



**TOWN OF LISBON, NEW HAMPSHIRE
INCORPORATED 1763**

**Board of Selectmen's Meeting
Monday July 23, 2018
6:30 pm
Rail Road Station**

PRESENT: Scott Champagne, Selectman-Chair; Brian Higgins, Selectman; Arthur Boutin, Selectman; Krystle Dow, Administrative Assistant; Jennifer Trelfa, Town Clerk/Tax Collector; Greg Hartwell, Fire Chief

PUBLIC: Chester and Candy Spruil; Michael Ransmeier, Richard and Heidi Sagar, Kathy Parson, Doug Erb, Bruce Uirlkson, Don Beaudin

Approval of minutes from July 9th BOS meeting: Arthur Boutin made a motion to approve the July 9th BOS meeting minutes as written and Brian Higgins seconded the motion. All were in favor of the motion.

PUBLIC: The Landaff Fire Committee came before the board with a list of questions. Doug Erb stated they are trying to separate fact from fiction. Some of the questions that were asked are as followed: Is Lisbon still interested in providing coverage for Landaff. The Lisbon board said yes and it would be very similar to Lyman. Scott Champagne stated that it is all based upon the town's population in which they use the 2018 census numbers to get the base fee. Michael Ransmeier asked if Lisbon would consider doing a contract for more than two years, such as 4 or 5 years. Scott Champagne stated that 2 to 5 years is a normal contract. Another question asked was would Lisbon still require Landaff to maintain a fire station and equipment in town. Scott Champagne (Chair) stated they would not be required to keep a station. A member from the Landaff committee

asked how long Lisbon has been providing fire service to Lyman. Greg Hartwell (Fire Chief for Lisbon) stated that he has been on the department for 35 years and he knows that they have provided service to Lyman before he joined. It was asked what the expected rates would be if per call charges are applied and how much Landaff would be charged for the firefighters. Chief Hartwell responded by stating that the rates of pay would be the firefighters rate of pay so it can be from twenty seven dollars an hour to twelve dollars an hour. It was asked how many firefighters are presently on the Lisbon FD and what level are they? Chief Hartwell stated that there are sixteen firefighters and ten out of the sixteen are level one certified or higher. Richard Sagar asked the question if Landaff were contracting would Lisbon provide support. Scott Champagne responded by saying yes Lisbon would provide support. The committee asked if a contract would allow either party to terminate the agreement unilaterally without the concurrence of the other party, or could provisions be included to require the consent of both parties before termination. Kathy Parson asked if the town has been able to obtain any grants for the fire station. Scott Champagne (Chair) stated that for the building itself no but for equipment inside such as the generators, desks and other things yes. Kathy asked if there is anyone they can talk to in reference to state regulations/ grants and Scott Champagne stated that Paul Hatch Field Representative and Field Services is who they could contact. Another question asked was would Landaff incur costs related to Capital investments, such as the new fire station, equipment, or interest payments. Scott Champagne stated no there is capital improvement in Lyman but they have never been charged. Bruce Uirkson stated that he feels everyone is looking at efficiency and results and feels that it would be in the best interest for all three towns to be one. The Lisbon Board stated that Landaff residents and fire personnel would be welcome to join the Fire Department with open arms.

Discussion of Pinson Property: The town purchased a sliver of property for the Pinson's. An old Town Administrator and the Pinson's made an agreement that the town was to have first dibs on the property when the Pinson's wanted to sell. After a small discussion Scott Champagne (Chair) made a motion to not purchase the Pinson property and Arthur Boutin seconded the motion. All were in favor of the motion.

Bridge Info from Kevin Clement: Kevin Clement (Road Agent) provided the board with an email stating that he had made contact with a bridge building/rebuilding company and will be making an appointment to look over the Plains Road Bridge in the near future. Kevin stated that once the site is reviewed budgetary numbers will be available.

Utility Partners: Utility Partners provided a monthly update and within that update it stated that the hydro pump was having trouble. The board had asked that the hydro pump be replaced as Laramie Water Solutions can replace it for \$500.00. Not in the report but noticed by someone is that trees are growing all around the lagoons and they should not be. Scott Champagne stated that an email will be sent out to Zach Mosher and Rob Lauricella (Utility Partners) informing them this matter need to be taken care of. Zach Mosher also provided the board members with quotes to replace the entire unit at the hydro which is known as the "Muffin Monster" the board did not feel as though the entire unit needed to be replaced just the motor.

ZBA Invoice: The Lisbon Economic Development Committee submitted an invoice for the board's approval. It is for the surveying and appraisal of property that they are looking at purchasing where the Schofield Septic site is. Schofield's are will to pay half of the invoice. The total of the invoice is \$850.00 but only \$425.00 needs to be paid by the Economic Development Committee. There are looking at becoming a non-profit organization to purchase the property. Scott Champagne made a motion to pay the \$425.00 and Brian Higgins seconded the motion. All were in favor of the motion.

Transfer Station: Fred Garofalo (Transfer Station Manager) has provided the board with a written letter give his two week notice. The board had asked for a job description and from that an ad will be created and placed in the paper. The board had discussed a rate of pay to be between \$15 and \$18 an hour depending on experience and if someone already had their licenses. Krystle Dow (Administrative Assistant) will reach out to Allstaff and Westaff to see if they have any candidates they could send.

Town Clerk Updates: Jennifer Trelfa (Town Clerk/Tax Collector) had a deed for the board to sign. All board members signed the deed.

There is a final water/sewer bill for the old give and take building as the State of NH has purchased that property.

Jennifer Trelfa (Town Clerk/Tax Collector) went back through the deed list with the board as a follow up from the previous meeting when the board signed lots of deed waivers.

Jennifer Trelfa (Town Clerk/Tax Collector) stated that the Conservation Commission needs more members. Scott Champagne suggest it goes up on the towns webpage.

Updates: The Town Administrator (Sharon Penny) is no longer with the Town of Lisbon. The board did not renew her contract; however the board is considering having Mrs. Penny become a contracted service where she could stay involved with the planning board, economic development group and the asset management grant. Selectmen Arthur Boutin suggested that the town not hire her as a contracted service at this moment in time. He thought the best thing to do would be give it a few weeks and see where the town is at then discuss the contracted service again as the board will have a better handle on what specifically her duties would be. All board members agreed.

A resident had provided a Comstar Bill to the board and was asking the board if they would abate \$1,401.50 due to financial reasons. Comstar is who the Lisbon Life Squad uses for their billing. Scott Champagne made a motion to abate \$1,401.50 and Brian Higgins seconded the motion. All were in favor of the motion.

8:26PM Scott Champagne made a motion to go into nonpublic to discuss Buffington Fund applications and all board members were in favor of the motion.

9:19 PM Arthur Boutin made a motion to adjourn and Brian Higgins seconded the motion. All were in favor of the motion.

NEXT BOS MEETING: August 6, 2018 @6:30 at the Rail Road Station.

Respectfully submitted by Krystle Dow

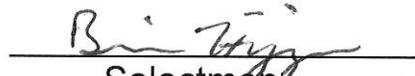
Board of Selectmen:



Chairman
Scott Champagne



Selectmen
Arthur Boutin



Selectmen
Brian Higgins

Approved / Not Approved on: 8/06/2018