TOWN OF LISBON, NEW HAMPSHIRE
INCORPORATED 1763

Board of Selectmen's Meeting
Monday July 31st, 2017
6:30 pm
Central Street Railroad Station

Approval of minutes from July 24th BOS meeting: Arthur Boutin made a motion to approve the July 24th minutes and Brian Higgins seconded the motion. All were in favor of the motion.

Franco Rossi CAI Technologies – Tax Map Presentation: Franco Rossi and Bob Adams from CAI Technologies gave a presentation on new parcel technology available on our website. CAI technologies serve nearly 400 Municipalities with Lisbon being one of them. Our town website offers a service through CAI technology of being able to access tax cards from the website. Currently you can access the Avitar property value card but not the actual Tax Card with all existing information. CAI technologies can link the proper tax card to the individual properties once the town gets a batch tool from Avitar. The batch tool cost is a one-time fee of $660.00. Once the one-time fee is paid then the batch tool can be used whenever needed. Scott Champagne made a motion to spend the $660 for the batch tool and Brian Higgins seconded the motion. All were in favor of the motion.

Public Hearing in reference to Thomas Demers second request on Road Ban: The board did not receive this request by a certified letter which is required by the RSA. The board received an email in reference to this request. In the email it stated that no one would be able to represent Mr. Demers as he is overseas and his staff schedules do not fit the schedule of the select board meetings. In the email it also stated that any response from the board be sent in writing. The board stated that it is tough to do a hearing when no one is present. The highway department

doesn't feel it's necessary to have an exemption from the annual spring road ban. If an exemption is needed by citizens, they can call the highway department which is usually very flexible about allowing an exemption to happen. The board feels as though it is more of an inconvenience than a hardship. Mr. Demers was on the previous select board for three years and never asked for an exemption at that time, so what is the reason that it is suddenly needed? A lot of other small towns do not allow this exemption. The New Hampshire Municipal Association suggested that a policy be put into place on how often a request like this can be made by the same party. Scott Champagne stated he would look into a policy on matters of this type. Brian Higgins made a motion to deny Mr. Demers' request for exemption from the road ban and Arthur Boutin seconded the motion for denial. All were in favor of the motion. The Public Hearing was closed.

Abutters Notice-Lot Line Adjustment R40 Lots 8+9: All board members have reviewed the notice that was sent out.

Citizen interested in Map U8 Lots 16, 18, and 19-is this non-conforming? A citizen called and was interested in these three parcels which are for sale by the Town. Scott Champagne made a motion to designate these parcels are non-conforming according to the zoning ordinance and Brian Higgins seconded the motion. All were in favor of the motion. The citizen has offered to pay the minimum of $1,500 that the town had placed for these three parcels and they have also agreed to pay all attorneys' fees as well.

212 Water Street Property: Wayne and Jean Mardin that were interested in the 212 Water Street Property have agreed to pay all attorney fees and other costs associated with the purchase of the property.They have already begun cleaning up the property and it looks nice.

Highway-Town Truck update and Hand Held device update: No real update on the town truck yet but they are able to get a used transmission for $400.00. The board had agreed to lease the new handheld until for the 3-year term with 36 monthly payments of $198.14

Well #1 Update: A meeting was held at the town hall with two select board members, one member from DPW, the town administrator, DES and Utility Partners in reference to Well #1 and the E.coli and coliform issue. This meeting was to ensure that the town is doing what the State wants

and for guidance on going forward. Both wells are in flood plain areas. If a flood is to occur Well # 1 will be shut down and we will only run Well #2. It was discussed that in order to get Well #1 up and running the well be flushed and then once that occurs a 4 Data Logger protocol needs to be implemented as well as setting up additional chlorination. Reading will be taken every four hours using the 4-data logger protocol. DES is very supportive in the town's actions in regards to getting Well #1 up and running. DES is also very supportive of the town applying for grants. DES would like an asset management grant to be secured for analysis of the system. Some Grant monies are available through various agencies. In this case, the Asset Management grant will be paid for with a 50/50 split funding of funding between the Town and NHDES.This analytical study is pretty much required by DES in order to move forward securing any additional grant monies for system repair or placement. The board was wondering how many years the Asset Management document is viable in terms of leveraging future grants.

A pump on the wastewater side needs to be replaced and the cost is roughly around $20,000.00. Scott Champagne had spoken to Greg Colby who is the town's financial consultant and he stated there are enough monies to replace the pump. We are looking for an update from Utility partners on the radios that are supposed to be replacing telephone communication for the wells and are also looking for updated information of the cleaning of the tanks. Sharon Penney (Town Administrator) stated she would be in touch with Rob from Utility Partners about these matters.

NEXT BOS MEETING: August 7th @ 6:30 pm at the Rail Road Station

In reference to RSA 91-A, I and II Arthur Boutin makes a motion to go into Non-Public to discuss Buffington Fund at 8:06 pm and Brian Higgins seconds the motion. All were in favor of the motion.

At 8:13 pm the board came out of Non-Public and Brian Higgins made a motion to adjourn and Arthur Boutin seconded the motion. All were in favor of the motion.

Board of Selectmen:

Chairman
Scott Champagne

Selectmen
Arthur Boutin

Selectmen
Brian Higgins