-evaluated. On a personal note she stated that the town owns property that abuts her and she is interested in that piece of property.

Board of Selectmen:



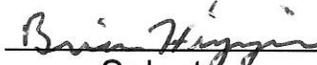
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Chairman  
Scott Champagne



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Selectmen  
Arthur Boutin



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Selectmen  
Brian Higgins