



**TOWN OF LISBON, NEW HAMPSHIRE  
INCORPORATED 1763**

**Board of Selectmen's Meeting**

**Wednesday July 5, 2017**

**6:30 pm**

**Central Street Railroad Station**

**Approval of minutes from June 26th BOS meeting:** Arthur Boutin made a motion to approve the minutes from the 6/12/2017 BOS meeting and Brian Higgins seconded the motion. All were in favor of the motion.

**Approval of NON-Public minutes from June 26th BOS meeting:** Arthur Boutin made a motion to approve the Non-Public minutes from the 6/26/2017 BOS meeting and Brian Higgins seconded the motion. All were in favor of the motion.

**Conditional Offer of Employment 30 hours a week for Sharon Penney of Franconia, NH for New P/T Town Administrator. Job Summary description that was adopted by BOS on 6-26-2017:** Brian Higgins made a motion to approve Sharon Penney as the P/T Town Administrator and Arthur Boutin seconded the motion. All were in favor of the motion. **Welcome to Lisbon Sharon!** Sharon can start earlier than her anticipated start date of July 31, 2017. She will begin on July 17, 2017.

**FYI State Audit Report on Town Clerk:** This audit was for the motor vehicle portion of the Town Clerks job and the audit was good. Nothing to report! **Way to go Jennifer Trelfa!!**

Update Board members on Planning Board Initiative program meeting that took place on 6-27-2017. Chairman Champagne attended: This is a program that Plymouth State has started and they work in conjunction with the planning board. Most of the clubs and committees in town had a representative attend this meeting. The purpose is to help provide a master plan for the town. The main idea is for revitalizing the town. They help with direction of grant funds and such. Everyone thought that it was a great idea and that the program should go forward.

Discuss who, if any will represent Board on Lisbon Main Street Committee. Chairman Champagne attended meeting this morning on 7-5-2017: The meetings are usually held the first Wednesday of every month at 7:45 am at the Rail Road Station. Scott Champagne made a motion for Arthur Boutin to represent the board and Brian Higgins seconded the motion. All were in favor of the motion.

64 School Street Discussion-Final Notice sent out- BOS discussion for penalties on non-compliance: Chris Hodge the building inspector sent an email to the BOS stating that the final notice was sent to the address and they are non-compliant. Brian Higgins will touch base with the home owner and invite him to attend the next BOS meeting. If the home owner does not attend the meeting then fees will start being assessed.

Lisbon Life Squad Request: Audrey Champagne came before the board with a request for the Life Squad to have a Nitronox System installed. This system would be able to provide pain control to patients in route to the hospital. It will not replace the opioids that the life squad currently has however a lot of times the opioids can't be dispensed unless a medic is on board which a lot of times there isn't one. With this system the medication can be dispensed without a medic on board and the good thing about it is once the patient decides they no longer want/need the medication and they take the mask off it shuts off so nobody else will absorb the medication/gas. A door on the ambulance will need to be fabricated with a key code on it. The company that the truck was purchased through is looking into getting the door set up and secured. The cost of the system alone is \$3,750 but the life squad is requesting \$4,750 which will

include one extra tank and the cost of the door being secured. Scott Champagne recused himself of the vote as he is a member of the life squad.

Arthur Boutin made a motion to accept the \$4,750 Nitronox System and Brian Higgins seconded the motion. All were in favor of the motion.

Lisbon Town Treasurer: Audrey Champagne wanted to update the board on the TAN that was taken out. There is one more payment to be made on it and then it will be paid off. The books are also being close to up to date with the town and back through April.

Lisbon Town Properties with a minimum bid offer: Town Council recommends that each property be sold through an auction process. An ad will need to be placed in the paper in reference to the sale/auction of the town properties. The minimum bids will still be in place. Scott Champagne recused himself of this vote due to a personal connection. Brian Higgins made a motion for Steve Belanger to manage R40 Lot 12 and Arthur Boutin seconds the motion. All were in favor of the motion.

**NEXT BOS MEETING: July 10<sup>th</sup> @ 6:30 pm at the Rail Road Station**

Board of Selectmen:



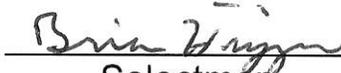
Chairman

Scott Champagne



Selectmen

Arthur Boutin



Selectmen

Brian Higgins